

**DELAWARE RIVER PORT AUTHORITY  
BOARD MEETING**

**One Port Center  
Camden, New Jersey  
Wednesday, March 20, 2024**

**Pennsylvania Commissioners**

James Schultz, Esq., Chairman of the Board  
Hayden Rigo (for Pennsylvania Auditor General Timothy DeFoor)  
Donna Powell  
Gregory Schwab, Esq.  
Vaughn Ross  
Robert Ghormoz  
Keiwana McKinney-Forde (via Teams)  
James Snell (via Teams, for Pennsylvania Treasurer Stacy Garrity)

**New Jersey Commissioners**

Jeffrey Nash, Esq., Vice Chairman of the Board  
Albert Frattali  
Richard Sweeney  
Charles Fentress (via Teams)  
Aaron Nelson (via Teams)  
Bruce Garganio (via Teams)

**DRPA/PATCO Staff**

John Hanson, Chief Executive Officer  
Jalila Parker, Deputy Chief Executive Officer  
Raymond J. Santarelli, Esq., General Counsel and Corporate Secretary  
James White, Chief Financial Officer  
Jerry Sahi, Chief Financial Officer  
Toni Brown, Chief Administrative Officer  
Michael Venuto, Chief Engineer  
John Rink, PATCO General Manager  
Robert Hicks, Chief Operating Officer  
David Aubrey, Inspector General  
Stephen M. Holden, Esq., Deputy General Counsel  
Edward Cobbs, Chief of Police  
Robert Finnegan, Chief Security and Safety Officer  
Christopher Jones, Director, Information Services  
Ricardo DeOliveira, Bridge Director, WWB/CBB  
Joseph McAroy, Bridge Director, BFB/CBB (via Teams)  
Matthew Licata, Director, Fleet Management  
Darlene Callands, Acting Director, Government Relations & Grants Administration  
Christina Maroney, Director Strategic Initiatives  
Mark Ciechon, Director, Finance PATCO  
Darcie DeBeaumont, Director, Finance DRPA  
Rich Betts, Manager, Procurement and Storage  
Jesse Mickel, Purchasing Agent, PATCO  
Carol Herbst, Senior Accountant, Finance (via Teams)  
Gerald Faber, Esq., Assistant General Counsel

Kathleen Vandy, Esq., Assistant General Counsel  
Dawn Whiton, Executive Assistant to the CEO  
Barbara Wagner, Executive Assistant to the Deputy CEO  
Mike Williams, Manager, Corporate Communications  
Elizabeth Saylor, Administrative Coordinator to the Corporate Secretary

**Others Present**

Alexis Franklin, Esq., Associate Counsel, New Jersey Governor’s Authorities Unit  
Christopher Gibson, Esq., Archer & Greiner, P.C. (via Teams)  
Alan Kessler, Esq., Duane Morris, LLP (via Teams)  
Ryan Frascella, Board Liaison, Bellevue Strategies, LLC  
Alan Becker, Citizens Advisory Committee Member  
Soo Hooi Oh, Project Engineer, HATCH

**OPEN SESSION**

**Moment of Silence and Pledge of Allegiance**

Chairman Schultz requested that everyone rise, observe a moment of silence, and recite the Pledge of Allegiance. Chairman Schultz called the meeting to order at 9:03 a.m. and asked that the Corporate Secretary call the roll.

**Roll Call**

The following were present, constituting a quorum: Chairman Schultz, Vice Chairman Nash, Commissioners Rigo, Frattali, Ghormoz, Fentress, McKinney-Forde, Snell, Garganio, Powell, Nelson, Schwab, Ross, and Sweeney.

**Public Comment**

Corporate Secretary Santarelli stated there was no public comment.

**Report of the Chief Executive Officer**

Chief Executive Officer Hanson stated that his Report stood as previously submitted. CEO Hanson noted that this is the last Board meeting for CFO James White and, on behalf of himself and staff, thanked Mr. White for his service and wished him well on his retirement. Chairman Schultz and Vice Chairman Nash also commented on CFO White’s retirement. There were no comments on the CEO’s report. Commissioner Fentress moved to approve the CEO’s Report and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

**Report of the Chief Financial Officer**

Chief Financial Officer Sahi stated that his Report stood as previously submitted. He stated that DRPA tolls and PATCO ridership remained stable. CFO White reiterated CFO Sahi’s statements. There were no questions or comments from the Commissioners.

**Approval of the February 21, 2024 DRPA Board Meeting Minutes**

Chairman Schultz stated that the February 21, 2024 DRPA Board Meeting Minutes were previously provided to all Commissioners and the Governors of New Jersey and Pennsylvania. There were no comments or corrections to the Minutes. Commissioner Sweeney moved to approve

the Minutes and Commissioner Rigo seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Receipt and Filing of the List of Previously Approved Payments covering the Month of February 2024**

Chairman Schultz stated that the List of Previously Approved Payments covering the month of February 2024 was previously provided to all Commissioners. There were no questions or comments. Commissioner Fentress moved to receive and file the List and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

**Receipt and Filing of the List of Previously Approved Purchase Orders and Contracts covering the Month of February 2024**

Chairman Schultz stated that the List of Previously Approved Purchase Orders and Contracts covering the month of February 2024 was previously provided to all Commissioners. There were no questions or comments. Commissioner Sweeney moved to receive and file the List and Commissioner Ross seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

**Approval of Operations & Maintenance Committee Meeting Minutes of March 5, 2024**

Chairman Schultz stated that the Minutes of the March 5, 2024 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Rigo moved to approve the Minutes and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolutions Approved by the Operations & Maintenance Committee on March 5, 2024**

Chairman Schultz stated that there were six (6) Resolutions from the Operations & Maintenance Committee Meeting for consideration:

**DRPA-24-028                      PECO Feeder – DRPA/PATCO Contribution in Aid of Construction**

Chief Engineer Venuto presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a sole-source purchase contract with PECO Energy to provide the required customer contribution associated with the request for a new electrical service directly from PECO Energy at PATCO's Locust Street Substation, in an amount not to exceed \$700,000.00. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Powell moved to adopt the Resolution and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**DRPA-24-029****Contract No. PATCO-79-2022, Station Roofs and HVAC Replacement**

Chief Engineer Venuto presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a construction contract with D.A. Nolt, Inc. to perform replacement of roof coverings and rooftop HVAC units to various PATCO facilities in New Jersey, in an amount not to exceed \$14,974,910.00. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Rigo moved to adopt the Resolution and Commissioner McKinney-Forde seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**DRPA-24-030****Design Services for PATCO Transit Car Truck Frame Reinforcements**

Chief Engineer Venuto presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a contract with Hatch Associates Consultants, Inc. for design services for PATCO transit car truck frame reinforcements, in an amount not to exceed \$850,00.00. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt the Resolution and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**DRPA-24-031****PATCO Transit Car HVAC Blower Motor Inverter Replacements**

PATCO General Manager Rink presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a contract with WESTCODE, Inc. for the design and manufacture of HVAC blower motor inverter replacements for the PATCO transit cars, in an amount not to exceed \$1,870,000.00. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt the Resolution and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**DRPA-24-032****WWB Speed Sign Replacement**

Bridge Director DeOliveira presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a contract with Daktronics, Inc. for the purchase of thirteen (13) Vanguard 20mm Dedicated Dynamic Message signs for the Walt Whitman Bridge, in an amount not to exceed \$208,200.00. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt the Resolution and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**DRPA-24-033**

**Auto Parts Contract for DRPA and PATCO**

Fleet Management Director Licata presented the Summary Statement and Resolution seeking Board authorization to negotiate an agreement with National Auto Parts Association (NAPA) for the purchase of aftermarket automotive parts for the DRPA and PATCO, in a total amount not to exceed \$165,000.00. The purchase is under the Sourcewell Contract #032521-GPC. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Sweeney moved to adopt the Resolution and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**Approval of Finance Committee Meeting Minutes of March 6, 2024**

Chairman Schultz stated that the Minutes of the March 6, 2024 Finance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolutions Approved by the Finance Committee on March 6, 2024**

Chairman Schultz stated that there was one (1) Resolution from the March 6, 2024 Finance Committee Meeting for consideration:

**DRPA-24-034**

**Authorization to Defer Effective Date of Biennial CPI-Based Toll Increase to July 1, 2024**

Chief Financial Officer Sahi presented the Summary Statement and Resolution seeking to authorize and direct that the scheduled effective date for the Consumer Price Index-based biennial toll increase approved by Resolution DRPA-08-064, as amended by DRPA-09-096, DRPA-14-147, DRPA-17-002, DRPA-18-131, DRPA-20-133, DRPA-21-120, DRPA-22-127 and DRPA-23-126 be deferred from April 1, 2024 to July 1, 2024. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt the Resolution and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**Approval of Audit Committee Meeting Minutes of March 6, 2024**

Chairman Schultz stated that the Minutes of the March 6, 2024 Audit Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Rigo moved to approve the Minutes and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolutions Approved by the Audit Committee on March 6, 2024**

Chairman Schultz stated that there were two (2) Resolutions from the March 6, 2024 Audit Committee Meeting for consideration:

**DRPA-24-035                      Approval of CAC Membership Nomination**

Chief Administrative Officer Brown presented Summary Statement and Resolution No. DRPA-24-035 seeking Board approval relating to the Citizens Advisory Committee’s nomination of Stephen A. Benigno to fill one (1) New Jersey vacancy on the Committee. Chairman Schultz inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Powell moved to adopt the Resolution and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

**DRPA-24-036                      Selection of Independent Consultant Services to Conduct  
a Management Audit of DRPA Administrative Services**

Inspector General Aubrey presented Summary Statement and Resolution No. DRPA-24-036 seeking Board approval to negotiate an agreement with PFM Group Consulting LLC, in an amount not to exceed \$280,000.00 to conduct an independent management audit of the Authority’s Administrative Services. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt the Resolution and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

**Citizens’ Advisory Committee Report**

Mr. Alan Becker gave a report from the Citizens Advisory Committee.

**Unfinished Business**

Chairman Schultz stated there were no Unfinished Business items.

**New Business**

Chairman Schultz stated that there was one (1) New Business item for consideration:

**DRPA-24-037                      Consideration of Pending DRPA Contracts  
(Between \$25,000 and \$100,000)**

Procurement and Storage Manager Betts presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate and enter into the six (6) pending DRPA contracts identified in the attachment to the Resolution. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt the Resolution and Commissioner Powell seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

**The DRPA Board Meeting was held in abeyance at 9:34 a.m.**

**Adjournment**

With no further business, Chairman Schultz proposed an adjournment of the Meeting. Commissioner Rigo moved to adjourn. Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The Meeting adjourned at 10:35 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Raymond J. Santarelli". The signature is written in a cursive, slightly slanted style.

Raymond J. Santarelli, Esquire  
General Counsel and Corporate Secretary