

**PORT AUTHORITY TRANSIT CORPORATION
BOARD MEETING**

**One Port Center/Zoom
Wednesday, December 8, 2021**

Due to the coronavirus pandemic, all participants, except where noted, attended via telephone/web conference.

Pennsylvania Commissioners

Cherelle Parker, Chair of the Board
Hayden Rigo (for Pennsylvania Auditor General Timothy DeFoor)
Joseph Martz
Donna Powell
Ted Christian (for Pennsylvania Treasurer Stacy Garrity)
Keiwana McKinney
Angelina Perryman
Kathleen McGinty

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chair of the Board
Sara Lipsett
Albert Frattali
Charles Fentress
Aaron Nelson

DRPA/PATCO Staff

John T. Hanson, Chief Executive Officer (in person)
Obra Kernodle, Deputy Chief Executive Officer (in person)
Raymond J. Santarelli, General Counsel and Corporate Secretary (in person)
Narisa Sasitorn, Deputy General Counsel
James White, Chief Financial Officer (in person)
Toni Brown, Chief Administrative Officer
David Aubrey, Inspector General
John Rink, General Manager, PATCO
Michael Venuto, Chief Engineer
William Shanahan, Acting Homeland Security Officer
Robert Finnegan, Acting Chief of Police
John Lotierzo, Director of Finance
Orville Parker, Manager, Budget and Finance Analysis
Richard Mosback, Director, Procurement DRPA/PATCO
Steve Reiners, Director, Fleet Management
Joseph McAvoy, Bridge Director, BFB & BRB
Ricardo DeOliveira, Bridge Director, WWB & CBB
Christina Maroney, Director, Strategic Initiatives
Tonyelle Cook-Artis, Acting Director, Government Relations
Darlene Callands, Manager Community Relations
Darci DeBeaumont, Manager, Accounting
Amy Ash, Manager, Contract Administration

Michael Williams, Manager, Corporate Communications
Kathleen Vandy, Assistant General Counsel
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary (in person)

Others Present

Janice Venables, Associate Counsel, New Jersey Governor's Authorities Unit
Alan Kessler, PA Counsel, Duane Morris, LLP
Christopher Gibson, NJ Counsel, Archer & Greiner, P.C.
Monique Curry-Mims, S&S Consulting, LLC

OPEN SESSION

Notice

The Corporate Secretary announced that pursuant to its by-laws public notice of this meeting of the PATCO Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media. The Secretary also noted that, due to the ongoing pandemic, the public was not allowed inside the One Port Center building but had been invited to attend via telecast and to submit any questions or comments electronically prior to the meeting.

Roll Call

Chairwoman Parker called the meeting to order at 10:11 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairwoman Parker, Vice Chairman Nash, Powell, Fentress, Rigo, Perryman, Christian, Frattali, Lipsett, Nelson, Martz, McKinney and McKinney.

Public Comment

Corporate Secretary Santarelli reported that staff reviewed the designated Public Comment email and voicemail accounts and there were no items for Public Comment.

Report of the General Manager

PATCO General Manager Rink stated that his report stood as previously submitted. Commissioner Fentress moved to approve the General Manager's Report and Commissioner Frattali seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative to approve the General Manager's Report. The motion carried.

Approval of the November 17, 2021 PATCO Board Meeting Minutes

Chairwoman Parker stated that the Minutes of the November 17, 2021 PATCO Board Meeting were previously provided to the Governors of New Jersey and Pennsylvania and to the PATCO Commissioners. Commissioner Frattali moved to approve the Minutes and Commissioner Fentress seconded the motion. There were no comments on or corrections to the Minutes. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the List of Previously Approved Purchase Orders and Contracts covering the Month of November 2021.

Chairwoman Parker stated that the List of Previously Approved Purchase Orders and Contracts covering the month of November 2021, were previously provided to all Commissioners. Commissioner Fentress moved to receive and file the list and Commissioner Martz seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Balance Sheet and Equity Statement dated September 30, 2021.

Chairwoman Parker stated that the Balance Sheet and Equity Statement dated September 30, 2021, were previously provided to all Commissioners. Commissioner Rigo moved to receive and file the Balance Sheet and Equity Statement and Commissioner Lipsett seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of November 30, 2021

Chairwoman Parker stated that the Minutes of the November 30, 2021 Operations & Maintenance Committee Meetings were previously provided to all Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Perryman seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on November 30, 2021

Chairwoman Parker stated that there were two (2) Resolutions from the November 30, 2021 Operations & Maintenance Committee Meeting for consideration:

PATCO-21-017 Promotion of PATCO to Students in 2022.

PATCO General Manager Rink presented Summary Statement and Resolution No. PATCO-21-017 seeking Board authorization to promote PATCO ridership through a limited incentive to students to become regular riders. The promotion would waive the \$5.00 fee for the initial FREEDOM card. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Perryman moved to adopt PATCO-21-017 to the Board for consideration and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried.

PATCO-21-018 In-Kind Support of 2022 Community Initiatives.

PATCO General Manager Rink presented Summary Statement and Resolution No. PATCO-21-018 seeking Board authorization for staff to provide in-kind services in support of 501c3 organizations which request the use of DRPA/PATCO properties to promote community events at no cost the DRPA or PATCO. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner McKinney moved to adopt PATCO-21-018 and Commissioner Powell seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried.

Approval of Finance Committee Meeting Minutes of December 1, 2021

Chairwoman Parker stated that the Minutes of the December 1, 2021 Finance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Martz seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Finance Committee on December 1, 2021

Chairwoman Parker stated that there was one (1) Resolution from the December 1, 2021 Finance Committee Meeting for consideration:

PATCO-21-019 2022 PATCO Operating Budget

Chief Financial Officer White presented Summary Statement and Resolution No. PATCO-21-019 seeking Board authorization to adopt the 2022 PATCO Operating Budget. Following a presentation by CFO White, Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt Resolution No. PATCO-21-019 and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

Unfinished Business

Chairwoman Parker stated there were no items for Unfinished Business.

New Business

Chairwoman Parker stated that there was two (2) Resolutions of New Business for consideration:

**PATCO-21-020 Consideration of Pending PATCO Contracts
(Between \$25,000 and \$100,000).**

Procurement Director Mosback presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate pending PATCO contracts between \$25,000 and \$100,000. Mr. Mosback explained that there were seventeen (17) contracts or change orders/supplements for consideration. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt Resolution No. PATCO-21-020 and Commissioner Martz seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

Adjournment

With no further business, Chairwoman Parker proposed to adjourn. Commissioner Fentress moved to adjourn the Meeting. Commissioner Lipsett seconded the motion. All Commissioners in attendance voted in the affirmative. The Meeting concluded at 10:24 a.m.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'R. Santarelli', is written over a faint, light blue background that contains a grid of small, illegible text or a watermark.

Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary