

PORT AUTHORITY TRANSIT CORPORATION

BOARD MEETING

**Camden County Boathouse
One Port Center
2 Riverside Drive, 11th Fl. Board Room
Wednesday, December 11, 2019**

Pennsylvania Commissioners

Ryan Boyer, Chairman of the Board
Sean Murphy (for Pennsylvania Auditor General Eugene DePasquale)
Donna Powell
Angelina Perryman (via telephone)
Robert Borski (for Pennsylvania Treasurer Joseph Torsella) (via telephone)
Christopher Lewis
Joseph Martz (via telephone)

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chairman of the Board
Albert Frattali
Frank DiAntonio
Charles Fentress
Richard Sweeney
Aaron Nelson (for Rick Taylor)
Bruce Garganio
Daniel Christy (via telephone)

DRPA/PATCO Staff

John T. Hanson, Chief Executive Officer
Maria Wing, Deputy Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary
Stephen Holden, Deputy General Counsel
Narisa Sasitorn, Deputy General Counsel
Kathleen Vandy, Assistant General Counsel
Gerald Faber, Assistant General Counsel
Robert Hicks, Chief Operating Officer
James White, Chief Financial Officer
Toni P. Brown, Chief Administrative Officer
David Aubrey, Inspector General
John Rink, General Manager, PATCO
Michael Venuto, Chief Engineer
Rohan Hepkins, Assistant General Manager, PATCO
John Lotierzo, Director of Finance
Mark Ciechon, Director of Finance, PATCO
Orville Parker, Manager, Budget
William Anderson, Budget Analyst

DRPA/PATCO Staff (cont.)

Jennifer DePoder, Financial Analyst
Jack Stief, Chief, Public Safety
Richard Mosback, Director of Procurement DRPA/PATCO
Amy Ash, Manager, Contract Administration
William Shanahan, Director, Government Relations
Tonyelle Cook-Artis, Manager, Government Relations
Barbara Holcomb, Manager, Capital Grants
Larry Walton, Bridge Director, WWB & CBB
Steve Reiners, Director, Fleet Management
Mike Williams, Director, Corporate Communications
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary, OGC
Katherine Hilinski, Records Manager
Darlene Callands, Manager Community Relations
Dawn Whiton, Executive Assistant of the CEO
Barbara Wagner, Executive Assistant of the CEO

Others Present

Craig Ambrose, Associate Counsel, New Jersey Governor's Authorities Unit
Alan Kessler, Esq., Duane Morris, LLP (Pennsylvania Counsel)
Christopher Gibson, Esq., Archer & Greiner, P.C. (New Jersey Counsel)
Nedia Ralston, Director Governor's Southeast Regional Office
Alan Becker, Citizens' Advisory Committee
James Franks, PATCO Retiree
Soo Oh, LTK
Ed Flannigan, District 711
Adolph Casparro, District 711
Ismail Shahid, S&S Consulting, LLC

OPEN SESSION

Notice

The Corporate Secretary announced that pursuant to its by-laws public notice of this meeting of the DRPA Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media.

Roll Call

Chairman Boyer called the meeting to order at 10:09 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairman Boyer, Vice Chairman Nash, Powell, Perryman, Fentress, Borski, Garganio, Murphy, Frattali, DiAntonio, Sweeney, Nelson, Lewis, Christy and Martz.

Public Comment

Mr. Alan Becker spoke to the Board. He said that he and his family enjoyed visiting the PATCO stations on Saturday, December 7, 2019 and seeing Santa Claus and his elves.

Report of the General Manager

General Manager Rink stated that his report stood as previously submitted. Mr. Rink noted that the final 50th Anniversary celebration is on Tuesday, December 17, 2019 at the Ashland Station. He also mentioned that the elevator at Haddonfield station officially goes into service the following week, thus making that station ADA compliant.

Commissioner Fentress moved to approve the General Manager's Report and Commissioner Sweeney seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative to approve the General Manager's Report. The motion carried.

Approval of the November 20, 2019 PATCO Board Meeting Minutes

Chairman Boyer stated that the Minutes of the November 20, 2019 PATCO Board Meeting were previously provided to the Governors of New Jersey and Pennsylvania and to the PATCO Commissioners. Commissioner DiAntonio moved to approve the Minutes and Commissioner Powell seconded the motion. There were no comments on or corrections to the Minutes. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the Previously Approved List of Payments, the Previously Approved List of Purchase Orders and Contracts Covering the Month of November 2019

Chairman Boyer stated that the List of Previously Approved Payments covering the month of November 2019 and the List of Previously Approved Purchase Orders and Contracts covering the month of November 2019 were previously provided to all Commissioners. Commissioner Powell moved to receive and file the lists and Commissioner Fentress seconded the motion. There were no questions or comments on the lists. All Commissioners in attendance voted in the affirmative. The motion carried.

Receipt and Filing of the Balance Sheet and Equity Statement Dated September 30, 2019

Chairman Boyer called for a motion to receive and file the Balance Sheet and Equity Statement dated September 30, 2019. Commissioner Frattali moved the motion and Commissioner Powell seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of November 26, 2019

Chairman Boyer stated that the Minutes of the November 26, 2019 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on November 26, 2019

Chairman Boyer stated that there were three (3) Resolutions from the November 26, 2019 Operations & Maintenance Committee Meeting for consideration:

PATCO-19-030 Promotion of PATCO to Students in 2020.

General Manager Rink presented Resolution No. PATCO-19-030 that the Board authorize staff to promote PATCO ridership through special programs for students in 2020, at a cost not to exceed \$4,000. Chairman Boyer inquired whether Commissioners had any questions for staff concerning Resolution No. PATCO-19-030. There were no questions. Commissioner Fentress moved to

adopt Resolution No. PATCO-19-030 and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

PATCO-19-031 PATCO Marketing through Promotional Efforts with Local Organization and Venues in 2020.

General Manager Rink presented Resolution No. PATCO-19-031 that the Board authorize staff to promote PATCO ridership through co-promotions and marketing with various community organizations and venues through use of DRPA/PATCO facilities in 2020. There were no questions. Commissioner Powell moved to adopt Resolution PATCO-19-031 and Commissioner DiAntonio seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

PATCO-19-032 Industry, Historical and Technical Societies and Schools Touring PATCO Facilities in 2020.

General Manager Rink presented Resolution No. PATCO-19-032 that the Board authorize Staff to allow tours of PATCO facilities to Industry, Peer Groups, Historical and Technical Societies, and Schools in 2020. There were no questions. Commissioner Frattali moved to adopt Resolution PATCO-19-032 and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

Approval of Finance Committee Meeting Minutes of November 27, 2019

Chairman Boyer stated that the Minutes of the November 27, 2019 Finance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Finance Committee on November 27, 2019

Chairman Boyer stated that there is one (1) Resolution from the November 27, 2019 Operations & Maintenance Committee Meeting for consideration:

PATCO-19-033 2020 PATCO Operating Budget.

Chief Financial Officer White presented Resolution No. PATCO-19-033 that the Board approve the proposed 2020 PATCO Operating Budget. Chairman Boyer inquired whether Commissioners had any questions for staff concerning Resolution No. PATCO-19-033. There were no questions. Commissioner Lewis moved to adopt Resolution No. PATCO-19-033 and Commissioner Murphy seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

New Business

Chairman Boyer reported that there was one (1) item of New Business for consideration, and introduced the following:

**PATCO-19-034 Consideration of Pending PATCO Contracts
(Between \$25,000 and \$100,000).**

General Manager Rink presented Resolution No. PATCO-19-034. There were no questions. Commissioner Fentress moved to adopt Resolution PATCO-19-034 and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

Adjournment

With no further business, Commissioner Fentress moved to adjourn. Commissioner Frattali seconded the motion. All Commissioners in attendance voted to approve the motion and the meeting adjourned at 10:12 a.m.

Respectfully Submitted,

Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary