

**PORT AUTHORITY TRANSIT CORPORATION  
BOARD MEETING**

**One Port Center  
Camden, New Jersey  
Wednesday, December 14, 2022**

**Pennsylvania Commissioners**

Cherelle Parker, Chair of the Board (via Zoom)  
Hayden Rigo (for Pennsylvania Auditor General Timothy DeFoor) (via Zoom)  
Ted Christian (for Pennsylvania Treasurer Stacy Garrity) (via Zoom)  
Keiwana McKinney (via Zoom)  
Gregory Schwab, Esq. (via Zoom)  
Donna Powell (via Zoom)  
Angelina Perryman (via Zoom)

**New Jersey Commissioners**

Jeffrey Nash, Esq., Vice Chair of the Board  
Albert Frattali  
Aaron Nelson (via Zoom)  
Richard Sweeney (via Zoom)  
Bruce Garganio  
Daniel Christy (via Zoom)

**DRPA/PATCO Staff**

John T. Hanson, DRPA Chief Executive Officer/PATCO President  
Jalila Parker, DRPA Deputy Chief Executive Officer  
Raymond J. Santarelli, General Counsel and Corporate Secretary  
James White, Chief Financial Officer  
Toni Brown, Chief Administrative Officer  
John Rink, PATCO General Manager  
David Aubrey, Inspector General  
Stephen Holden, Deputy General Counsel  
Michael Venuto, Chief Engineer  
Robert Hicks, DRPA Chief Operating Officer  
Rohan Hepkins, PATCO Assistant General Manager  
William Shanahan, Director, Homeland Security and Emergency Management (via Zoom)  
Tonyelle Cook-Artis, Director, Government Relations & Grants Administration  
Kwan Hui, Manager, Grants Administration (via Zoom)  
Christina Maroney, Director, Strategic Initiatives  
Darcie DeBeaumont, Director, DRPA Finance  
William Anderson, Acting Manager, Budget and Financial Analyst, DRPA Finance  
Joseph McGonigle, Senior Accountant, PATCO Finance  
Mark Ciechon, Director, PATCO Finance  
Ricardo DeOliveira, Bridge Director, CBB & WWB  
Joseph McAroy, Bridge Director, BFB & BRB (via Zoom)  
Amy Ash, Manager, Contract Administration  
Kathleen Vandy, Assistant General Counsel  
Carol Herbst, Senior Accountant, DRPA Finance (via Zoom)  
Darlene Callands, Manager, Community Relations (via Zoom)

Dawn Whiton, Executive Assistant to the CEO  
Mike Williams, Manager, Corporate Communications  
Anne Trifiletti, Grants Specialist, Grants Administration (via Zoom)  
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary

**Others Present**

Janice Venables, Associate Counsel, New Jersey Governor's Authorities Unit  
Christopher Gibson, Archer & Greiner, P.C. (via Zoom)  
Alan Kessler, Duane Morris, LLP (via Zoom)  
Thomas Young, Board Liaison, Bellevue Strategies (via Zoom)  
Alan Becker, Citizens' Advisory Committee

**OPEN SESSION**

**Roll Call**

Chairwoman Parker called the meeting to order at 9:55 a.m. and asked that the Corporate Secretary call the roll. The following were present, constituting a quorum: Chairwoman Parker, Vice Chair Nash, and Commissioners Frattali, Garganio, Christy, Rigo, Christian, McKinney, Perryman, Powell, Nelson, Sweeney, and Schwab.

**Public Comment**

Alan Becker of Voorhees, New Jersey expressed his approval of the deferral of raising tolls, his appreciation for the DRPA Police Department, and the excitement upon the arrival of Santa Clause on the PATCO trains and how his grandchildren had enjoyed it. He thanked Assistant General Manager Hepkins for his private session with his violin for his grandchildren. Chairwoman Parker thanked Mr. Becker for his advocacy.

**Report of the General Manager**

PATCO General Manager Rink stated that the Report of the General Manager stood as previously submitted. He noted that the arrival of Santa Claus on the PATCO train was the first since 2019. He also thanked CEO Hanson for his participation in the event. Commissioner McKinney moved to approve the General Manager's Report and Commissioner Schwab seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative to approve the General Manager's Report. The motion carried.

**Approval of the November 16, 2022 PATCO Board Meeting Minutes**

Chairwoman Parker stated that the Minutes of the November 16, 2022 PATCO Board Meeting were previously provided to all Commissioners and the Governors of New Jersey and Pennsylvania. There were no comments on or corrections to the Minutes. Commissioner Nelson moved to approve the Minutes and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Receipt and Filing of the List of Previously Approved Payments and Lists of Previously Approved Purchase Orders and Contracts covering the Month of November 2022**

Chairwoman Parker stated that the List of Previously Approved Payments and Lists of Previously Approved Purchase Orders and Contracts covering the month of November 2022 were previously provided to all Commissioners. There were no questions or comments. Commissioner Garganio moved to receive and file the Lists and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

**Approval of Balance Sheet and Equity Statement dated September 30, 2022**

Chairwoman Parker stated that the Balance Sheet and Equity Statement dated September 30, 2022, was previously provided to all Commissioners. There were no questions or comments. Commissioner Nelson moved to receive and file the Balance Sheet and Equity Statement and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

**Approval of Operations and Maintenance Committee Meeting Minutes of November 29, 2022**

Chairwoman Parker stated that the Minutes of the November 29, 2022 Operations and Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Frattali moved to approve the Minutes and Commissioner Garganio seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolutions Approved by the Operations and Maintenance Committee on November 29, 2022**

Chairwoman Parker stated that there were four (4) Resolutions from the November 29, 2022 Operations and Maintenance Committee Meeting for consideration:

**PATCO-22-023      Woodcrest Station Shredding Event – 2023.**

PATCO General Manger Rink presented Summary Statement and Resolution No. PATCO-22-023 seeking Board authorization for staff to permit Camden County to hold a shredding event at the Woodcrest Station parking lot on May 20, 2023, with all DRPA/PATCO expenses incurred to provide support services to be reimbursed by Camden County, in an amount not to exceed \$2,000.00. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Christian moved to adopt the Resolution and Commissioner Garganio seconded the motion. Vice Chairman Nash abstained from the vote. All other Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

**PATCO-22-024      In-Kind Support of 2023 Community Initiatives.**

PATCO General Manger Rink presented Summary Statement and Resolution No. PATCO-22-024 seeking Board authorization for staff to provide in-kind services to support 501c3 organizations who request use of our facilities and communities who request our promotion of their events. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the

Resolution. There were no questions. Commissioner Schwab moved to adopt the Resolution and Commissioner Frattali seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

**PATCO-22-025      Industry, Historical and Technical Societies and Schools  
Touring PATCO Facilities in 2023.**

PATCO General Manager Rink presented Summary Statement and Resolution No. PATCO-22-025 seeking Board authorization for staff to allow tours of PATCO facilities to Industry Peer Groups, Historical and Technical Societies, and Schools in 2023. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner McKinney moved to adopt the Resolution and Commissioner Perryman seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

**PATCO-22-026      Promotion of PATCO to Students in 2023.**

PATCO General Manager Rink presented Summary Statement and Resolution No. PATCO-22-026 seeking Board authorization for staff to promote PATCO ridership through special programs for students in 2023. The programs to be promoted are the FREEDOM Card Discount for students and allowing for school field trips at a discount of half of the fare for the day, in a total annual amount not to exceed \$3,500. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Garganio moved to adopt the Resolution and Commissioner Frattali seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

**Approval of Finance Committee Meeting Minutes of November 30, 2022**

Chairwoman Parker stated that the Minutes of the November 30, 2022 Finance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Schwab moved to approve the Minutes and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolutions Approved by the Finance Committee on November 30, 2022**

Chairwoman Parker stated that there was one (1) Resolution from the November 30, 2022 Finance Committee Meeting for consideration:

**PATCO-22-027      PATCO 2023 Operating Budget.**

Chief Financial Officer White presented Summary Statement and Resolution No. PATCO-22-027 seeking Board approval and adoption of the proposed PATCO 2023 Operating Budget. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Nelson moved to adopt the Resolution and Commissioner Schwab seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

### **Unfinished Business**

Chairwoman Parker stated there were no Unfinished Business items.

### **New Business**

Chairwoman Parker announced there was one (1) New Business item for consideration:

**PATCO-22-028      Consideration of Pending PATCO Contracts  
(Between \$25,000 and \$100,000)**

Contract Administration Manager Ash presented Summary Statement and Resolution No. PATCO-22-028 seeking Board authorization for staff to negotiate and enter into the seventeen (17) pending PATCO contracts identified in the attachment to the Resolution. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Garganio moved to adopt the Resolution and Commissioner Powell seconded the motion. Commissioner Christian abstained from the vote. All other Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

### **Executive Session**

Chairwoman Parker stated there were no items for Executive Session.

### **Adjournment**

With no further business, Chairwoman Parker proposed an adjournment of the Meeting. Commissioner Frattali moved to adjourn the Meeting. Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The Meeting adjourned at 10:17 a.m.

Respectfully submitted,



Raymond J. Santarelli, Esquire  
General Counsel and Corporate Secretary