

DELAWARE RIVER PORT AUTHORITY

BOARD MEETING

**One Port Center
2 Riverside Drive
Camden, NJ
Wednesday, July 18, 2018**

PRESENT

Pennsylvania Commissioners

Ryan Boyer, Chairman of the Board

Donna Powell

Sean Murphy (for Pennsylvania Auditor General Eugene DePasquale)

Robert Borski (for Pennsylvania Treasurer Joseph Torsella)

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chairman of the Board

Aaron Nelson (for Ricardo Taylor)

Frank DiAntonio

Richard Sweeney (via telephone)

Charles Fentress

Daniel Christy

DRPA/PATCO Staff

John Hanson, Chief Executive Officer, DRPA / President, PATCO

Maria Wing, Deputy Chief Executive Officer

Raymond J. Santarelli, General Counsel and Corporate Secretary

Stephen Holden, Deputy General Counsel

Narisa Sasitorn, Deputy General Counsel

Kathleen Vandy, Assistant General Counsel

James White, Chief Financial Officer

John Lotierzo, Director of Finance

Orville Parker, Manager, Budget/Financial Analysis, Finance

Christina Maroney, Director, Strategic Initiatives

Toni P. Brown, Chief Administrative Officer

Robert P. Hicks, Chief Operating Officer

David Aubrey, Acting Inspector General

John Rink, General Manager, PATCO

Rohan Hepkins, Assistant General Manager, PATCO

Mark Ciechon, Director of Finance, PATCO

Jack Stief, Chief, Public Safety

DRPA/PATCO Staff (Continued)

Richard Mosback, Director, Procurement DRPA/PATCO
Rich Betts, Acting Manager, Procurement & Stores
William Shanahan, Director, Government Relations
Tonyelle Cook-Artis, Manager, Government Relations
Michael Venuto, Chief Engineer
Kevin LaMarca, Director, Information Services
Jennifer DePoder, Financial Analyst, Finance
Mike Williams, Acting Manager, Corporate Communications
Darlene Callands, Manager, Community Relations
Amy Ash, Manager, Contracts Administration
Valerie Bradford, Bridge Director, Benjamin Franklin and Betsy Ross Bridges
Steve Reiners, Director, Fleet Management
Alberto Longo, Summer Intern, OGC
Sheila Milner, Administrative Coordinator, Corporate Secretary, OGC
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary, OGC
Dawn Whiton, Executive Assistant to the CEO and Deputy CEO
Eulisis Delgado, Custodian, PATCO
Patrick Bearint, Summer Intern, Finance
Stephen Ardier, Summer Intern, Finance
Gaetano Sabelli, Summer Intern, Finance
Tom Zamorski (Retiree - PATCO)

Others Present

Craig Ambrose, Associate Counsel, New Jersey Governor's Authorities Unit
Nedia Ralston, Director, Pennsylvania Governor's Southeast Regional Office
Christopher Gibson, Esq., Archer & Greiner (New Jersey Counsel)
Alan Kessler, Esq., Duane Morris LLP (Pennsylvania Counsel)
David Dix, President, Luminous Strategies (via telephone)
Arnold Alstom, PNC
JoEllyn Powell, Wells Fargo
Linda Hallowell, Wells Fargo
Alan Becker, prospective Citizens Advisory Committee member
Zofia Zamorski

OPEN SESSION

Notice

The Corporate Secretary announced that pursuant to its by-laws public notice of this meeting of the DRPA Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media.

Roll Call

Chairman Boyer called the meeting to order at 9:10 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairman Boyer,

Vice Chairman Nash, Borski, Powell, Sweeney, Christy, Murphy, DiAntonio, Nelson and Fentress.

Public Comment

There was no public comment.

Report of the Chief Executive Officer

CEO Hanson stated that his report stood as previously submitted. Mr. Hanson reported that, after United Elevator Company defaulted on their contract to provide monthly elevator preventative maintenance and on call services at the Ben Franklin, Betsy Ross and Walt Whitman Administration Buildings, he had used his emergency powers -- after consulting with the Chairman and Vice Chairman -- and contracted with Elite Elevator Services to provide the necessary services. Mr. Hanson also congratulated Tom Zamorski on his retirement after fifteen years as a Purchasing Agent at PATCO. Commissioner Fentress moved to approve the CEO's Report and Commissioner DiAntonio seconded the motion. All Commissioners in attendance voted to approve the CEO's Report. The motion carried.

Report of the Chief Financial Officer

CFO White stated that his report stood as previously submitted. Mr. White introduced the Finance Department's three summer interns and thanked them for their assistance. He also noted that a hard copy of the 2017 Annual Report had been provided to each commissioner.

Receipt and Filing of the 2017 Comprehensive Annual Financials

Chairman Boyer stated that the DRPA's 2017 Comprehensive Annual Financial Report was previously provided to all Commissioners. Commissioner Fentress moved to receive and file the Report and Commissioner DiAntonio seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

Receipt and Filing of the 2018 First Quarter Statement and Notes

Chairman Boyer stated that the DRPA's 2018 First Quarter Statement and Notes were previously provided to all Commissioners. Commissioner DiAntonio moved to receive and file the Statement and Notes and Commissioner Nash seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of the June 20, 2018 DRPA Board Meeting Minutes

Chairman Boyer stated that the Minutes of the June 20, 2018 DRPA Board Meeting had been previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. Commissioner Fentress moved to approve the Minutes and Commissioner Nelson seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the Previously Approved List of Payments Covering the Month of June 2018 and the List of Previously Approved Purchase Orders and Contracts Covering the Month of June 2018

Chairman Boyer stated that the Monthly List of Payments covering the month of June 2018 and the Monthly List of Purchase Orders and Contracts covering the month of June 2018 were previously provided to all Commissioners. Commissioner Christy moved to receive and file the

lists and Commissioner DiAntonio seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of July 10, 2018

Chairman Boyer stated that the Minutes of the July 10, 2018 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. Commissioner Fentress moved to approve the Minutes and Commissioner Christy seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on July 10, 2018

Chairman Boyer stated that there were six (6) Resolutions from the July 10, 2018 Operations & Maintenance Committee Meeting for consideration and introduced the following:

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| DRPA-18-067 | Contract No. CB-35-2017, Commodore Barry Bridge Joint Rehabilitation & Bearing Replacement |
| DRPA-18-068 | Capital Project Contract Modification |
| DRPA-18-069 | Rain Garden Agreement at Ben Franklin Bridge Between DRPA and CCMUA |
| DRPA-18-070 | Procurement and Delivery of Highway Rock Salt For DRPA and PATCO Facilities |
| DRPA-18-071 | Eight (8) 2019 Ford Interceptor Patrol Vehicles |
| DRPA-18-072 | DRPA Application for Grant Funding through FY 2018 US Department of Transportation Better Utilizing Investments to Leverage Development or “BUILD Transportation Discretionary Grant,” for the Reopening of Franklin Square Station on the PATCO Transit Line |

Commissioner Borski moved to approve Resolutions DRPA-18-067 through DRPA-18-072 and Commissioner Nelson seconded the motion. Vice Chairman Nash abstained from voting on DRPA-18-069. All other Commissioners in attendance voted in the affirmative to approve the Resolutions. The motion carried.

Approval of Labor Committee Meeting Minutes of July 10, 2018

Chairman Boyer stated that the Minutes of the July 10, 2018 Labor Committee Meeting were previously provided to all Commissioners. Commissioner Fentress moved to approve the Minutes and Commissioner Christy seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolution Approved by the Labor Committee on July 10, 2018

Chairman Boyer stated that there was one (1) Resolution from the July 10, 2018 Labor Committee Meeting for consideration, and introduced the following:

**DRPA-18-073 Approval of Policy #400 Expense Reimbursement for
Employees and Board Members**

Commissioner Christy moved to approve Resolution DRPA-18-073 and Commissioner DiAntonio seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

Approval of Finance Committee Meeting Minutes of July 11, 2018

Chairman Boyer stated that the Minutes of the July 11, 2018 Finance Committee Meeting were previously provided to all Commissioners. Commissioner Nelson moved to approve the Minutes and Commissioner Borski seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Finance Committee on July 11, 2018

Chairman Boyer stated that there were two (2) Resolutions from the July 11, 2018 Finance Committee Meeting for consideration, and introduced the following:

DRPA-18-074 Wide Area Network Redundancy

**DRPA-18-075 Short Term Disability Proposal from Symetra Life
Insurance Company**

Commissioner Nelson moved to adopt Resolutions DRPA-18-074 and DRPA-18-075 and Commissioner Fentress seconded the motion. There were no questions or comments on the Resolutions. All Commissioners in attendance voted in the affirmative to approve the Resolutions. The motion carried.

Unfinished Business

There was no DRPA Unfinished Business.

Citizens Advisory Committee Report

Alan Becker, prospective Citizens Advisory Committee (CAC), provided a brief statement. He reported that PATCO's increased scheduling has been quite appreciated by its passengers.

New Business

Chairman Boyer reported that there was one (1) item of New Business for consideration, and introduced the following:

**DRPA-18-076 Consideration of Pending DRPA Contracts
(Between \$25,000 and \$100,000)**

Commissioner Fentress moved to adopt the Resolution and Commissioner Powell seconded the motion. There were no questions or comments on the Resolution. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried.

MEETING HELD IN ABEYANCE

At 9:24 a.m., Chairman Boyer stated that the DRPA Board meeting would be held in abeyance and the PATCO Board Meeting would convene.

Adjournment

With no further DRPA business to discuss, Commissioner DiAntonio moved to adjourn the DRPA Board Meeting and Commissioner Christy seconded the motion. All Commissioners in attendance voted to approve the motion and the DRPA Board Meeting adjourned at 9:28 a.m.

Respectfully Submitted,

Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary