

# **DELAWARE RIVER PORT AUTHORITY**

## **BOARD MEETING**

**Camden County Boathouse  
One Port Center  
2 Riverside Drive, 11<sup>th</sup> Fl. Board Room  
Wednesday, February 19, 2020**

### **Pennsylvania Commissioners**

Ryan Boyer, Chairman of the Board  
Sean Murphy (for Pennsylvania Auditor General Eugene DePasquale)  
Donna Powell  
Angelina Perryman (via telephone)  
Joseph Martz (via telephone)  
Christopher Lewis (via telephone)  
Kathleen McGinty (via telephone)  
Marcy Feldman Rost (for Pennsylvania Treasurer Toresella)

### **New Jersey Commissioners**

Jeffrey Nash, Esq., Vice Chairman of the Board  
Albert Frattali  
Frank DiAntonio  
Charles Fentress  
Richard Sweeney  
Bruce Garganio

### **DRPA/PATCO Staff**

John T. Hanson, Chief Executive Officer  
Maria Wing, Deputy Chief Executive Officer  
Raymond J. Santarelli, General Counsel and Corporate Secretary  
Stephen Holden, Deputy General Counsel  
Narisa Sasitorn, Deputy General Counsel  
Robert Hicks, Chief Operating Officer  
James White, Chief Financial Officer  
Toni P. Brown, Chief Administrative Officer  
David Aubrey, Inspector General  
John Rink, General Manager, PATCO  
Michael Venuto, Chief Engineer  
John Lotierzo, Director of Finance  
Mark Ciechon, Director of Finance, PATCO  
Tracey Overton, Assistant General Counsel  
Orville Parker, Manager, Budget  
Amy Ash, Manager, Contract Administration  
William Shanahan, Director, Government Relations  
Tonyelle Cook-Artis, Manager, Government Relations  
Larry Walton, Bridge Director, WWB & CBB

### **DRPA/PATCO Staff (cont.)**

Joseph McAroy, Bridge Director, BFB & BRB  
Carol Herbst, Senior Accountant  
Steve Reiners, Director, Fleet Management  
Mike Williams, Director, Corporate Communications  
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary, OGC  
Katherine Hilinski, Records Manager  
Dawn Whiton, Executive Assistant of the CEO  
Barbara Wagner, Executive Assistant of the CEO  
Ellen Preston, Sr. Project Manager

### **Others Present**

Craig Ambrose, Associate Counsel, New Jersey Governor's Authorities Unit  
Alan Kessler, Esq., Duane Morris, LLP (Pennsylvania Counsel)  
Nedia Ralston, Director Governor's Southeast Regional Office (via telephone)  
Alan Becker, Citizens' Advisory Committee  
Ismail Shahid, S&S Consulting, LLC  
Monique Curry-Mims, Civic Capital Consulting, LLC  
David Raines, RK&K  
Tina Bush, IBI  
Lydia Grose, Michael Baker  
Gloria Dundier, Wells Fargo Bank  
Lou Dato, Wells Fargo Bank  
Linda Hallowell, Wells Fargo Bank  
Erin Deller, Assemble Works  
Bob Spoljaric, Assemble Works  
Joe Quigley  
Anthony Criniti

### **OPEN SESSION**

#### **Notice**

The Corporate Secretary announced that pursuant to its by-laws public notice of this meeting of the DRPA Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media.

#### **Roll Call**

Chairman Boyer called the meeting to order at 9:06 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairman Boyer, Vice Chairman Nash, Powell, Perryman, Fentress, Garganio, Murphy, Frattali, DiAntonio, Sweeney, McGinty, Rost, Lewis and Martz.

Chairman Boyer asked for a moment of silence.

#### **Public Comment**

There was no public comment.

### **Report of the Chief Executive Officer**

CEO Hanson stated that the CEO Report stood as previously submitted. CEO Hanson highlighted his use of emergency powers for the replacement of a pump control system at the Ben Franklin 4<sup>th</sup> Street vehicular tunnel underpass in Camden, the accrual of additional FREEDOM Cards and the purchase of software for the SuccessFactors ECP module from EPI-USE Labs. CEO Hanson also commented on the Moody's Investor's Service Upgrades to DRPA's bonds.

Commissioner Fentress moved to approve the CEO's Report and Commissioner Frattali seconded the motion. All Commissioners in attendance voted to approve the CEO's Report. The motion carried.

### **Report of the Chief Financial Officer**

CFO White stated that his report stood as previously submitted. CFO White commented on the Moody's Investor's Service Upgrades to DRPA's bonds. This is the second year we have had an upgrade for all of our bonds.

### **Approval of the January 15, 2020 DRPA Board Meeting Minutes**

Chairman Boyer stated that the Minutes of the January 15, 2020 DRPA Board Meeting were previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. There were no comments or corrections. Commissioner Garganio moved to approve the Minutes and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

### **Receipt and Filing of the Previously Approved List of Payments, the List of Previously Approved Purchase Orders and Contracts Covering the Month of January 2020.**

Chairman Boyer stated that the Monthly List of Payments and the Monthly List of Purchase Orders and Contracts covering the month of January 2020 were previously provided to all Commissioners. Commissioner Fentress moved to receive and file the lists and Commissioner Powell seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

### **Approval of Operations & Maintenance Committee Meeting Minutes of February 4, 2020**

Chairman Boyer stated that the Minutes of the February 4, 2020 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

### **Adoption of Resolutions Approved by the Operations & Maintenance Committee on February 4, 2020**

Chairman Boyer stated that there were ten (10) Resolutions from the February 4, 2020 Operations & Maintenance Committee Meeting for consideration:

**DRPA-20-013      Design Services for PATCO Subway Structure Renovation - Philadelphia.**

Chief Engineer Venuto presented Resolution No. DRPA-20-013 that the Board authorize staff to negotiate an agreement with Gannett Fleming, Inc. to provide Design Services for the PATCO Subway Structure Renovation - Philadelphia Project in an amount not to exceed \$1,203,454.00. There were no questions or comments. Commissioner Frattali moved to adopt Resolution No.

DRPA-20-013 and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

**DRPA-20-014            PATCO EMV Upgrade of Ticket Vending Machines,  
Bank Interface Files and Cubic Payment Application.**

General Manager Rink presented Resolution No. DRPA-20-014 that the Board authorize staff to negotiate an agreement with Cubic Transportation Systems, Inc. in an amount not to exceed \$2,215,940.00 to upgrade PATCO's Ticket Vending Machines and Ticket Office Terminals to EMV capability and to upgrade the bank interface files and Cubic Payment Application to meet EMV standards. Commissioner Frattali moved to adopt Resolution No. DRPA-20-014 and Commissioner DiAntonio seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

Director of Fleet Management Reiners than presented the following eight Resolutions:

**DRPA-20-015            One (1) 2020 Case Wheel Loader.**

Director of Fleet Management Reiners presented Resolution No. DRPA-20-015 that the Board authorize staff to negotiate a purchase contract with G/T Mid Atlantic, Inc. for the purchase of a 2020 Case Wheel Loader in an amount not to exceed \$132,855.14 under the Commonwealth of Pennsylvania's State Contract #4400019935.

**DRPA-20-016            One (1) 2020 Elgin Broom Bear Street Sweeper.**

Director Reiners presented Resolution No. DRPA-20-016 that the Board authorize staff to negotiate a purchase contract with GranTurk Equipment Co., Inc. for the purchase of one (1) 2020 Elgin Broom Bear Street Sweeper in an amount not to exceed \$260,975.250 under the PA COSTARS Contract #025-046.

**DRPA-20-017            One (1) 2020 JLG Aerial Lift.**

Director Reiners presented Resolution No. DRPA-20-017 that the Board Authorize staff to negotiate a purchase contract with Best Line Equipment for the purchase of one (1) 2020 JLG Aerial Lift in an amount not to exceed \$141,690.26 under the Commonwealth of Pennsylvania's State Contract #44000019935.

**DRPA-20-018            Five (5) 2020 Ford F-250 Crew Cab Chassis Trucks.**

Director Reiners presented Resolution No. DRPA-20-018 that the Board Authorize staff to negotiate a purchase contract with Apple Ford to purchase five (5) 2020 F-250 Crew Cab Chassis Trucks in an amount not to exceed \$159,465.00 under the Commonwealth of Pennsylvania State Contract #4400015860.

**DRPA-20-019            Four (4) 2020 Ford F-150 Super Cab Trucks.**

Director Reiners presented Resolution No. DRPA-20-019 that the Board Authorize staff to negotiate a purchase contract with Hertrich Fleet Services, Inc. to purchase four (4) 2020 Ford F-150 Super Cab Trucks in an amount not to exceed \$118,312.00 under the Commonwealth of Pennsylvania State Contract #4400015861.

**DRPA-20-020            One (1) 2020 Ford F-750 and One (1) F-550 Crew Cab Chassis Truck.**

Director Reiners presented Resolution No. DRPA-20-020 that the Board Authorize staff to negotiate a purchase contract with Whitmoyer Auto Group to purchase one (1) 2020 Ford F-750 and one (1) F-550 Crew Cab Chassis Trucks in an amount not to exceed \$120,000.00 under the Commonwealth of Pennsylvania State Contract #4400016091.

**DRPA-20-021            One (1) 2020 Cab and Chassis Dump Truck.**

Director Reiners presented Resolution No. DRPA-20-021 that the Board Authorize staff to negotiate a purchase contract with Bucks County International, Inc. to purchase one (1) 2020 Cab and Chassis Dump Truck in an amount not to exceed \$130,902.00 under the PA COSTAS Contract #25-008.

**DRPA-20-022            Two (2) Forklifts, Two (2) Stock Pickers and One (1) Pallet Jack.**

Director Reiners presented Resolution No. DRPA-20-022 that the Board Authorize staff to negotiate a purchase contract with Eastern Lift Truck Co. to purchase two (2) Forklifts, two (2) Stock Pickers and one (1) Pallet Jack in an amount not to exceed \$100,966.00 under the Commonwealth of Pennsylvania State Contract #4400021189.

Chairman Boyer inquired whether Commissioners had any questions for staff concerning Resolution Nos. DRPA-20-015, DRPA-20-016, DRPA-20-017, DRPA-20-018, DRPA-20-019, DRPA-20-020, DRPA-20-021 and DRPA-20-022. There were no questions or comments. Commissioner Frattali moved to adopt Resolution Nos. DRPA-20-015, DRPA-20-016, DRPA-20-017, DRPA-20-018, DRPA-20-019, DRPA-20-020, DRPA-20-021 and DRPA-20-022 and Commissioner DiAntonio seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolutions.

**Approval of Labor Committee Meeting Minutes of February 4, 2020**

Chairman Boyer stated that the Minutes of the February 4, 2020 Labor Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Garganio seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Approval of Finance Committee Meeting Minutes of February 5, 2020**

Chairman Boyer stated that the Minutes of the February 5, 2020 Finance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Powell moved to approve the Minutes and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolutions Approved by the Finance Committee on February 5, 2020**

Chairman Boyer stated that there was one (1) Resolution from the February 5, 2020 Finance Committee Meeting for consideration:

**DRPA-19-099**

**Amendment of Renewal of DRPA/PATCO Claims Made Excess Liability Insurance Policy.**

Chief Administrative Officer Brown presented Resolution No. DRPA-19-099 that the Board authorize staff to amend the Resolution previously adopted on October 16, 2019, to place the Authority's Claims Made Excess Liability Insurance Policy effective December 31, 2019 to December 31, 2020 with Gemini Insurance Company (a subsidiary company of Berkley Corporation) and Apollo Liability Consortium 9984 (a member of Lloyd's of London) in an amount not to exceed \$945,000.00, an annual premium savings of \$45,000.00. There were no questions or comments. Commissioner Powell moved to amend Resolution No. DRPA-19-099 and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

**Citizens Advisory Committee Report**

Mr. Alan Becker gave the report of the Citizens Advisory Committee. Mr. Becker thanked Senior Staff for their interest in the CAC.

**Unfinished Business**

There was no unfinished business.

**New Business**

Chairman Boyer reported there was one (1) item of New Business for consideration, and introduced the following:

**DRPA-20-028**

**Consideration of Pending DRPA Contracts  
(Between \$25,000 and \$100,000).**

Chairman Boyer presented Resolution No. DRPA-20-028. There were no questions or comments. Commissioner Fentress moved to adopt Resolution No. DRPA-20-028 and Commissioner Frattali seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

**Meeting Held in Abeyance**

At 9:30 a.m., Chairman Boyer stated that the DRPA Board meeting would be held in abeyance and the PATCO Board Meeting would convene.

**Adjournment**

With no further business, Commissioner Fentress moved to adjourn. Commissioner Martz seconded the motion. All Commissioners in attendance voted to approve the motion and the meeting adjourned at 11:05 a.m.

Respectfully Submitted,



Raymond J. Santarelli, Esquire  
General Counsel and Corporate Secretary