

**DELAWARE RIVER PORT AUTHORITY
BOARD MEETING**

**One Port Center
Camden, New Jersey
Wednesday, June 15, 2022**

Pennsylvania Commissioners

Cherelle Parker, Chair of the Board (via telephone)
Hayden Rigo (for Pennsylvania Auditor General Timothy DeFoor) (via telephone)
Donna Powell (via telephone)
Ted Christian (for Pennsylvania Treasurer Stacy Garrity)
Keiwana McKinney
Angelina Perryman
Joseph Martz (via telephone)

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chair of the Board (via telephone)
Sara Lipsett (via telephone)
Albert Frattali
Charles Fentress (via telephone)
Aaron Nelson
Bruce Garganio
Daniel Christy (via telephone)

DRPA/PATCO Staff

John T. Hanson, Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary
Stephen M. Holden, Deputy General Counsel
Narisa Sasitorn, Deputy General Counsel (via telephone)
James White, Chief Financial Officer
John Rink, PATCO General Manager
David Aubrey, Inspector General
Michael Venuto, Chief Engineer
Robert Finnegan, Chief Safety and Security Officer
Edward Cobbs, Chief of Police
Rohan Hepkins, Assistant PATCO General Manager
Tonyelle Cook-Artis, Acting Director, Grants and Government Relations
John Lotierzo, Director of Finance
Orville Parker, Manager, Budget and Financial Analysis
Christina Maroney, Director, Strategic Initiatives
Joseph McAroy, Bridge Director, BFB & BRB
Richard Tutak, Bridge Director, WWB & CBB (via telephone)
Richard Mosback, Director of Procurement
Amy Ash, Manager, Contracts Administration
Michael Williams, Manager, Corporate Communications
Kathleen Vandy, Assistant General Counsel
Gerald Faber, Assistant General Counsel
Darlene Callands, Corporate Communications & Marketing
Dawn Whiton, Executive Assistant to the CEO
Barbara Wagner, Executive Assistant to the CEO
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary
Jake Ranalli, Legal Intern

Others Present

Janice Venables, Associate Counsel, New Jersey Governor's Authorities Unit
Christopher Gibson, Archer & Greiner, P.C.
Alan Kessler, Duane Morris, LLP (via telephone)
Jennifer Bertino, Auditor, Bowman & Company
Jarrad Corn, Auditor, Bowman & Company

OPEN SESSION

Moment of Silence and Pledge of Allegiance.

Chairwoman Parker requested everyone to rise and observe a moment of silence and for the Pledge of Allegiance.

Roll Call

Chairwoman Parker called the meeting to order at 9:03 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairwoman Parker, Vice Chairman Nash, Powell, Frattali, Perryman, Fentress, Rigo, Christian, Lipsett, Nelson, Martz, McKinney, Christy and Garganio.

Chairwoman Parker opened the Meeting with the following remarks:

I would like to start today's meeting by stating that I hope everyone is well. For all the Commissioners and myself who had to call in to the meeting, we all wish we could be there and hopefully will make it a reality for the next meeting.

Let me start by saying that I like reading through the reports of the CEO and PATCO General Manager prior to the meetings to get a good sense of what is happening with our staff and our most valued stakeholders, the customers. I want to begin by echoing our CEO John Hanson regarding Pride Month. I was especially pleased to read the focus on the recent statement. I like that it focused on the importance of being an ally of the LGBT+ community. I want to thank CEO Hanson for shining light on this important topic and for providing what I consider to be a reminder on how we all can step up and be visible, and to show our support for the people who fight daily to live authentically and freely. I was also pleased to see the DRPA featured on the front cover of *Metro Magazine*, one of the oldest magazines devoted to public transportation. I personally perked up a bit when I saw the article and was very happy about it. In addition, CFO James White has reported that for the 29th consecutive year the Government Finance Officers Association awarded the DRPA the Certificate of Achievement for Excellence in Financial Reporting for the annual report ending December 31, 2021. This is certainly something for which we can all be proud.

