

**DELAWARE RIVER PORT AUTHORITY
BOARD MEETING**

**One Port Center
Camden, New Jersey
Wednesday, December 14, 2022**

Pennsylvania Commissioners

Cherelle Parker, Chair of the Board (via Zoom)
Hayden Rigo (for Pennsylvania Auditor General Timothy DeFoor) (via Zoom)
Ted Christian (for Pennsylvania Treasurer Stacy Garrity) (via Zoom)
Keiwana McKinney (via Zoom)
Gregory Schwab, Esq. (via Zoom)
Donna Powell (via Zoom)
Angelina Perryman (via Zoom)

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chair of the Board
Albert Frattali
Aaron Nelson (via Zoom)
Richard Sweeney (via Zoom)
Bruce Garganio
Daniel Christy (via Zoom)

DRPA/PATCO Staff

John T. Hanson, Chief Executive Officer
Jalila Parker, Deputy Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary
James White, Chief Financial Officer
Toni Brown, Chief Administrative Officer
John Rink, PATCO General Manager
David Aubrey, Inspector General
Stephen Holden, Deputy General Counsel
Michael Venuto, Chief Engineer
Robert Hicks, Chief Operating Officer
Rohan Hepkins, PATCO Assistant General Manager
William Shanahan, Director Homeland Security and Emergency Management (via Zoom)
Tonyelle Cook-Artis, Director, Government Relations & Grants Administration
Kwan Hui, Manager, Grants Administration (via Zoom)
Christina Maroney, Director, Strategic Initiatives
Darcie DeBeaumont, Director, Finance
William Anderson, Acting Manager, Budget and Financial Analysis, DRPA Finance
Joseph McGonigle, Senior Accountant, PATCO Finance
Mark Ciechon, Director, PATCO Finance
Ricardo DeOliveira, Bridge Director, CBB & WWB
Joseph McAroy, Bridge Director, BFB & BRB (via Zoom)
Amy Ash, Manager, Contract Administration
Kathleen Vandy, Assistant General Counsel
Carol Herbst, Senior Accountant, DRPA Finance (via Zoom)
Darlene Callands, Manager, Community Relations (via Zoom)
Dawn Whiton, Executive Assistant to the CEO
Mike Williams, Manager, Corporate Communications

Anne Trifiletti, Grants Specialist, Grants Administration (via Zoom)
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary

Others Present

Janice Venables, Associate Counsel, New Jersey Governor’s Authorities Unit
Christopher Gibson, Archer & Greiner, P.C. (via Zoom)
Alan Kessler, Duane Morris, LLP (via Zoom)
Thomas Young, Board Liaison, Bellevue Strategies (via Zoom)
Alan Becker, Citizens’ Advisory Committee

OPEN SESSION

Roll Call

Chairwoman Parker called the meeting to order at 9:01 a.m. and asked that the Corporate Secretary call the roll. The following were present, constituting a quorum: Chairwoman Parker, Vice Chair Nash, and Commissioners Frattali, Garganio, Christy, Rigo, Christian, McKinney, Perryman, Powell, Nelson, Sweeney, and Schwab.

Moment of Silence and Pledge of Allegiance

Chairwoman Parker requested everyone to rise and observe a moment of silence and for the Pledge of Allegiance.

Chairwoman Parker opened the meeting by thanking Commissioners, Senior Staff and the DRPA and PATCO employees for their work and commitment this past year. She highlights the following in her remarks: a lean and responsible budget, deferment of toll increase, settlement of all four labor agreements, successfully reintegrating all employees back to the workplace on a full-time basis, the Juneteenth paid holiday, and a paid parental leave policy. She concluded by offering congratulations to Vice Chairman Nash on his recent appointment as CEO and President of the Rowan University/Rutgers-Camden Board of Governors. Vice Chairman Nash thanked the Chairwoman and staff for the recognition.

Public Comment

Corporate Secretary Santarelli reported that there was no public comment.

Report of the Chief Executive Officer

Chief Executive Officer Hanson stated that the CEO Report stood as previously submitted. He expressed appreciation on behalf of himself and Staff for the Chairwoman’s and Commissioners’ leadership, inspiration, and collaboration. He concluded by commenting on the deferral of the toll increase. Commissioner Frattali moved to approve the CEO’s Report and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted to approve the CEO’s Report. The motion carried.

Report of the Chief Financial Officer

Chief Financial Officer White stated that his Report stood as previously submitted. He briefly discussed the success of the 2022 Bond refunding and the 2023 Operating Budget for DRPA and PATCO. He acknowledged the following Finance staff members for their efforts in preparation of the budgets and the bond transaction: Darcie DeBeaumont, Director, DRPA Finance; William

Anderson, Acting Budget Manager, DRPA Finance; Joseph McGonigle, Senior Accountant, PATCO Finance; Mark Ciechon, Director, PATCO Finance, and Jennifer DePoder, Financial Analyst, DRPA Finance.

Approval of the November 16, 2022 DRPA Board Meeting Minutes

Chairwoman Parker stated that the November 16, 2022 DRPA Board Meeting Minutes were previously provided to all Commissioners and the Governors of New Jersey and Pennsylvania. There were no comments or corrections to the Minutes. Commissioner Frattali moved to approve the Minutes and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the Lists of Previously Approved Purchase Orders and Contracts covering the Month of November 2022

Chairwoman Parker stated that the Lists of Previously Approved Purchase Orders and Contracts covering the month of November 2022 were previously provided to all Commissioners. There were no questions or comments. Commissioner Sweeney moved to receive and file the Lists and Commissioner Perryman seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of November 29, 2022

Chairwoman Parker stated that the Minutes of the November 29, 2022 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Frattali moved to approve the Minutes and Commissioner Perryman seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on November 29, 2022

Chairwoman Parker stated that there were eight (8) Resolutions from the November 29, 2022 Operations & Maintenance Committee Meeting for consideration:

DRPA-22-116 Purchase of Roadway Aluminum Lighting Poles for the Commodore Barry Bridge.

Bridge Director DeOliveira presented Summary Statement and Resolution No. DRPA-22-116 seeking Board authorization to negotiate a contract with US Electrical Services Inc., dba Franklin-Griffith, to furnish and deliver one hundred fifty-five (155) 31-foot aluminum lighting poles for the Commodore Barry Bridge, in an amount not to exceed \$384,820.00. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner McKinney moved to adopt the Resolution and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-117 Purchase of LED Roadway Lighting Fixtures for the Commodore Barry Bridge.

Bridge Director DeOliveira presented Summary Statement and Resolution No. DRPA-22-117 seeking Board authorization for staff to negotiate a contract with United Electric Supply to furnish and deliver one hundred and ninety (190) Cooper LED lighting fixtures for the Commodore Barry Bridge, in an amount not to exceed \$183,350.00. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Garganio moved to adopt the Resolution and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-118 LED Parking Lot Lighting at Lindenwold, Ashland, Woodcrest, and Ferry Avenue Stations.

PATCO General Manager Rink presented Summary Statement and Resolution No. DRPA-22-118 seeking Board authorization for staff to negotiate a contract with Denney Electric Supply, Inc. for the procurement of two hundred and seventy-four (274) Mongoose LED parking lot lights for the Lindenwold, Ashland, Woodcrest, and Ferry Avenue Stations, in an amount not to exceed \$232,395.84. Pricing is based on PA COSTARS contract #008-541. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner McKinney moved to adopt the Resolution and Commissioner Perryman seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-119 Capital Project Contract Modifications

PATCO General Manager Rink presented Summary Statement and Resolution No. DRPA-22-119 seeking Board authorization for execution of contract modifications to certain contract(s) for Authority capital project(s) and for the Board to amend the 2022 Capital Budget to include the changes in contract amount(s) for two contracts: 1) Johnson Controls, Inc. for fire alarm expansion in an adjusted increased amount of \$37,983.54; and 2) Cubic Transportation Systems, Inc. for procurement and installation of new fare collection equipment for Franklin Square Station in an adjusted, decreased amount of \$765,525.00. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Perryman moved to adopt the Resolution and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-120 Purchase of Eleven (11) 2023 Ford Explorer Police Vehicles.

Fleet Management Director Reiners presented Summary Statement and Resolution No. DRPA-22-120 seeking Board authorization to negotiate a purchase contract with Hertrich Fleet Services, Inc. to purchase Eleven (11) 2023 Ford Explorer Police vehicles to replace patrol vehicles, in an amount not to exceed \$476,641.00. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner McKinney move to adopt the Resolution and Commissioner Garganio seconded the motion. All

Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-121 Federal Grant Administration Section 5307/5340 Grant Application.

Government Relations & Grants Administration Director Cook-Artis presented Summary Statement and Resolution No. DRPA-22-112 seeking Board authorization for staff to advertise for and prepare an application to the Federal Transit Administration (FTA) for Sections 5307/5340 funds in the amount of \$6,199,658.00 for PATCO capital improvements having a total planned project cost of \$7,749,573.00. The Resolution also seeks Board authorization for the non-federal matching share in the amount of \$1,549,915.00 (or 20% of the total project cost). Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Perryman moved to adopt the Resolution and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-122 Federal Grant Administration Section 5337 Grant Application.

Government Relations & Grants Administration Director Cook-Artis presented Summary Statement and Resolution No. DRPA-22-122 seeking Board authorization for staff to advertise for and prepare an application to the Federal Transit Administration (FTA) for Section 5337 funds in an amount not to exceed \$15,269,610.00 for PATCO capital improvements having a total planned project cost of \$19,087,013.00. The Resolution also seeks Board authorization for the non-federal matching share in the amount of \$3,817,403.00 (or 20% of the total project cost). Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner McKinney moved to adopt the Resolution and Commissioner Garganio seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-123 2023 Charity Event Bridge Closures at BFB & CBB.

Government Relations & Grants Administration Director Cook-Artis presented Summary Statement and Resolution No. DRPA-22-123 seeking Board authorization for staff to provide labor support for four (4) charity events during 2023 that involve bridge roadway or ramp closures at two of the Authority's four bridges: three (3) events at the Benjamin Franklin Bridge, and one (1) event at the Commodore Barry Bridge; the total DRPA labor cost for the events is an amount not to exceed \$35,650.00. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt the Resolution and Commissioner Perryman seconded the motion. Vice Chairman Nash abstained from the vote. All other Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

Approval of Labor Committee Meeting Minutes of November 29, 2022

Chairwoman Parker stated that the Minutes of the November 29, 2022 Labor Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Garganio moved to approve the Minutes and Commissioner Sweeney seconded the

motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Labor Committee on November 29, 2022

Chairwoman Parker stated that there was one (1) Resolution from the November 29, 2022 Labor Committee Meeting for consideration:

DRPA-22-128 Outside Employment Requests for Approval.

Chief Administrative Officer Brown presented Summary Statement and Resolution No. DRPA-22-128 seeking Board approval for certain director level or above employees seeking approval for outside employment that does not pose a conflict with their employment at DRPA/PATCO for a period of one (1) year. The following employees requested authorization for outside employment: Michael Venuto, Chief Engineer, as an Adjunct Instructor at Rowan University, as an Instructor in Civil Engineering/Construction Management Courses; William Shanahan, Director, Homeland Security & Emergency Management, as a self-employed attorney at William C. Shanahan, Esq. LLC, an Adjunct Professor at Rutgers University, and a member of the Zoning Board of the Borough of Haddonfield; Rohan Hepkins, PATCO Assistant General Manager, as a Pastor for the Chapel of the Good Shepherd in Yeadon, PA, and Mayor for the Borough of Yeadon, PA; Stephen Holden, Deputy General Counsel, as a self-employed attorney; Stephen Reiners, Fleet Management Director, as a referee in baseball, basketball, softball and soccer games for the 2022-2023 season; and, Ed Cobbs, Jr., Police Chief, Public Safety, as an Adjunct Instructor of Criminal Justice at Rowan Collage, Burlington County, NJ and Adjunct Assistant Professor of Criminal Justice at Wilmington University, New Castle, Delaware. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Sweeney moved to adopt the Resolution and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

Approval of Finance Committee Meeting Minutes of November 30, 2022

Chairwoman Parker stated that the Minutes of the November 30, 2022 Finance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Powell moved to approve the Minutes and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Finance Committee on November 30, 2022

Chairwoman Parker stated that there were four (4) Resolutions from the November 30, 2022 Finance Committee Meeting for consideration:

DRPA-22-124 2023 DRPA Operating Budgets.

Chief Financial Officer White presented Summary Statement and Resolution No. DRPA-22-124 seeking Board approval and adoption of the proposed 2023 DRPA Operating Budgets. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner McKinney moved to adopt the Resolution and Commissioner Nelson seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-125 Resolution in Accordance with Sections 5.15 and 5.09 of the 1998 Indenture of Trust dated as of July 1,1998 with TD Bank, N.A. as Trustee, to Adopt an Annual Budget of the Delaware River Port Authority for the 2023 Fiscal Year.

Chief Financial Officer White presented Summary Statement and Resolution No. DRPA-22-125 seeking Board approval and adoption of the Resolution in accordance with Section 5.15 and 5.09 of the 1998 Indenture of Trust dated as of July 1, 1998 with TD Bank, N.A. as Trustee. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Garganio moved to adopt the Resolution and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-126 Resolution in Accordance with Section 5.07 of the 2022 Port District Refunding Bonds Indenture dated December 1, 2022 with TD Bank, N.A. as Trustee, to Adopt an Annual Budget of the Delaware River Port Authority for the 2023 Fiscal Year.

Chief Financial Officer White presented Summary Statement and Resolution No. DRPA-22-126 seeking Board approval and adoption of the Resolution in accordance with Section 5.07 of the 2022 Port District Project Refunding Bonds Indenture dated December 1, 2022 with TD Bank, N.A. as Trustee. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Sweeney moved to adopt the Resolution and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-127 Authorization to Defer Effective Date of Biennial CPI-Based Toll Increase to January 1, 2024.

Chief Financial Officer White presented Summary Statement and Resolution No. DRPA-22-127 seeking Board authorization and direction that the scheduled effective date for the biennial Consumer Price Index-based toll increase authorized by DRPA-08-064, as amended by Resolutions DRPA-09-096, and DRPA-14-147, DRPA-17-002, DRPA-18-131, DRPA-20-133, and DRPA-21-120, be deferred from January 1, 2023 to January 1, 2024. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt the Resolution and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

Approval of Audit Committee Meeting Minutes of November 30, 2022

Chairwoman Parker stated that the Minutes of the November 30, 2022 Audit Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Rigo moved to approve the Minutes and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Citizens' Advisory Committee Report

Corporate Secretary Santarelli stated that there was no report from the Citizens' Advisory Committee.

Unfinished Business

Chairwoman Parker stated there were no Unfinished Business items.

New Business

Chairwoman Parker announced there was one (1) New Business item for consideration:

**DRPA-22-129 Consideration of Pending DRPA Contracts
(Between \$25,000 and \$100,000)**

Contract Administration Manager Ash presented Summary Statement and Resolution No. DRPA-22-129 seeking Board authorization for staff to negotiate and enter into the five (5) pending DRPA contracts identified in the attachment to the Resolution. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt the Resolution and Commissioner Garganio seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

Executive Session

Chairwoman Parker stated there were no items for Executive Session.

The DRPA Board Meeting was held in abeyance at 9:54 a.m.

Adjournment

With no further business, Chairwoman Parker proposed an adjournment of the Meeting. Commissioner Frattali moved to adjourn. Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The Meeting concluded at 10:17 a.m.

Respectfully submitted,



Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary