

**DELAWARE RIVER PORT AUTHORITY
BOARD MEETING**

**One Port Center
Camden, New Jersey
Wednesday, July 20, 2022**

Pennsylvania Commissioners

Hayden Rigo (for Pennsylvania Auditor General Timothy DeFoor) (via Zoom)
Donna Powell (via Zoom)
Ted Christian (for Pennsylvania Treasurer Stacy Garrity)
Keiwana McKinney (via Zoom)
Angelina Perryman (via Zoom)
Joseph Martz (via Zoom)

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chair of the Board
Sara Lipsett
Albert Frattali
Charles Fentress (via Zoom)
Aaron Nelson (via Zoom)
Richard Sweeney (via Zoom)

DRPA/PATCO Staff

John T. Hanson, Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary
James White, Chief Financial Officer
John Rink, PATCO General Manager
David Aubrey, Inspector General
Michael Venuto, Chief Engineer
Robert Finnegan, Chief Safety and Security Officer
Edward Cobbs, Chief of Police
Rohan Hepkins, Assistant PATCO General Manager
Tonyelle Cook-Artis, Acting Director, Grants and Government Relations
Christina Maroney, Director, Strategic Initiatives
Joseph McAroy, Bridge Director, BFB & BRB
Richard Tutak, Acting Bridge Director, WWB & CBB (via Zoom)
Richard Mosback, Director of Procurement
Amy Ash, Manager, Contracts Administration
Michael Williams, Manager, Corporate Communications
Kathleen Vandy, Assistant General Counsel
Carol Herbst, Senior Accountant (via Zoom)
Darlene Callands, Corporate Communications & Marketing
Dawn Whiton, Executive Assistant to the CEO
Barbara Wagner, Executive Assistant to the CEO
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary
Eulisis Delgado, PATCO Custodian

Others Present

Janice Venables, Associate Counsel, New Jersey Governor's Authorities Unit
Christopher Gibson, Archer & Greiner, P.C. (via Zoom)
Alan Kessler, Duane Morris, LLP (via Zoom)
Chris Stone, Conner, Strong & Buckelew
Alan Becker, Citizens Advisory Committee

OPEN SESSION

Moment of Silence and Pledge of Allegiance.

Vice Chairman Nash requested everyone to rise and observe a moment of silence and for the Pledge of Allegiance.

Roll Call

Vice Chairman Nash called the meeting to order at 9:03 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Vice Chairman Nash, Powell, Frattali, Perryman, Fentress, Rigo, Christian, Lipsett, Nelson, Martz, McKinney, and Sweeney.

Vice Chairman Nash noted that Chairwoman Parker was unable to attend today's meeting due to a prior engagement.

Public Comment

Corporate Secretary Santarelli reported that there was no public comment.

Report of the Chief Executive Officer

CEO Hanson stated that the CEO Report stood as previously submitted. He noted that he had used his emergency powers to execute a purchase order for Smith-Emery to complete required FTA testing in the amount of \$38,067.92. Commissioner Frattali moved to approve the CEO's Report and Commissioner Christian seconded the motion. All Commissioners in attendance voted to approve the CEO's Report. The motion carried.

Report of the Chief Financial Officer

CFO White stated that his Report stood as previously submitted. He briefly discussed bridge traffic and PATCO ridership.

Approval of the June 15, 2022 DRPA Board Meeting Minutes

Vice Chairman Nash stated that the June 15, 2022 DRPA Board Meeting Minutes were previously provided to all Commissioners and the Governors of New Jersey and Pennsylvania. There were no comments or corrections to the Minutes. Commissioner Fentress moved to approve the Minutes and Commissioner Martz seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the List of Previously Approved Payments and List of Previously Approved Purchase Orders and Contracts covering the Month of June 2022.

Vice Chairman Nash stated that the Lists of Previously Approved Payments and Previously Approved Purchase Orders and Contracts covering the month of June 2022 were previously provided to all Commissioners. There were no questions or comments. Commissioner Lipsett moved to receive and file the lists and Commissioner Christian seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of July 12, 2022

Vice Chairman Nash stated that the Minutes of the July 12, 2022 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Frattali moved to approve the Minutes and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee July 12, 2022

Vice Chairman Nash stated that there were six (6) Resolutions from the July 12, 2022 Operations & Maintenance Committee Meeting for consideration:

DRPA-22-061 Capital Project Contract Modifications.

Chief Engineer Venuto presented Summary Statement and Resolution No. DRPA-22-061 seeking Board authorization to execute modifications to one (1) Capital Project contract and to amend the 2022 Capital Budget to include the increase in the contract amount being requested. The contract would be with Gannet Fleming for design supplement right of way embankment restoration, drainage improvement, and retaining wall rehabilitation, for the increased amount of \$489,197.85. This Change Order will increase the current contract amount to \$1,298,885.46 with six new items and an additional 408 calendar days. Vice Chairman Nash inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Martz moved to adopt Resolution No. DRPA-22-061 and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-062 Contract No. BF-60-2020, Benjamin Franklin Bridge Deck Overlay and Approaches.

Chief Engineer Venuto presented Summary Statement and Resolution No. DRPA-22-062 seeking Board authorization for staff to negotiate a construction contract with South State, Inc. to perform full depth pavement repairs on specified portions of the Benjamin Franklin Bridge and to make signing and pavement improvements, in an amount not to exceed \$6,124,488.45. He explained that the Project is partially funded by a Federal Highway Administration grant in the amount of \$2,912,999, administered by the New Jersey Department of Transportation (“NJDOT”). Mr. Venuto advised that, at the time of bid, A.P. Construction, Inc. was the apparent lowest responsive and responsible bidder. On February 16, 2022, the Board approved DRPA-22-013, which authorized staff to negotiate a construction contract with A.P. Construction for the Project. After Board approval, however, NJDOT Division of Civil Rights reviewed the documentation submitted by A.P. Construction, Inc. and rejected the bid as non-compliant with the DBE grant requirements per NJDOT Specifications. With NJDOT’s rejection of A.P. Construction, Inc.’s bid, the lowest responsive and responsible bid was submitted by South State, Inc. Staff recommends that the authorization granted by DRPA-22-013 be rescinded and that the contract be awarded to South State, Inc., as the lowest responsive and responsible bidder in the amount of \$6,124,488.45. Vice Chairman Nash inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt Resolution No. DRPA-22-062 and Commissioner Lipsett seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-063**Contract No. 21-G, PATCO Rail Replacement Ferry to Broadway.**

Chief Engineer Venuto presented Summary Statement and Resolution No. DRPA-22-063 seeking Board authorization for staff to negotiate a construction contract with Railroad Construction Company of South Jersey to perform the construction services for the PATCO Rail Replacement Project, in an amount not to exceed \$5,999,999.99. Vice Chairman Nash inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Lipsett moved to adopt Resolution No. DRPA-22-063 and Commissioner Nelson seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-064**Contract No. 27-L, Westmont Station Enhancement.**

Chief Engineer Venuto presented Summary Statement and Resolution No. DRPA-22-064 seeking Board authorization for staff to negotiate a construction contract with A.P. Construction, Inc. to perform the construction services for the Westmont Station Enhancement Project, in an amount not to exceed \$1,786,215.00. Vice Chairman Nash inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt Resolution No. DRPA-22-064 and Commissioner Sweeney seconded the motion. Commissioner Christian abstained from the vote. All other Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-065**Contract No. PATCO-71-2019, Birch Street Substation Equipment Upgrades.**

Chief Engineer Venuto presented Summary Statement and Resolution No. DRPA-22-065 seeking Board authorization for staff to negotiate a construction contract with Scalfo Electric, Inc. to perform the Birch Street Substation Enhancement Upgrades Project to replace aging transformers, rectifiers, circuit breakers, switchgear, and associated equipment, in an amount not to exceed \$6,267,000.00. Vice Chairman Nash inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Christian moved to adopt Resolution No. DRPA-22-065 and Commissioner McKinney seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-066**Backup Generator Program – Lindenwold Mini Sub Backup Generator.**

PATCO General Manager Rink presented Summary Statement and Resolution No. DRPA-22-066 seeking Board authorization for staff to negotiate a contract with Denney Electric Supply to install a fully networkable, 1250 kW backup generator adjacent to PATCO's mini substation located in the Lindenwold Yard, in an amount not to exceed \$1,433,786.00. The purchase will be under the COSTARS-8 contract pricing. Vice Chairman Nash inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner McKinney moved to adopt Resolution No. DRPA-22-066 and Commissioner Perryman seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

Approval of Finance Committee Meeting Minutes of July 6, 2022

Vice Chairman Nash stated that the Minutes of the July 6, 2022 Finance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Martz seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Finance Committee on July 6, 2022

Vice Chairman Nash stated that there were two (2) Resolutions from the July 6, 2022 Finance Committee Meeting for consideration:

**DRPA-22-059 Approval of Contract Extension for Benefit Harbor as
Third-Party Administrator.**

Chief Administrative Officer Brown presented Summary Statement and Resolution No. DRPA-22-059 seeking Board approval for the Authority’s current Third-Party Administrator (TPA), Benefit Harbor, as a sole source purchase order request through resolution DRPA-17-077, to continue providing services for three (3) years, or until December 31, 2025. The contract extension will be for an estimated amount of \$126,180.00 annually (per employee, per month rate, for three years to stay at \$9.92 per employee) or \$378,540.00 for the three (3) years. Vice Chairman Nash inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt Resolution No. DRPA-22-059 and Commissioner McKinney seconded the motion. Commissioner Fentress abstained from the vote. All other Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

**DRPA-22-060 Employee Vision Coverage 2023 – 2025
(DRPA/PATCO).**

Chief Administrative Officer Brown presented Summary Statement and Resolution No. DRPA-22-060 seeking Board authorization to accept the renewal quote from Vision Benefits of America (“VBA”) to provide vision coverage to active eligible DRPA/PATCO employees and their eligible dependents for a three (3) year period, from January 1, 2023, to December 31, 2025. If approved, the estimated annual premium will be \$40,869.00, which is a three (3) year rate decrease. Vice Chairman Nash inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Powell moved to adopt Resolution No. DRPA-22-060 and Commissioner Perryman seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

Adoption of Resolutions Approved by the Labor Committee on July 18, 2022

Vice Chairman Nash stated that there were two (2) Resolutions from the July 18, 2022 Audit Committee Meeting for consideration:

DRPA-22-067 Appointment of Jalila Parker to Position of Deputy Chief Executive Officer.

Vice Chairman Nash presented Summary Statements and Resolution No. DRPA-22-067 seeking Board approval for the appointment of Jalila Parker to serve as Deputy Chief Executive Officer, replacing Obra S. Kernodle, IV, who resigned his employment with the DRPA on April 4, 2022. He noted for the record that Ms. Parker is not a relative of Chairwoman Parker. Vice Chairman Nash inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt Resolution No. DRPA-22-067 and Commissioner Lipsett seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-068 Amendment to DRPA-21-061 to Realign the Date on which Juneteenth National Independence Day will be Observed for all DRPA/PATCO Employees.

Chief Administrative Officer Toni Brown presented Summary Statements and Resolution No. DRPA-22-068 seeking Board approval to realign the date on which the Authority recognizes the Juneteenth National Independence Day holiday from the third Friday in June to the federal standard. Under the federal standard, the holiday will be celebrated on the preceding Friday if June 19 falls on a Saturday and on the following Monday if June 19 falls on a Sunday. Vice Chairman Nash inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt Resolution No. DRPA-22-068 and Commissioner McKinney seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

Citizens Advisory Committee Report.

Alan Becker advised that the CAC had not met in July and that there was no Citizens Advisory Committee Report. He thanked Chairwoman Parker and CEO Hanson for attending their prior meeting.

New Business

Vice Chairman Nash announced one (1) New Business item for consideration:

DRPA-22-069 Consideration of Pending DRPA Contracts (Between \$25,000 and \$100,000).

Director of Procurement Mosback presented Summary Statement and Resolution No. DRPA-22-058 seeking Board authorization for staff to negotiate the three (3) pending DRPA contracts identified in the attachment to the Resolution. Vice Chairman Nash inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt Resolution No. DRPA-22-069 and Commissioner Frattali seconded the motion. Commissioner Christian abstained from the vote. All other Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

The DRPA Board Meeting was held in abeyance at 9:35 a.m.

Adjournment

With no further business, Vice Chairman Nash proposed to adjourn the Meeting. Commissioner Fentress moved to adjourn. Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The Meeting concluded at 9:39 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Raymond J. Santarelli". The signature is written in a cursive, slightly slanted style.

Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary