

**DELAWARE RIVER PORT AUTHORITY
BOARD MEETING**

**One Port Center/Zoom
Wednesday, July 21, 2021**

Due to the coronavirus pandemic, all participants, except where noted, attended via telephone/web conference.

Pennsylvania Commissioners

Cherelle Parker, Chair of the Board
Hayden Rigo (for Pennsylvania Auditor General Timothy DeFoor)
Donna Powell
Ted Christian (for Pennsylvania Treasurer Stacy Garrity)
Joseph Martz
Kathleen McGinty

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chair of the Board
Albert Frattali
Sara Lipsett
Aaron Nelson
Bruce Garganio
Daniel Christy

DRPA/PATCO Staff

John T. Hanson, Chief Executive Officer (in person)
Maria Wing, Deputy Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary (in person)
Stephen Holden, Deputy General Counsel (in person)
Narisa Sasitorn, Deputy General Counsel
James White, Chief Financial Officer (in person)
Toni Brown, Chief Administrative Officer
David Aubrey, Inspector General
John Rink, General Manager, PATCO
Michael Venuto, Chief Engineer
Robert Finnegan, Acting Chief of Police
John Lotierzo, Director of Finance (in person)
Richard Mosback, Director, Procurement DRPA/PATCO
Kathleen Vandy, Assistant General Counsel
William Shanahan, Director, Government Relations
Tonyelle Cook-Artis, Manager, Government Relations
Joseph McAroy, Bridge Director, BFB & BRB
Darlene Callands, Manager Community Relations
Christina Maroney, Director, Strategic Initiatives
Michael Williams, Manager, Corporate Communications
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary (in person)

Others Present

Janice Venables, Associate Counsel, New Jersey Governor's Authorities Unit
Alan Kessler, PA Counsel, Duane Morris, LLP
Christopher Gibson, NJ Counsel, Archer & Greiner, P.C.
Monique Curry-Mims, S&S Consulting, LLC
Ismail Shahid, S&S Consulting, LLC

OPEN SESSION

Notice

The Corporate Secretary announced that pursuant to its by-laws public notice of this meeting of the DRPA Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media. The Secretary also noted that, due to the ongoing pandemic, the public was not allowed inside the One Port Center building but had been invited to attend via telecast and to submit any questions or comments electronically prior to the meeting.

Roll Call

Chairwoman Parker called the meeting to order at 9:03 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairwoman Parker, Vice Chairman Nash, Powell, Frattali, Rigo, Lipsett, Nelson, Christian, Martz, Garganio, McGinty, and Christy.

Public Comment

Corporate Secretary Santarelli reported that staff reviewed the designated Public Comment email and voicemail accounts and there were no items for Public Comment.

Report of the Chief Executive Officer

CEO Hanson stated that the CEO Report stood as previously submitted. Commissioner Rigo moved to approve the CEO's Report and Commissioner Frattali seconded the motion. All Commissioners in attendance voted to approve the CEO's Report. The motion carried.

Report of the Chief Financial Officer

CFO White stated that his Report stood as previously submitted. CFO White mentioned that the 2020 Annual Report and First Quarter 2021 Financial Statement and Footnotes had been previously provided to the Board for review.

2020 Annual Report

Chairwoman Parker stated that the 2020 Annual Report was previously provided to all Commissioners. Commissioner Martz moved to receive and file the 2020 Annual Report and Commissioner Christy seconded the motion. All Commissioners in attendance voted in the affirmative to approve the report as submitted. The motion carried.

First Quarter 2021 Financial Statement and Footnotes

Chairwoman Parker stated that the First Quarter 2021 Financial Statement and Footnotes was previously provided to all Commissioners. Commissioner Rigo moved to receive and file the First Quarter 2021 Financial Statement and Footnotes and Commissioner Lipsett seconded the motion. All Commissioners in attendance voted in the affirmative to receive and file the First Quarter 2021 Financial Statement and Footnotes as submitted. The motion carried.

Approval of the June 16, 2021 DRPA Board Meeting Minutes

Chairwoman Parker stated that the Minutes of the June 16, 2021 DRPA Board Meeting were previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. There were no comments or corrections. Commissioner Martz moved to approve the Minutes and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the List of Previously Approved Payments and List of Previously Approved Purchase Orders and Contracts covering the Month of June 2021.

Chairwoman Parker stated that the Lists of Previously Approved Payments and Previously Approved Purchase Orders and Contracts covering the month of June 2021, were previously provided to all Commissioners. Commissioner Garganio moved to receive and file the lists and Commissioner Christy seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of July 6, 2021

Chairwoman Parker stated that the Minutes of the July 6, 2021 Operations & Maintenance Committee Meetings were previously provided to all Commissioners. There were no comments or corrections. Commissioner Frattali moved to approve the Minutes and Commissioner Rigo seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on July 6, 2021

Chairwoman Parker stated that there were seven (7) Resolutions from the July 6, 2021 Operations & Maintenance Committee Meetings for consideration:

DRPA-21-044 Procurement & Delivery of 136# RE Head Hardened Rail.

PATCO General Manager Rink presented Resolution No. DRPA-21-044 seeking Board authorization for staff to negotiate a contract with Atlantic Track & Turnout, Inc. for the procurement and delivery of 136# RE Head Hardened Rail, in an amount not to exceed \$235,797.90. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt Resolution No. DRPA-21-044 and Commissioner Martz seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-21-045**Capital Project Contract Modifications.**

PATCO General Manager Rink presented Resolution No. DRPA-21-045 seeking Board authorization for execution of a contract modification to one (1) of the Authority's Capital Project contracts and the amendment to the DRPA 2021 Capital Budget to include an increase in to the Cubic Transportation Systems, Inc. contract relating to PATCO EMV Upgrade of Ticket Vending Machines, Bank Interface Files and Cubic Payment Application, in an amount not to exceed \$26,378.10, for a total contract amount of \$2,242,318.10. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Garganio moved to adopt Resolution No. DRPA-21-045 and Commissioner Lipsett seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-21-046**Procurement and Installation of New Fare Collection Equipment for Franklin Square Station.**

PATCO General Manager Rink presented Resolution No. DRPA-21-046 seeking Board authorization to negotiate a contract with Cubic Transportation Systems, Inc. to fabricate and install new fare collection equipment due to the re-opening of the Franklin Square Station, in an amount not to exceed \$1,625,714.00. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Nelson moved to adopt Resolution No. DRPA-21-046 and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-21-047**Procurement of Fifty (50) New Escalator Step Chains with Axles.**

PATCO General Manager Rink Resolution No. DRPA-21-047 seeking Board authorization to negotiate a contract with KettenWulf, Inc. for the procurement and delivery of fifty (50) new step chain assemblies with axles to be used on PATCO escalators, in an amount not to exceed \$129,660.87. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Martz moved to adopt Resolution No. DRPA-21-047 and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-21-048 FHWA/NJ DOT Transportation Highway Infrastructure Program Grant for BFB interim Repairs and Improvement Project.

Government Relations Director Shanahan Resolution No. DRPA-21-048 seeking Board authorization for staff to apply for and receive grant funding through the Federal Highway Administration (FHWA) HIP (Highway Infrastructure Program) in the amount of \$3,000,000.00. This grant would secure funding for Construction of the Ben Franklin Bridge Interim Repairs and Improvements. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Garganio moved to adopt Resolution No. DRPA-21-048 and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-21-049 Non-Hazardous Solid Waste Removal for DRPA Bridge Facilities.

Bridge Director McAvoy presented Resolution No. DRPA-21-049 seeking Board authorization to negotiate a contract with Waste Management of New Jersey to perform non-hazardous solid waste removal services for DRPA's Bridge Facilities for a period of three (3) years, in an amount not to exceed \$240,013.00. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Nelson moved to adopt Resolution No. DRPA-21-049 and Commissioner Frattali seconded the motion. Commissioner Christian abstained from the vote. All other Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-21-050 Northeast Work and Safety Boats.

Bridge Director McAvoy presented No. DRPA-21-050. Mr. McAvoy requested that the Resolution as presented be revised to authorize the exercise of only a single one (1) year option (and not both one (1) year options) to the current contract with Northeast Work and Safety Boats, LLC. The contract provides for safety boat services for all four (4) of the DRPA bridges. The one-year option is for an amount not to exceed \$100,000.00. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution as modified. There were no questions. Commissioner Powell moved to adopt Resolution No. DRPA-21-050 as modified, and Commissioner Martz seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

Approval of Finance Committee Meeting Minutes of July 7, 2021

Chairwoman Parker stated that the Minutes of the July 7, 2021 Finance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Rigo moved to approve the Minutes and Commissioner Christy seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried and the Board adopted the Resolution.

Adoption of Resolutions Approved by the Finance Committee on July 7, 2021

Chairwoman Parker stated that there were two (2) Resolution from the June 2, 2021 Audit Committee Meetings for consideration:

DRPA-21-042 Ciena 6500 Maintenance Agreement.

Corporate Secretary Raymond Santarelli stated that staff requested consideration of the Resolution DRPA-21-042 be postponed to a future meeting.

DRPA-21-043 Communication Consulting Services.

Strategic Initiatives Director Maroney presented Resolution No. DRPA-21-043 seeking Board authorization to negotiate separate contracts with three communications firms: Bellevue Strategies, LLC; Perry Media Group, LLC; and Stokes Creative Group, Inc. to provide specialized communication services to the DRPA on an as-needed basis including, but not limited to, strategic communications, public and media relations, crisis communications, and digital communications, in an amount not to exceed \$700,000.00. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Powell moved to adopt Resolution No. DRPA-21-043 and Commissioner Garganio seconded the motion. Chairwoman Parker and Commissioner Rigo abstained from the vote. All other Commissioners in attendance voted in the affirmative to approve the Resolution. Corporate Secretary Raymond Santarelli explained that despite the two abstentions, the quorum requirement to pass the Resolution was satisfied. The motion carried and the Board adopted the Resolution.

Citizens Advisory Committee Report

There was no Citizens Advisory Committee Report

Unfinished Business

There were no Unfinished Business items.

New Business

Chairwoman announced two (2) items of New Business for consideration;

**DRPA-21-051 Consideration of Pending DRPA Contracts
(Between \$25,000 and \$100,000).**

Procurement Director Mosback presented Summary Statement and Resolution No. DRPA-21-051 relating to consideration of pending DRPA contracts between \$25,000 and \$100,000. Mr. Mosback explained that there were four (4) contracts for consideration with the following vendors: Unified Door & Hardware, in the amount of \$39,556.00; Elliott Lewis Corporation, in the amount of \$98,492.00; Blue Marble Consulting, Inc., in the amount of \$50,000.00; and Red Commerce, Inc., in the amount of \$99,999.99. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Powell moved to adopt Resolution No. DRPA-21-051 and Commissioner Garganio seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

DRPA-21-052

**Right of Entry Agreement with a Five (5) Year Term,
with the United States for America (“United States”).**

Government Relations Manager Shanahan presented Summary Statement and Resolution No. DRPA-21-052 seeking Board authorization to permit the use of DRPA property adjacent, above, and underneath the Route I-76 expressway leading to and from the Walt Whitman Bridge, in the vicinity of South 20th Street and Passyunk Avenue in South Philadelphia, for the purpose of allowing the Army Corp of Engineers to maintain and monitor two (2) high-density polyethylene conduits (“HDPC”), at no cost to the DRPA. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Lipsett moved to adopt Resolution No. DRPA-21-052 and Commissioner Frattali seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

The DRPA Board Meeting was held in abeyance at 9:34 a.m.

Adjournment and Executive Session

With no further business, Chairwoman Parker proposed to adjourn the Meetings and the Board would meet in Executive Session to discuss matters relating to personnel and pending or anticipated contract negotiations. Commissioner Garganio moved to adjourn the DRPA and PATCO Board Meetings and meet in Executive Session. Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative and the Board moved into Executive Session at 9:43 a.m. The Executive Session concluded at 10:18 a.m.

Respectfully Submitted,



Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary