

**DELAWARE RIVER PORT AUTHORITY  
BOARD MEETING**

**One Port Center  
Camden, New Jersey  
Wednesday, September 21, 2022**

**Pennsylvania Commissioners**

Cherelle Parker, Chair of the Board  
Christal Pike-Nase (for Pennsylvania Auditor General Timothy DeFoor) (via Zoom)  
Donna Powell (via Zoom)  
Ted Christian (for Pennsylvania Treasurer Stacy Garrity) (via Zoom)  
Keiwana McKinney (via Zoom)  
Gregory Schwab, Esq. (via Zoom)  
Joseph Martz (via Zoom)  
Angelina Perryman (via Zoom)

**New Jersey Commissioners**

Jeffrey Nash, Esq., Vice Chair of the Board  
Sara Lipsett  
Albert Frattali  
Bruce Garganio (via Zoom)  
Daniel Christy (via Zoom)

**DRPA/PATCO Staff**

John T. Hanson, Chief Executive Officer  
Raymond J. Santarelli, General Counsel and Corporate Secretary  
James White, Chief Financial Officer  
Toni Brown, Chief Administrative Officer  
John Rink, PATCO General Manager  
David Aubrey, Inspector General  
Stephen Holden, Deputy General Counsel  
Michael Venuto, Chief Engineer  
Robert Finnegan, Chief Safety and Security Officer  
Edward Cobbs, Chief of Police  
Rohan Hepkins, Assistant PATCO General Manager  
Tonyelle Cook-Artis, Acting Director, Grants and Government Relations  
Kwan Hui, Manager Grants Administration  
Christina Maroney, Director, Strategic Initiatives  
Ricardo DeOliveira, Bridge Director, WWB & CBB  
Joseph McAroy, Bridge Director, BFB & BRB (via Zoom)  
Richard Mosback, Director of Procurement  
Amy Ash, Manager, Contracts Administration  
Kathleen Vandy, Assistant General Counsel  
Carol Herbst, Senior Accountant (via Zoom)  
Darlene Callands, Manager Community Relations  
Dawn Whiton, Executive Assistant to the CEO  
Mike Williams, Manager, Corporate Communications  
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary

### **Others Present**

Janice Venables, Associate Counsel, New Jersey Governor's Authorities Unit  
Thomas Young, Board Liaison, Bellevue Strategies (via Zoom)  
Christopher Gibson, Archer & Greiner, P.C. (via Zoom)

### **OPEN SESSION**

#### **Roll Call**

Chairwoman Parker called the meeting to order at 9:04 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairwoman Parker, Vice Chairman Nash, Powell, Frattali, Garganio, Christy, Pike-Nase, Christian, Lipsett, Perryman, McKinney, Martz, and Schwab.

#### **Moment of Silence and Pledge of Allegiance.**

Chairwoman Parker requested everyone to rise and observe a moment of silence and for the Pledge of Allegiance.

#### **Public Comment**

Corporate Secretary Santarelli reported that Mr. William Ritzler, Vice President of the Delaware Valley Association of Rail Passengers had submitted a letter regarding PATCO service. Mr. Ritzler commented on the effect that delays associated with traction motor repairs were having on PATCO's schedule and service. CEO John Hanson responded that the delays with the traction motor propulsion system are related to supply chain issues. General Manager Rink added that PATCO has four (4) outside vendors who work on the traction motors and all of these vendors have reported supply chain issues. He reported that PATCO has trained its employees to do some repairs in-house. GM Rink continued that we have explored the supplier issue and have worked with a local vendor to evaluate ways to get around the supply chain issues and what more we can do in-house. Chairwoman Parker thanked Mr. Ritzler for submitting his comments and also thanked CEO Hanson and GM Rink for their explanations.

#### **Report of the Chief Executive Officer**

CEO Hanson stated that the CEO Report stood as previously submitted. Commissioner Frattali moved to approve the CEO's Report and Commissioner Lipsett seconded the motion. All Commissioners in attendance voted to approve the CEO's Report. The motion carried.

#### **Report of the Chief Financial Officer**

CFO White stated that his Report stood as previously submitted. He briefly discussed bridge traffic, PATCO ridership, and the 2021 Annual Comprehensive Financial Report.

#### **Approval of the August 17, 2022 DRPA Board Meeting Minutes**

Chairwoman Parker stated that the August 17, 2022 DRPA Board Meeting Minutes were previously provided to all Commissioners and the Governors of New Jersey and Pennsylvania. There were no comments or corrections to the Minutes. Commissioner Martz moved to approve the Minutes and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**2022 First Quarter Financial Statement and Footnotes**

Chairwoman Parker stated that the 2022 First Quarter Financial Statement and Footnotes was previously provided to all Commissioners. There were no questions or comments. Commissioner Frattali moved to receive and file the 2022 First Quarter Financial Statement and Footnotes and Commissioner McKinney seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried

**Receipt and Filing of the List of Previously Approved Payments and List of Previously Approved Purchase Orders and Contracts covering the Month of August 2022.**

Chairwoman Parker stated that the Lists of Previously Approved Payments and Previously Approved Purchase Orders and Contracts covering the month of August 2022 were previously provided to all Commissioners. There were no questions or comments. Commissioner Martz moved to receive and file the lists and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

**Approval of Operations & Maintenance Committee Meeting Minutes of September 13, 2022**

Chairwoman Parker stated that the Minutes of the September 13, 2022 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Frattali moved to approve the Minutes and Commissioner Lipsett seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolutions Approved by the Operations & Maintenance Committee on September 13, 2022**

Chairwoman Parker stated that there were three (3) Resolutions from the September 13, 2022 Operations & Maintenance Committee Meeting for consideration:

**DRPA-22-077                      Supplemental Fuel Purchase for DRPA.**

Bridge Director DeOliveira presented Summary Statement and Resolution No. DRPA-22-077 seeking Board authorization to negotiate a supplemental purchase of unleaded gasoline and diesel for all DRPA and PATCO fleet vehicles with Petroleum Trades Corporation, in an amount not to exceed \$400,000.00. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Lipsett moved to adopt Resolution No. DRPA-22-077 and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

**DRPA-22-078                      Maintenance Contract for Andover Traffic Control and HVAC Systems for DRPA Bridge Facilities.**

Bridge Director DeOliveira presented Summary Statement and Resolution No. DRPA-22-078 seeking Board authorization for staff to negotiate a one-year contract with the Tri-M Group for the maintenance of the traffic control and HVAC systems for the DRPA's four bridges, in an amount not to exceed \$191,726.00, with pricing pursuant to Commonwealth of Pennsylvania Co-Stars Contract #008-E22-872. Chairwoman Parker inquired whether Commissioners had any questions

for staff concerning the Resolution. There were no questions. Commissioner Martz moved to adopt Resolution No. DRPA-22-078 and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

**DRPA-22-079            FY22 FEMA Award.**

Acting Director of Government Relations Cook-Artis presented Summary Statement and Resolution No. DRPA-22-079 seeking Board authorization for staff to accept the U.S. Department of Homeland Security Fiscal Year (FY) 2022 Transit Security Grant Program (TSGP) awards totaling \$1,526,098.00 for the following projects: DRPA/PATCO Facility Hardening Camera Upgrade, Phase 2; EDCT-Police K-9 Team; and the DRPA/PARTSWG Public Security Awareness Campaign “See Something, Say Something” Digital Phase IXD. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner McKinney moved to adopt Resolution No. DRPA-22-079 and Commissioner Lipsett seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

**Approval of Finance Committee Meeting Minutes of September 7, 2022**

Chairwoman Parker stated that the Minutes of the September 7, 2022 Finance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Powell moved to approve the Minutes and Commissioner Lipsett seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolutions Approved by the Finance Committee on September 7, 2022**

Chairwoman Parker stated that there was one (1) Resolution from the September 7, 2022 Finance Committee Meeting for consideration:

**DRPA-22-076            Active Benefits-Eligible Employees/Under Age 65  
Retiree, and Eligible Dependents health Benefits 2023  
(DRPA/PATCO).**

Chief Administrative Officer Brown presented Summary Statement and Resolution No. DRPA-22-076 seeking Board approval of the 5.7% renewal decrease submitted by AmeriHealth NJ to provide medical and prescription drug coverage to DRPA and PATCO active benefits-eligible employees, eligible retirees under age of 65, and their respective eligible dependents, at a cost of approximately \$11,929,478.00 annually. This renewal decrease will result an estimated annual savings of \$724,000.00, with no plan design changes. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt Resolution No. DRPA-22-076 and Commissioner Lipsett seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

**Approval of Audit Committee Meeting Minutes of September 7, 2022**

Chairwoman Parker stated that the Minutes of the September 7, 2022 Audit Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Martz moved to approve the Minutes and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Citizens Advisory Committee Report.**

Corporate Secretary Santarelli stated there was no report of the Citizens' Advisory Committee.

**Unfinished Business**

Chairwoman Parker stated there were no Unfinished Business items.

**New Business**

Chairwoman Parker announced two (2) New Business items for consideration:

**DRPA-22-080                      Consideration of Pending DRPA Contracts  
(Between \$25,000 and \$100,000).**

Director of Procurement Mosback presented Summary Statement and Resolution No. DRPA-22-080 seeking Board authorization for staff to negotiate and enter the five (5) pending DRPA contracts identified in the attachment to the Resolution. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt Resolution No. DRPA-22-080 and Commissioner Powell seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

**DRPA-22-081                      FY2019 BUILD – Reallocation of Funds for Franklin  
Square Project.**

Director of Government Relations Cook-Artis presented Summary Statement and Resolution No. DRPA-22-081 seeking Board authorization for staff to accept Fiscal Year (FY) 2019 Better Utilizing Investment to Leverage Development (BUILD) Transportation Discretionary Grants reallocation funds in the amount of \$1,052,384.00 from the U.S. Department of Transportation's (USDOT) Federal Transit Administration (FTA) for the Franklin Square Station Reopening Project. The \$1,052,384.00 is additional federal funding and does not require a DRPA match. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner McKinney moved to adopt Resolution No. DRPA-22-081 and Commissioner Martz seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

**The DRPA Board Meeting was held in abeyance at 9:37 a.m.**

**Adjournment**

With no further business, Chairwoman Parker proposed an adjournment of the Meeting. Commissioner Frattali moved to adjourn. Commissioner Lipsett seconded the motion. All Commissioners in attendance voted in the affirmative. The Meeting concluded at 9:46 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Raymond J. Santarelli". The signature is written in a cursive style with a prominent initial "R".

Raymond J. Santarelli, Esquire  
General Counsel and Corporate Secretary