

**DELAWARE RIVER PORT AUTHORITY
BOARD MEETING**

**One Port Center/Zoom
Wednesday, January 19, 2022**

Due to the coronavirus pandemic, all participants, except where noted, attended via telephone/web conference.

Pennsylvania Commissioners

Cherelle Parker, Chair of the Board
Hayden Rigo (for Pennsylvania Auditor General Timothy DeFoor)
Joseph Martz (joined via Zoom at 9:21 a.m.)
Donna Powell
Kathryn Joyce, Esq. (for Pennsylvania Treasurer Stacy Garrity)
Keiwana McKinney
Angelina Perryman

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chair of the Board
Sara Lipsett
Albert Frattali
Charles Fentress
Aaron Nelson
Richard Sweeney
Daniel Christy

DRPA/PATCO Staff

John T. Hanson, Chief Executive Officer (in person)
Obra Kernodle, Deputy Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary (in person)
Stephen M. Holden, Deputy General Counsel (in person)
Narisa Sasitorn, Deputy General Counsel
James White, Chief Financial Officer (in person)
Toni Brown, Chief Administrative Officer
David Aubrey, Inspector General
John Rink, General Manager, PATCO
Michael Venuto, Chief Engineer
William Shanahan, Acting Director, Homeland Security
Tonyelle Cook-Artis, Acting Director, Grants and Government Relations
John Lotierzo, Director of Finance
Orville Parker, Manager, Budget and Finance Analysis
Steve Reiners, Director, Fleet Management
Joseph McAvoy, Bridge Director, BFB & BRB
Ricardo DeOliveira, Bridge Director, WWB & CBB
Christina Maroney, Director, Strategic Initiatives
Tonyelle Cook-Artis, Acting Director, Government Relations
Darlene Callands, Manager, Community Relations
Darcie DeBeaumont, Manager, Accounting
Amy Ash, Manager, Contract Administration

Michael Williams, Manager, Corporate Communications
Kathleen Vandy, Assistant General Counsel
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary (in person)

Others Present

Janice Venables, Associate Counsel, New Jersey Governor's Authorities Unit
Thomas Young, Board Liaison, Bellevue Strategies
David Rapuano, NJ Counsel, Archer & Greiner, P.C.
Alan Kessler, PA Counsel, Duane Morris, LLP

OPEN SESSION

Notice

The Corporate Secretary announced that pursuant to its by-laws public notice of this meeting of the DRPA Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media. The Secretary also noted that, due to the ongoing pandemic, the public was not allowed inside the One Port Center building but had been invited to attend via telecast and to submit any questions or comments electronically prior to the meeting.

Roll Call

Chairwoman Parker called the meeting to order at 9:03 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairwoman Parker, Vice Chairman Nash, Powell, Fentress, Rigo, Sweeney, Christy, Perryman, Joyce, Frattali, Lipsett, Nelson, McKinney, and Martz.

Chairwoman Parker opened the Meeting with the following remarks:

I would like to welcome and wish everyone a Happy New Year. I wanted to note for the record that it is not lost on me that our first meeting for 2022 falls on the week honoring the legacy and the life of Dr. Martin Luther King, Jr. On Monday, our Nation celebrated the legacy and the life of Dr. Martin Luther King, Jr. I recently read a tribute to Dr. King that stated that "If we want Dr. Martin Luther King, Jr.'s dream to become a reality, then we must all do our part to make it happen. In that sense we must be the change that needs to bring about the change. We all have a role to play in honoring Dr. King's legacy and ensuring that his dream is fully realized. Oftentimes when it comes to diversity, equity and inclusion organizations have these wonderful and progressive policies in place and leaders of the organizations tend to talk the talk, but they don't always walk that talk. As I think about the Delaware River Port Authority, I am pleased to be associated with an organization with shared values that are related to diversity, inclusion, fairness and equity. In my short time serving on this Board, I have observed an organization that works hard to model these key values in key areas. The management embraces diversity and is committed to ensuring that the workforce at the DRPA and PATCO reflects the rich diversity of our great region. It is very important for our viewing public to know this. Much work has been done in this area and management has

recognized that much more can be done. Our management team works extremely hard every day to advance the important principles of equal employment opportunity and inclusion. This commitment begins with training. Based on the briefing received by the Labor Committee this month, I can report that in 2021 all members of the management team completed five (5) modules of training on various diversity, equity and inclusion issues. The rest of the work force will complete D.E.I. training during the first quarter of 2022. A management team that takes advantage of every opportunity to raise awareness among the organization. In 2021, CEO John Hanson, issued several statements on important issues. To me these statements not only raised awareness about relevant issues in our society, but also sent a very strong message to every employee at DRPA and PATCO. These statements assured employees that we see them, appreciate them, and value their contributions to our organization. Next, we are showing our commitment to working with diverse companies. For years our organization has been committed to doing whatever is necessary to provide opportunity for diverse companies to do business with the DRPA and PATCO at all levels. During this month's Labor Committee meeting we received a briefing on a plan to improve our Purchase Card spending with minority, women and veteran owned businesses. We are taking a careful look at all our businesses in all areas. I thank the team, under CEO Hanson's leadership for the efforts they put forth everyday behind the scenes to make Dr. King's dream of equality and fairness a reality at both DRPA and PATCO.

Next, we need to acknowledge the positive press that the Authority received. I hope that by this time each of you have had the opportunity to read the positive press coverage at the end of 2021 concerning the Authority's decision not to raise tolls for the eleventh straight year. My favorite article was presented by *NJ.com*, which stated *"Is it possible for a toll agency to be a superhero to drivers? If it is possible, it is. And if it is possible and they have not increased tolls in more than a decade, which is what the DRPA and Commissioners achieved in 2022."* I want to extend my sincere thanks to all the superheroes on this Board. I am grateful for your service, and I want to include a special thank you to the over 850 superheroes that keep this great organization moving forward. Without their committed service and commitment to controlling costs and prudent spending, the Board's decision to hold tolls stable would not have been possible. In a very transparent way, the Board would like the public to know about the work we are achieving at the DRPA and PATCO.

Public Comment

Corporate Secretary Santarelli reported that staff reviewed the designated Public Comment email and voicemail accounts and there were no items for Public Comment.

Report of the Chief Executive Officer

CEO Hanson stated that on behalf of the staff he wanted to thank Chairwoman Parker and the Board for her leadership and collaborative way of working together. CEO Hanson then stated that the CEO Report stood as previously submitted. Commissioner Rigo moved to approve the CEO's

Report and Commissioner Frattali seconded the motion. All Commissioners in attendance voted to approve the CEO's Report. The motion carried.

Report of the Chief Financial Officer

CFO White stated that his Report stood as previously submitted. He highlighted that at the end of 2021 the toll revenues were higher than expected and we were able to contain our costs significantly due to the leadership of the Authority. Due to inclement weather, January 2022 revenues have started off slow.

Approval of the 3rd Quarter Financial Statement

Chairwoman Parker stated that the 2021 3rd Quarter Financial Statement was previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. There were no comments or corrections. Commissioner Fentress moved to receive and file the 3rd Quarter Financials and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Approval of the December 8, 2021 DRPA Board Meeting Minutes

Chairwoman Parker stated that the Minutes of the December 8, 2021 DRPA Board Meeting were previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. There were no comments or corrections. Commissioner Frattali moved to approve the Minutes and Commissioner Lipsett seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the List of Previously Approved Purchase Orders covering the Months of November and December 2021 and Contracts covering the Month of December 2021.

Chairwoman Parker stated that the List of Previously Approved Purchase Orders covering the months of November and December 2021 and Contracts covering the month of December 2021 were previously provided to all Commissioners. There were no questions or comments. Commissioner Nelson moved to receive and file the lists and Commissioner Rigo seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of January 4, 2022

Chairwoman Parker stated that the Minutes of the January 4, 2022 Operations & Maintenance Committee Meetings were previously provided to all Commissioners. There were no comments or corrections. Commissioner Frattali moved to approve the Minutes and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on January 4, 2022

Chairwoman Parker stated that there were seven (7) Resolutions from the January 4, 2022 Operations & Maintenance Committee Meeting for consideration:

DRPA-22-002 Construction Monitoring Services for Contract No. 12-J, Re-Opening of Franklin Square.

Chief Engineer Venuto presented Summary Statement and Resolution No. DRPA-22-002 seeking Board authorization to negotiate an agreement with HNTB Corporation to provide construction monitoring services for Contract 12-J, Re-Opening of Franklin Square Station, in an amount not to exceed \$4,627,800.00. Mr. Venuto pointed out that DBE goals were set at 10% and the goal was exceeded by 6.7%. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Christy moved to adopt DRPA-22-002 and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried.

DRPA-22-003 Capital Project Contract Modifications.

Chief Engineer Venuto presented Summary Statement and Resolution No. DRPA-22-003 seeking Board authorization to execute contract modifications to two (2) contracts; Michael Baker International, Inc in the amount of \$68,300.00 and AECOM Technical Services, Inc., in the amount of \$1,923,000.00. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. The Resolution also called for the amendment of the Capital Budget to include the increase in contract amounts. Commissioner Powell stated that if there are any political contributions on the AECOM Change Order, that it is recognized. Commissioner Fentress moved to adopt Resolution No. DRPA-22-003 and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-004 Ten (10) 2022 Dodge Charger Police Vehicles.

Director of Fleet Management Reiners presented Summary Statement and Resolution No. DRPA-22-004 seeking Board authorization to negotiate a purchase contract with Hertrich Fleet Services, Inc. for the purchase of ten (10) Dodge Charger Police vehicles, in an amount not to exceed \$320,830.00. They will be purchased under the PA State Contract No. 4400019930. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt Resolution No. DRPA-22-004 and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-005 Two (2) 2023 Ford F-750 Diesel Crew Cabs.

Director of Fleet Management Reiners presented Summary Statement and Resolution No. DRPA-22-005 seeking Board authorization to negotiate a purchase contract with Whitmoyer Ford for the purchase of two (2) 2023 Ford F-750 Diesel Crew Cab, in an amount not to exceed \$157,090.00. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Martz moved to adopt Resolution No. DRPA-22-005 and Commissioner Lipsett seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-006 One (1) 2022 Wheel Loader.

Director of Fleet Management Reiners presented Summary Statement and Resolution No. DRPA-22-006 seeking Board authorization to negotiate a purchase contract with JESCO, Inc. for the purchase of one (1) wheel loader, in an amount not to exceed \$157,970.70. They will be purchased under the New Jersey State Contract T-3057 Bid # 17DPP00032. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Nelson moved to adopt Resolution No. DRPA-22-006 and Commissioner Martz seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-007 Fuel Contract for DRPA and PATCO

Director of Fleet Management Reiners presented Summary Statement and Resolution No. DRPA-22-007 seeking Board authorization to negotiate a purchase contract with Petroleum Trades Corporation for the purchase of unleaded gasoline, low-sulfur automotive diesel fuel, diesel 2% biofuel and low-sulfur heating fuel oil for DRPA and PATCO vehicles and buildings, in an amount not to exceed \$750,000.00. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Lipsett moved to adopt Resolution No. DRPA-22-007 and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-22-008 2022 Charity Event Bridge Closures at BFB & CBB.

Acting Director of Government Relations Cooke-Artis presented Summary Statement and Resolution No. DRPA-22-008 seeking Board authorization to provide labor support for five annual charity events during 2022 that involve bridge roadway or ramp closures at two of our four bridges: three (3) events at the Ben Franklin Bridge, and two (2) events at the Commodore Barry Bridge, in an amount not to exceed \$27,566.00. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt Resolution No. DRPA-22-008 and Commissioner Rigo seconded the motion. Chairwoman Parker abstained from the vote. All other Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

Approval of Labor Committee Meeting Minutes of January 4, 2022.

Chairwoman Parker stated that the Minutes of the January 4, 2022 Labor Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Perryman seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Labor Committee on January 4, 2022.

Chairwoman Parker stated that there was one (1) Resolution from the January 4, 2022 Labor Committee Meeting for consideration:

DRPA-22-001 Qualified Law Firms to Provide Legal Services to the DRPA and PATCO.

General Counsel Santarelli presented Summary Statement and Resolution No. DRPA-22-001 seeking Board adopt and approve a list of law firms qualified to provide legal services to the Delaware River Port Authority and Port Authority Transit Corporation. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt Resolution No. DRPA-22-001 and Commissioner Sweeney seconded the motion. Chairwoman Parker and Vice Chair Nash abstained from the vote. All other Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

Approval of Finance Committee Meeting Minutes of January 5, 2022

Chairwoman Parker stated that the Minutes of the January 5, 2022 Finance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Martz seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Finance Committee on January 5, 2022

Chairwoman Parker stated that there was one (1) Resolution from the January 5, 2022 Finance Committee Meeting for consideration.

DRPA-22-009 Renewal of Agreement for 10th Street & Packer Avenue Parking Lot.

Deputy General Counsel Sasitorn presented Summary Statement and Resolution No. DRPA-22-009 seeking Board authorization to enter into a one (1) year renewal agreement with Evans All Pro Properties, LLC for the use of forty parking spaces within a DRPA-owned parking lot in the vicinity of 10th Street and Packer Avenue, Philadelphia, PA, in an amount not to exceed \$900.00 per month. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Christy moved to adopt Resolution No. DRPA-22-009 and Commissioner Rigo seconded the motion. All Commissioners

in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

Citizens Advisory Committee Report

There was no report from the Citizens Advisory Committee.

Unfinished Business

There were no Unfinished Business items.

New Business

Chairwoman Parker announced there was one (1) item of New Business for consideration:

**DRPA-22-010 Consideration of Pending DRPA Contracts
(Between \$25,000 and \$100,000).**

Manager of Contracts Administration Ash presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate pending DRPA contracts between \$25,000 and \$100,000. Ms. Ash explained that there were four (4) contracts or change order/supplement for consideration with the following vendors: Henke Manufacturing, in the amount of \$29,636.00; General Sales Administration (Major Police Supply), in the amount of \$47,060.70; H.A. DeHart & Sons, in the amount of \$54,852.30; and JJD Electric, LLC, in the amount of \$43,869.11. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Powell moved to adopt Resolution No. DRPA-22-010 and Commissioner Fentress seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

The DRPA Board Meeting was held in abeyance at 9:44 a.m.

Adjournment

With no further business, Chairwoman Parker proposed to adjourn. Commissioner Fentress moved to adjourn. Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative. The Meeting concluded at 9:53 a.m.

Respectfully Submitted,



Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary