

**DELAWARE RIVER PORT AUTHORITY  
BOARD MEETING**

**One Port Center  
Camden, New Jersey  
Wednesday, April 20, 2022**

**Pennsylvania Commissioners**

Cherelle Parker, Chair of the Board  
Hayden Rigo (for Pennsylvania Auditor General Timothy DeFoor) (via phone)  
Joseph Martz  
Donna Powell (via phone)  
Ted Christian (for Pennsylvania Treasurer Stacy Garrity)  
Keiwana McKinney (via phone)  
Angelina Perryman (via phone)

**New Jersey Commissioners**

Jeffrey Nash, Esq., Vice Chair of the Board  
Sara Lipsett  
Albert Frattali  
Charles Fentress (via phone)  
Aaron Nelson (via phone)  
Richard Sweeney (via phone)  
Bruce Garganio  
Daniel Christy (via phone)

**DRPA/PATCO Staff**

John T. Hanson, Chief Executive Officer  
Raymond J. Santarelli, General Counsel and Corporate Secretary  
Stephen M. Holden, Deputy General Counsel  
Narisa Sasitorn, Deputy General Counsel (via phone)  
James White, Chief Financial Officer  
Toni Brown, Chief Administrative Officer  
David Aubrey, Inspector General  
Michael Venuto, Chief Engineer  
Robert Hicks, Chief Operating Officer  
Robert Finnegan, Chief Safety and Security Officer  
Edward Cobbs, Chief of Police  
Rohan Hepkins, PATCO Assistant General Manager  
Tonyelle Cook-Artis, Acting Director, Grants and Government Relations  
John Lotierzo, Director of Finance  
Orville Parker, Manager, Budget and Financial Analysis  
Kevin LaMarca, Director Information Services  
Christina Maroney, Director, Strategic Initiatives  
Joseph McAroy, Bridge Director, BFB & BRB  
Ricardo DeOliveira, Bridge Director, WWB & CBB (via phone)  
Amy Ash, Manager, Contracts Administration  
Elisabeth Klawunn, Senior Engineer  
Michael Williams, Manager, Corporate Communications  
Kathleen Vandy, Assistant General Counsel

Dawn Whiton, Executive Assistant to the CEO  
Barbara Wagner, Executive Assistant to the CEO  
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary

**Others Present**

Janice Venables, Associate Counsel, New Jersey Governor's Authorities Unit  
Christopher Gibson, Archer & Greiner, P.C.  
Alan Kessler, Duane Morris, LLP  
Jessica Priselac, Duane Morris, LLP  
Mustafa Rashed, Board Liaison, Bellevue Strategies (via phone)  
Chris Stone, Conner, Strong & Buckelew  
Alan Becker, CAC

**OPEN SESSION**

**Moment of Silence and Pledge of Allegiance.**

Chairwoman Parker requested everyone to rise and observe a moment of silence and for the Pledge of Allegiance.

**Roll Call**

Chairwoman Parker called the meeting to order at 9:10 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairwoman Parker, Vice Chairman Nash, Powell, Fentress, Rigo, Sweeney, Christian, Perryman, Frattali, Lipsett, Nelson, McKinney, Martz, Christy and Garganio.

Chairwoman Parker opened the Meeting with the following remarks:

It is an honor and a privilege to be here with you today. It is wonderful to see you all in person. I had hoped that last month would have been my first meeting in-person; however, there was a conflict that prevented my attend in-person attendance. For our Commissioners joining on the phone, I want you to know that this feels much better today being here.

I would like to start today's meeting by stating that April is "Second Chance Month." I am not sure how many of you are familiar with this observance. With my deep appreciation of history, in April 2017 the United States Senate unanimously passed a Resolution declaring April as "Second Chance Month." The records of those who have had experience with our criminal justice system show they had limited access to housing, jobs, voting and the necessary things to afford them the ability to live a meaningful and productive life. With that being said, I want to give a special thanks to the team led by our CEO John Hanson and CAO Toni Brown, for carefully considering these factors when someone is attempting to gain employment here at the Delaware River Port Authority and PATCO and ensuring that review is done on a case-by-case basis. CEO Hanson personally reviews that information for any qualified candidate who may need a

second chance. I am proud to be a part of an organization that takes this into consideration.

Next, the Authority's finances. I always take great interest in the financial summaries provided by our CFO James White. Full disclosure -- I open Jim White's emails before anyone else, including Vice Chairman Nash. I know we can look forward to a comprehensive update from CFO White. Although the DRPA traffic and PATCO ridership are not where they were before the pandemic, as of April 5, 2022, traffic and ridership numbers are slightly higher than this time last year. This is something for us all to be proud of and I am pleased that we are headed in the right directions. I hope that this trend continues.

### **Public Comment**

Corporate Secretary Santarelli reported that there is no public comment.

### **Report of the Chief Executive Officer**

CEO Hanson introduced Janice Venables of the New Jersey Governor's Authority Unit. He echoed Chairwoman Parker's sentiments regarding CFO White. CEO Hanson then stated that the CEO Report stood as previously submitted. He highlighted for the Board one item in his written Report related to Section XII(c)(8) of the DRPA By Laws concerning his March 16, 2022 approval of additional layers of Cyber Liability Insurance to achieve the recommended level of \$20,000,000 Cyber Liability Insurance; securing the final layers of coverage resulted in premium payments that exceeded the premium amounts indicated and approved by the Board pursuant to DRPA-21-102 by \$254,565.00. Commissioner Martz moved to approve the CEO's Report and Commissioner Garganio seconded the motion. All Commissioners in attendance voted to approve the CEO's Report. The motion carried.

### **Report of the Chief Financial Officer**

CFO White stated that his Report stood as previously submitted. PATCO ridership is at 45% pre-COVID and DRPA traffic holds at 90% pre-COVID. He stated that there has not been a visible change due to the gas prices and that he was not very concerned with the numbers in terms of revenues because we are under budget on the expense side. CFO White commended CAO Brown on the excellent work she and her team have done with the Cyber Liability Insurance. CFO White highlighted the Bond Refunding and that we will hopefully, by end of day, be able to price a bank financing with a savings of near \$50,000,000.00. He continued that we are finalizing a loan agreement with Bank of America and expect to see the savings over the next 12 years.

### **Approval of the March 16, 2022 DRPA Board Meeting Minutes**

Chairwoman Parker stated that the Minutes of the March 16, 2022 DRPA Board Meeting were previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Receipt and Filing of the List of Previously Approved Payments and List of Previously Approved Purchase Orders and Contracts covering the Month of March 2022.**

Chairwoman Parker stated that the Lists of Previously Approved Payments and Previously Approved Purchase Orders and Contracts covering the month of March 2022 were previously provided to all Commissioners. There were no questions or comments. Commissioner Garganio moved to receive and file the lists and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

**Approval of Operations & Maintenance Committee Meeting Minutes of April 5, 2022**

Chairwoman Parker stated that the Minutes of the April 5, 2022 Operations & Maintenance Committee Meetings were previously provided to all Commissioners. There were no comments or corrections. Commissioner Frattali moved to approve the Minutes and Commissioner Martz seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolutions Approved by the Operations & Maintenance Committee on April 5, 2022**

Chairwoman Parker stated that there was one (1) Resolution from the March 1, 2022 Operations & Maintenance Committee Meeting for consideration.

**DRPA-22-039                      Capital Project Contract Modifications.**

Chief Engineer Venuto presented Summary Statement and Resolution No. DRPA-22-039 seeking Board authorization to execute modifications for two (2) capital project contracts and amend the 2022 Capital Budget to include the increase in contract amounts being requested:

- The first contract is with Thornton Tomasetti Weidlinger Transportation for design services and design construction support services for the Benjamin Franklin Bridge Main Cable Dehumidification portion of work for Contract BF-54-2019 for the increased amount of \$143,300.00. The additional scope of work for TT includes efforts to repackage their plans and specifications, out of scope services in the construction phase, design modifications for unforeseen field conditions, and value engineering during construction. This Change Order will increase the current contract amount to \$3,685,000.00.
- The second contract is with Burns Engineering, Inc. for design services and design construction support services for Contract 12-J, the re-opening of the Franklin Square Station, for the increased amount of \$641,996.00. The additional scope of work to the design process and will also provide for continued coordination and assistance for our build grant responsibilities, coordination with the City of Philadelphia permits for the water line installation and the stakeholder groups associated with the project. This Change Order will increase the current contract amount to \$3,210,647.00. With this change the WBE & MBE percentages will meet the project goals.

Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt Resolution No.

DRPA-22-039 and Commissioner Lipsett seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

**Benjamin Franklin Bridge Rocker Link Replacement Presentation**

Chief Engineer Venuto introduced Senior Engineer Klawunn who gave a presentation of the Authority's ongoing Rocker Link Replacement Project at the Benjamin Franklin Bridge.

**Approval of Finance Committee Meeting Minutes of April 6, 2022**

Chairwoman Parker stated that the Minutes of the April 6, 2022 Finance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Rigo seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolutions Approved by the Finance Committee on April 6, 2022**

Chairwoman Parker stated that there were three (3) Resolutions from the April 6, 2022 Finance Committee Meeting for consideration:

**DRPA-22-036                      Third Party Administrator for the DRPA and PATCO  
Workers' Compensation, General Liability/Bodily  
Injury and Risk Control Services.**

General Counsel Santarelli presented Summary Statement and Resolution No. DRAP-22-036 seeking Board authorization to negotiate a contract with Scibal Inc., (d/b/a Qual-Lynx) to report, investigate and process all DRPA and PATCO workers' compensation, general liability claims/bodily injury and risk control services. The contract will be for an initial 3-year term and two, 1-year options. The cost of the initial term and option years is an amount not to exceed \$553,405.00. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt Resolution No. DRPA-22-036 and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

**DRPA-22-037                      Upgrade of Data Center Firewalls.**

Director of Information Services LaMarca presented Summary Statement and Resolution No. DRPA-22-037 seeking Board authorization to negotiate a contract with ePlus Technology, Inc. for the purchase of network firewall upgrades for the One Port Center data center, in an amount not to exceed \$1,399,192.50. The new firewalls will provide enhanced capabilities for the next five (5) years and provide DRPA with the latest Cisco firewall technology. The purchase is provided under the Pennsylvania COSTARS 3 Hardware contract. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Martz moved to adopt Resolution No. DRPA-22-037 and Commissioner McKinney seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

**DRPA-22-038**

**Cisco SMARTnet Maintenance Agreement.**

Director of Information Services LaMarca presented Summary Statement and Resolution No. DRPA-22-038 seeking Board authorization to negotiate a 5-year contract with ePlus Technology, Inc. for the renewal of the Authority's Cisco SMARTnet maintenance agreement, in an amount not to exceed \$3,159,363.76. The purchase is provided under the Pennsylvania COSTARS 3 Hardware contract. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Garganio moved to adopt Resolution No. DRPA-22-038 and Commissioner McKinney seconded the motion. Commissioner Christian abstained from the vote. All other Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

**Citizens Advisory Committee Report.**

Alan Becker gave the report of the Citizens Advisory Committee.

**Unfinished Business**

There were no Unfinished Business items.

**New Business**

Chairwoman Parker announced one (1) New Business item for consideration:

**DRPA-22-040**

**Consideration of Pending DRPA Contracts  
(Between \$25,000 and \$100,000).**

Manager of Contracts Administration Ash presented the Summary Statement and Resolution No. DRPA-22-040 seeking Board authorization for staff to negotiate the six (6) pending DRPA contracts identified in the attachment to the Resolution. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt Resolution No. DRPA-22-040 and Commissioner Frattali seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

**The DRPA Board Meeting was held in abeyance at 10:14 a.m.**

**Adjournment**

With no further business, Chairwoman Parker proposed to adjourn. Commissioner Fentress moved to adjourn. Commissioner Martz seconded the motion. All Commissioners in attendance voted in the affirmative. The Meeting concluded at 10:19 a.m.

Respectfully Submitted,



Raymond J. Santarelli, Esquire  
General Counsel and Corporate Secretary