

# DELAWARE RIVER PORT AUTHORITY

## BOARD MEETING

**One Port Center  
2 Riverside Drive, 11<sup>th</sup> Fl. Board Room  
Wednesday, June 17, 2020**

Due to the coronavirus pandemic, all participants, except where noted, attended via telephone/web conference.

### **Pennsylvania Commissioners**

Ryan Boyer, Chairman of the Board  
Sean Murphy (for Pennsylvania Auditor General Eugene DePasquale)  
Donna Powell  
Angelina Perryman  
Joseph Martz  
Christopher Lewis  
Kathleen McGinty  
Marcy Feldman Rost (for Pennsylvania Treasurer Torsella)

### **New Jersey Commissioners**

Jeffrey Nash, Esq., Vice Chairman of the Board  
Albert Frattali  
Frank DiAntonio  
Charles Fentress  
Daniel Christy

### **DRPA/PATCO Staff**

John T. Hanson, Chief Executive Officer (in person)  
Maria Wing, Deputy Chief Executive Officer  
Raymond J. Santarelli, General Counsel and Corporate Secretary (in person)  
Stephen Holden, Deputy General Counsel (in person)  
Narisa Sasitorn, Deputy General Counsel  
Robert Hicks, Chief Operating Officer  
James White, Chief Financial Officer (in person)  
Toni P. Brown, Chief Administrative Officer  
David Aubrey, Inspector General  
John Rink, General Manager, PATCO  
Michael Venuto, Chief Engineer  
John Lotierzo, Director of Finance  
Orville Parker, Manager, Budget  
William Shanahan, Director, Government Relations  
Richard Mosback, Director, Procurement

### **DRPA/PATCO Staff (cont.)**

Carol Herbst, Senior Accountant  
Steve Reiners, Director, Fleet Management  
Mike Williams, Director, Corporate Communications  
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary, OGC (in person)  
Dawn Whiton, Executive Assistant of the CEO

### **Others Present**

Craig Ambrose, Associate Counsel, New Jersey Governor's Authorities Unit  
Alan Kessler, Esq., Duane Morris, LLP (Pennsylvania Counsel)  
Christopher Gibson, Esq., Archer & Greiner, LLP (New Jersey Counsel)  
Daniel McArdle, Citizens' Advisory Committee  
Alan Becker, Citizens' Advisory Committee  
Monique Curry-Mims, Civic Capital Consulting, LLC

### **OPEN SESSION**

#### **Notice**

The Corporate Secretary announced that pursuant to its by-laws public notice of this meeting of the DRPA Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media. The Secretary also noted that due to the ongoing pandemic the public is not permitted physical attendance at the One Port Center building but are been invited to attend via telecast and to submit any questions or comments electronically prior to the meeting.

#### **Roll Call**

Chairman Boyer called the meeting to order at 9:12 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairman Boyer, Vice Chairman Nash, Christy, Powell, Perryman, Fentress, Murphy, Frattali, DiAntonio, McGinty, Rost, Lewis and Martz.

Chairman Boyer asked for a moment of silence. Chairman Boyer stated that he would like to commend the Delaware River Port Authority Executive Staff and their staff for unwavering efforts during the pandemic to adjust to the new normal. The effort spearheaded by CEO John Hanson and the entirety of the Executive Staff ensures a safe environment while functioning at maximum capacity. Chairman Boyer also commented that with the social unrest we are experiencing as a Country, DRPA and PATCO continue to do exemplary work promoting diversity and inclusion. Chairman Boyer continued that he will have discussions with CEO Hanson, Deputy CEO Wing and the Procurement staff to ensure that minority and women owned firms continue to do business with DRPA and PATCO, as well as communicate with the community that we are an equal opportunity business not only for employment but business opportunity as well. In closing his comments, Chairman Boyer stated that DRPA and PATCO are not only doing their part with core values but also corporate action.

#### **Public Comment**

There was no public comment.

### **Report of the Chief Executive Officer**

CEO Hanson stated that the CEO Report stood as previously submitted.

Commissioner Fentress moved to approve the CEO's Report and Commissioner Frattali seconded the motion. All Commissioners in attendance voted to approve the CEO's Report. The motion carried.

### **Report of the Chief Financial Officer**

CFO White stated that his report stood as previously submitted. CFO White commented on the increased trends in PATCO ridership and Bridge traffic. Chairman Boyer inquired if the trends reflected commercial, commuter traffic or increased weekend traffic. CFO White replied that the trends reflect increased weekend traffic as well as commercial trucking and some commuter. CEO Hanson noted that commercial trucking traffic showed more increase.

### **Approval of the May 20, 2020 DRPA Board Meeting Minutes**

Chairman Boyer stated that the Minutes of the May 20, 2020 DRPA Board Meeting were previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. There were no comments or corrections. Commissioner DiAntonio moved to approve the Minutes and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

### **Receipt and Filing of the Previously Approved List of Payments and the List of Previously Approved Purchase Orders and Contracts Covering the Month of May 2020.**

Chairman Boyer stated that the Monthly List of Payments and the Monthly List of Purchase Orders and Contracts covering the month of May 2020 were previously provided to all Commissioners. Commissioner Christy moved to receive and file the lists and Commissioner Rost seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

### **Approval of Operations & Maintenance Committee Meeting Minutes of June 9, 2020**

Chairman Boyer stated that the Minutes of the June 9, 2020 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Frattali moved to approve the Minutes and Commissioner DiAntonio seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

### **Adoption of Resolutions Approved by the Operations & Maintenance Committee on June 9, 2020**

Chairman Boyer stated that there were four (4) Resolutions from the June 9, 2020 Operations & Maintenance Committee Meetings for consideration:

#### **DRPA-20-075      Capital Project Contract Modification.**

Chief Engineer Venuto presented Resolution No. DRPA-20-075 that the Board authorize the execution of contract modifications to certain contracts for Authority capital projects and that the Board Amend the 2020 Capital Budget to include the increase in contract amount being requested in this Resolution. This applied to capital project number PFA.01302, contract number 11-G, the PATCO SCADA-CTC Office System Upgrade in the increased amount of \$128,893.00. Commissioner Fentress moved to adopt Resolution No. DRPA-20-075 and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

**DRPA-20-076                      Extension of Concurrence for Radio Frequency 855.9625 MHz with Salem County.**

Chief Engineer Venuto presented Resolution No. DRPA-20-060765 that the Board authorize staff to extend the existing cooperative agreement with the County of Salem, NJ for radio frequency 855.9625 MHz to June 19, 2042. There were no questions or comments. Commissioner Frattali moved to adopt Resolution No. DRPA-20-076 and Commissioner DiAntonio seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

**DRPA-20-077                      Right of Entry and Related Agreements for PennDOT's Betsy Ross Bridge I-95 Interchange Improvements Project.**

Chief Engineer Venuto presented Resolution No. DRPA-20-077 that the Board authorize staff to negotiate and enter into appropriate property access agreements permitting Pennsylvania Department of Transportation (PennDOT) and its contractors, subcontractors, consultants, agents, employees and other representatives to access and utilize DRPA Property located at the Betsy Ross Bridge facility in Philadelphia, PA. Commissioner Fentress moved to adopt Resolution No. DRPA-20-077 and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

**DRPA-20-078                      Consent to Condemnation of Packer Avenue and Grant Permanent Easements to The Philadelphia Regional Port Authority, Delaware Avenue Enterprises, Inc., Leslie Kaplan and Barbara Kaplan.**

Chief Engineer Venuto presented Resolution No. DRPA-20-078 that the Board authorize staff to negotiate and enter into the appropriate consent and property access agreements to effectuate (i) the striking and vacating of the legally open portions of Packer Avenue from Christopher Columbus Boulevard to the Pierhead Line of the Delaware River in the City of Philadelphia which is in the vicinity of the Walt Whitman Bridge under-bridge and anchorage areas and (ii) the grant of certain easements in favor of the owners of the land immediately surrounding the to-be vacated roadway all with the aim to control public access and increase security around the port area and Walt Whitman Bridge under-bridge and anchorage areas. Commissioner DiAntonio moved to adopt Resolution No. DRPA-20-078 and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

**Approval of Finance Committee Meeting Minutes of June 9, 2020**

Chairman Boyer stated that the Minutes of the June 9, 2020 Finance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Approval of Audit Committee Meeting Minutes of June 9, 2020**

Chairman Boyer stated that the Minutes of the June 9, 2020 Audit Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Christy moved to approve the Minutes and Commissioner Martz seconded the motion. All

Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolutions Approved by the Audit Committee on June 9, 2020**

Chairman Boyer stated that there were two (2) Resolutions from the June 9, 2020 Audit Committee Meetings for consideration:

**DRPA-20-079                                      2019 Financial Audit – Exit Conference Report and Required Communications.**

Inspector General Aubrey presented Resolution No. DRPA-20-079 that the Board acknowledge the Audit Committee presentation of the 2019 Financial Audit Exit Conference Report and Required Communications by Bowman and Company (External Auditors) and approval by the Audit Committee on June 9, 2020. Commissioner Fentress moved to adopt Resolution No. DRPA-20-079 and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

**DRPA-20-046                                      Amended Ethics Policy.**

General Counsel Santarelli presented Resolution No. DRPA-20-046 that the Board adopt the amendment of the Authority’s Policy & Procedures Manual Series No. 107, regarding the Ethics Policy for its commissioners and employees. Commissioner Powell moved to adopt Resolution No. DRPA-20-046 and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

**Citizens Advisory Committee Report**

Mr. Daniel McArdle gave the report of the Citizens Advisory Committee. Mr. McArdle thanked the Commissioners and Senior Staff for their continued support and interest in the CAC. Mr. McArdle reported that at their meeting CEO Hanson updated the CAC as follows: status of employees placed on standby status; the DRPA 100-year celebration slated for July 20, 2026; provided clarity on the closure of the bridges at the request of the City of Philadelphia and Camden; and, reaffirmed the Authorities stance on equality, providing the CAC with a copy of the communication Mr. Hanson shared with staff on the subject.

**Unfinished Business**

There was no unfinished business.

**New Business**

Chairman Boyer reported there was one (1) item of New Business for consideration, and introduced the following:

**DRPA-20-080                                      Consideration of Pending DRPA Contracts  
(Between \$25,000 and \$100,000).**

Chairman Boyer presented Resolution No. DRPA-20-80 authorizing staff to enter into two contracts for amounts between \$25,000 and \$100,000. The contracts were with: (1) Schneider Electric for the enhancement to the Genetec Video System that will provide geographical mapping of each camera point utilizing floor plans and Google maps; and (2) Eplus Technology, Inc. for the purchase of spare parts for Ciena WAN Equipment for the IS Department. There were no questions or comments. Commissioner Fentress moved to adopt Resolution No. DRPA-20-080

and Commissioner Perryman seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

**Adjournment**

With no further business, Commissioner Fentress moved to adjourn. Commissioner Martz seconded the motion. All Commissioners in attendance voted to approve the motion and the meeting adjourned at 9:44 a.m.

Respectfully Submitted,



Raymond J. Santarelli, Esquire  
General Counsel and Corporate Secretary