As I continued to review the reports of the CEO and General Manager, I see we are slowly but surely returning to some level of normalcy. There are a few items I would like to recognize: the Walk for Wellness during the month of May saw 130 DRPA and PATCO employees commit to walking for their health and wellness and participated in a kick-off event on May 2 across DRPA and PATCO; the Law Enforcement Diversity Career Fair that was held in Philadelphia was attended by Human Resources and Vice Chairman Nash. I was unable to attend but I had received many reports of the event from those outside the Authority

remarking on how aggressive our team was promoting the opportunity to join the Authority; we also partnered with the LEAP Academy University Charter School in Camden for the Annual Walk for Change across the Ben Franklin Bridge; and. PATCO's new primary FREEDOM Card offices at Woodcrest Station and maintaining a satellite FREEDOM Card office at the Broadway Station. This is what I call being committed to outstanding customer service.

While our PATCO ridership is still below pre-pandemic numbers, we are slowly inching our way back. Also, there was a mention about the booth that PATCO recently presented at the Collingswood May Fair spreading the word about the new office at the Woodcrest station. I am always interested in how we use our iconic Ben Franklin Bridge for awareness of holidays, national campaigns, and local accomplishments. This month along with celebrating Pride Month, I was pleased to see that we lit the bridge orange in support of ending gun violence. The Juneteenth holiday is being celebrated a little early, but I am so proud that our Board took the vote in 2021 to pass the resolution to celebrate with everyone across the country.

To the Board, Executive staff, and DRPA and PATCO employees, there is no doubt that we are on our way back. I am excited about what the future holds, and I want you all to be encouraged.

Public Comment

Corporate Secretary Santarelli reported that there was no public comment.

Report of the Chief Executive Officer

CEO Hanson stated that the CEO Report stood as previously submitted. He highlighted the recent CAC Meeting and the retirement of John Lotierzo, Director of Finance and Orville Parker, Manager, Budget and Financial Analysis from the Finance Department, and that this will be their last Board Meeting in those positions. Commissioner Fentress moved to approve the CEO's Report and Commissioner Lipsett seconded the motion. All Commissioners in attendance voted to approve the CEO's Report. The motion carried.

Report of the Chief Financial Officer

CFO White stated that his Report stood as previously submitted. CFO White highlighted that, for the 29th consecutive year, the Authority received the Government Financial Officers Association Certificate of Achievement in Financial Reporting. He also commented on the retirement of John Lotierzo, Director of Finance and Orville Parker, Manager, Budget and Financial Analysis, and thanked them for their years of service to the organization.

Approval of the May 18, 2022 DRPA Board Meeting Minutes

Chairwoman Parker stated that the May 18, 2022 DRPA Board Meeting Minutes were previously provided to all Commissioners and the Governors of New Jersey and Pennsylvania. There were no comments or corrections to the Minutes. Commissioner Frattali moved to approve the Minutes and Commissioner Lipsett seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the List of Previously Approved Payments and List of Previously Approved Purchase Orders and Contracts covering the Month of May 2022.

Chairwoman Parker stated that the Lists of Previously Approved Payments and Previously Approved Purchase Orders and Contracts covering the month of May 2022 were previously provided to all Commissioners. There were no questions or comments. Commissioner Garganio moved to receive and file the lists and Commissioner Nelson seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of June 7, 2022

Chairwoman Parker stated that the Minutes of the June 7, 2022 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Nelson moved to approve the Minutes and Commissioner Rigo seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on June 7, 2022

Chairwoman Parker stated that there were nine (9) Resolutions from the June 7, 2022 Operations & Maintenance Committee Meeting for consideration.

DRPA-22-049 Capital Project Contract Modifications.

Chief Engineer Venuto presented Summary Statement and Resolution No. DRPA-22-049 seeking Board authorization to execute modifications to one (1) capital project contract and to amend the 2022 Capital Budget to include the increase in the contract amount being requested. The contract would be with Burns Engineering, Inc. for construction monitoring services for Contract No. 12-I, for the installation of elevators in the remaining PATCO stations, for the increased amount of \$390,700.00. This Change Order will increase the current contract amount to \$4,389,201.11. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt Resolution No. DRPA-22-049 and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-050 Construction Monitoring Services for Contract No. PATCO 12G & 27L, Rial Replacement – Ferry Avenue to Broadway & Westmont Station Enhancement Projects.

Chief Engineer Venuto presented Summary Statement and Resolution No. DRPA-22-050 seeking Board authorization for staff to negotiate an agreement with AECOM Technical Services, Inc. to provide construction monitoring services for Contract No. PATCO – 12G & 27L, Rail Replacement – Ferry Avenue to Broadway and Westmont Stations Enhancements, in an amount not to exceed \$1,410,000.00. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt Resolution No. DRPA-22-050 and Commissioner Martz seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-051 Approval of Delaware River Port Authority’s Proposed Disadvantaged Business Enterprise (DBE) Goal-Setting Methodology, including a Proposed Overall DBE Goal for Federal Fiscal Years 2023, 2024 and 2025.

Chief Administrative Officer Brown presented Summary Statement and Resolution No. DRPA-22-051 seeking Board approval of the DRPA’s proposed disadvantaged business enterprise (DBE) goal-setting methodology, including its proposed overall (DBE) Goal for federal fiscal years 2023, 2024 and 2025 and to authorize OBD&EO staff to submit this goal to the Federal Transit Administration (FTA) on or before the due date of August 1, 2022. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner McKinney moved to adopt Resolution No. DRPA-22-051 and Commissioner Perryman seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-052 Part-Time and Temporary Toll Collectors at DRPA Bridges.

Bridge Director McAroy presented Summary Statement and Resolution No. DRPA-22-052 seeking Board authorization for staff to negotiate a three- (3) year contract, with two (2) one-year exercisable options, with PRWT Services, Inc., for the use of temporary toll collectors (weekdays), part-time collectors (weekends and holidays), in an amount not to exceed \$12,508,976.46, including options. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt Resolution No. DRPA-22-052 and Commissioner Frattali seconded the motion. Commissioner Christian abstained from the vote. All other Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-053 Vendor for Loss Control and Safety Services for the Authority’s Construction Projects.

PATCO General Manager Rink presented Summary Statement and Resolution No. DRPA-22-053 seeking Board authorization for staff to appoint Aon Risk Consultants, Inc., d/b/a Aon Global Rick Consulting (“AON”), to provide loss control and safety services for the Authority’s construction projects, in an amount not to exceed \$466,949.48 for the first year, \$478,909.42 for the second year, \$491,288.15 for the third year, \$503,916.44 for the optional fourth year, and \$516,985.39 for an optional fifth year. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Garganio moved to adopt Resolution No. DRPA-22-053 and Commissioner McKinney seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-054 Procurement of Forty (40) New Escalator Steps for Haddonfield Escalators.

PATCO General Manager Rink presented Summary Statement and Resolution No. DRPA-22-054 seeking Board authorization for staff to negotiate a contract with Fujitec America, Inc. for the procurement and delivery of forty (40) steps for the Haddonfield Station escalator, in an amount not to exceed \$200,000.00. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Perryman moved to adopt Resolution No. DRPA-22-054 and Commissioner McKinney seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-055 PATCO Selective Rail Profiling and Grinding.

PATCO General Manager Rink presented Summary Statement and Resolution No. DRPA-22-055 seeking Board authorization for staff to negotiate a contract with Delta Railroad Construction, Inc. to perform selective profiling and grinding of PATCO rails and switches, in an amount not to exceed \$1,599,840.00. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner McKinney moved to adopt Resolution No. DRPA-22-055 and Commissioner Christy seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-056 Fire Alarm Expansion

PATCO General Manager Rink presented Summary Statement and Resolution No. DRPA-22-056 seeking Board authorization for staff to negotiate a contract with Johnson Controls, Inc. for the expansion of PATCO's fire detection system, in an amount not to exceed \$356,863.32. The materials and work will be provided pursuant to PA COSTARS pricing. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt Resolution No. DRPA-22-056 and Commissioner Garganio seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-057 Salt Shed Rehabilitation

PATCO General Manager Rink presented Summary Statement and Resolution No. DRPA-22-057 seeking Board authorization for staff to negotiate a contract with Denney Electric Supply to rehabilitate PATCO's salt shed storage building, in an amount not to exceed \$389,432.50. The materials and work will be provided under PA COSTARS-8 (MRO) pricing. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt Resolution No. DRPA-22-057 and Commissioner Martz seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

Approval of Finance Committee Meeting Minutes of June 1, 2022

Chairwoman Parker stated that the Minutes of the June 1, 2022 Finance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Christy moved to approve the Minutes and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Finance Committee on June 1, 2022

Chairwoman Parker stated that there were two (2) Resolutions from the June 1, 2022 Finance Committee Meeting for consideration:

DRPA-22-044 Sale of In-Water Concrete Tram Support in Delaware River (the “Lilypad” and “Dogbone”) to Camden County and Camden Community Partnership.

Deputy General Counsel Holden presented Summary Statement and Resolution No. DRPA-22-044 seeking Board authorization to negotiate the sale of the in-water concrete tram support in the Delaware River known as structure Lot 14/Block 81, Lot 14/Block 81.04 and Lot 1.02/Block 81.06 (the “Lilypad” and “Dogbone”) to Camden County and Camden Community Partnership, in an amount not to exceed \$500.00. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Christy moved to adopt Resolution No. DRPA-22-044 and Commissioner Fentress seconded the motion. Vice Chairman Nash abstained from the vote. All other Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-045 Authorization to Negotiate a 5-Year Lease Extension Amendment with an Additional 5-Year Option for Current Tenant French & Parrello.

Deputy General Counsel Holden presented Summary Statement and Resolution No. DRAP-22-045 seeking Board authorization to negotiate a 5-year lease extension amendment, plus an additional 5-year option with current tenant French & Parrello for continued occupancy of Suite 503 at One Port Center. The tenants are requesting improvements to the leased space, in an estimated amount of \$21,515.00. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Powell moved to adopt Resolution No. DRPA-22-045 and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

Approval of Audit Committee Meeting Minutes of June 1, 2022

Chairwoman Parker stated that the Minutes of the June 1, 2022 Audit Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Rigo seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Audit Committee on June 1, 2022

Chairwoman Parker stated that there were two (2) Resolutions from the June 1, 2022 Audit Committee Meeting for consideration:

DRPA-22-047 Candidate for CAC Membership – Scott Cohen.

Chief Administrative Officer Brown presented Summary Statement and Resolution No. DRPA-22-047 relating to the Citizens Advisory Committee’s nomination of Scott Cohen to fill one (1) Pennsylvania vacancy on the Committee. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner McKinney moved to adopt Resolution No. DRPA-22-047 and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-048 Approval of 2021 Financial Audit Exit Conference Report and Required Communications.

Inspector General Aubrey presented Summary Statement and Resolution No. DRPA-22-048 that the Board acknowledge the 2021 Financial Audit Exit Conference Report and Required Communications as presented by Bowman and Company and approved by the Audit Committee on June 1, 2022. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt Resolution No. DRPA-22-048 and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

Citizens Advisory Committee Report.

There was no Citizens Advisory Committee Report.

Unfinished Business

Chairwoman Parker stated there were no Unfinished Business items.

New Business

Chairwoman Parker announced one (1) New Business item for consideration:

**DRPA-22-058 Consideration of Pending DRPA Contracts
(Between \$25,000 and \$100,000).**

Director of Procurement Mosback presented Summary Statement and Resolution No. DRPA-22-058 seeking Board authorization for staff to negotiate the four (4) pending DRPA contracts identified in the attachment to the Resolution. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Garganio moved to adopt Resolution No. DRPA-22-058 and Commissioner Martz seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

The DRPA Board Meeting was held in abeyance at 9:59 a.m.

Adjournment

With no further business, Chairwoman Parker proposed to adjourn. Commissioner Fentress moved to adjourn. Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The Meeting concluded at 10:07 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Raymond J. Santarelli". The signature is written in a cursive, slightly slanted style.

Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary