

DELAWARE RIVER PORT AUTHORITY

BOARD MEETING

**One Port Center
2 Riverside Drive
Camden, New Jersey
Wednesday, September 18, 2019**

Pennsylvania Commissioners

Ryan Boyer, Chairman of the Board
Sean Murphy (for Pennsylvania Auditor General Eugene DePasquale)
Donna Powell
Kathryn Cerulli Joyce (for Pennsylvania Treasurer Joseph Torsella) (via telephone)
Christopher Lewis
Kathleen McGinty (via telephone)

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chairman of the Board
Albert Frattali
Frank DiAntonio (via telephone)
Daniel Christy (via telephone)
Charles Fentress
Aaron Nelson (for Rick Taylor)

DRPA/PATCO Staff

John T. Hanson, Chief Executive Officer
Maria Wing, Deputy Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary
Stephen Holden, Deputy General Counsel
Narisa Sasitorn, Deputy General Counsel
Robert Hicks, Chief Operating Officer
James White, Chief Financial Officer
Orville Parker, Manager, Budget/Financial Analysis, Finance
Toni P. Brown, Chief Administrative Officer
David Aubrey, Inspector General
John Rink, General Manager, PATCO
Rohan Hepkins, Assistant General Manager, PATCO
Mark Ciechon, Director of Finance, PATCO
Jack Stief, Chief, Public Safety
Christina Maroney, Director, Strategic Initiatives
Richard Mosback, Director of Procurement DRPA/PATCO
William Shanahan, Director, Government Relations
Tonyelle Cook-Artis, Manager, Government Relations
Michael Venuto, Chief Engineer

DRPA/PATCO Staff (cont.)

Larry Walton, Bridge Director, WWB & CBB

Val Bradford, Bridge Director, BFB & BRB

James Simpson, Manager, Production Systems

Monica Gibbs, Assistant General Counsel

Mike Williams, Director, Corporate Communications

Elizabeth Saylor, Administrative Coordinator, Corporate Secretary, OGC

Katherine Hilinski, Records Manager

Dawn Whiton, Executive Assistant of the CEO

Barbara Wagner, Executive Assistant of the CEO

Others Present

Craig Ambrose, Associate Counsel, New Jersey Governor's Authorities Unit

Nedia Ralston, Director Governor's Southeast Regional Office (via telephone)

Allen Kessler, Esq., Duane Morris, LLP (Pennsylvania Counsel)

Christopher Gibson, Esq. (New Jersey Counsel)

Linda Hallowell, Wells Fargo Bank

Jon Livingston, Jacobs Engineering Group

Alan Becker, Citizens' Advisory Committee

OPEN SESSION

Notice

The Corporate Secretary announced that pursuant to its by-laws public notice of this meeting of the DRPA Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media.

Roll Call

Chairman Boyer called the meeting to order at 9:02 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairman Boyer, Vice Chairman Nash, Powell, Frattali, Christy, Perryman, Fentress, Murphy, DiAntonio, Joyce, McGinty, and Lewis.

Public Comment

There was no public comment.

Report of the Chief Executive Officer

CEO Hanson stated that the CEO Report stood as previously submitted.

Commissioner Fentress moved to approve the CEO's Report and Commissioner Frattali seconded the motion. All Commissioners in attendance voted to approve the CEO's Report. The motion carried.

Report of the Chief Financial Officer

CFO White stated that his report stood as previously submitted. He noted that the Authority has started the 2020 budget process and the Board will be receiving updates on the process in upcoming

meetings. Chairman Boyer inquired if there has been changes to traffic in the summer months with respect to toll revenue. Mr. White responded that typically in the summer months revenues go up; however, due to construction at the Commodore Barry and Betsy Ross Bridges in the I-95 corridors, we experienced a decline in commercial and passenger traffic. A survey was completed at the request of Vice Chairman Nash and the Authority is the only organization in the tri-state area that experienced a decline in traffic revenue. Other organizations have increases in revenue at 0.5 to 1.0%.

Approval of the August 21, 2019 DRPA Board Meeting Minutes

Chairman Boyer stated that the Minutes of the August 21, 2019 DRPA Board Meeting had been previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. Mr. Santarelli noted one correction to the minutes, on page 4: Barbara Holcomb was nominated for, not awarded, the WTS award. Commissioner Frattali moved to approve the Minutes, as amended, and Commissioner Fentress seconded the motion. All other Commissioners in attendance voted in the affirmative to approve the Minutes as amended. The motion carried.

Receipt and Filing of the Previously Approved List of Payments Covering the Month of August 2019 and the List of Previously Approved Purchase Orders and Contracts Covering the Month of August 2019

Chairman Boyer stated that the Monthly List of Payments covering the month of August 2019 and the Monthly List of Purchase Orders and Contracts covering the month of August 2019 were previously provided to all Commissioners. Commissioner Powell moved to receive and file the lists and Commissioner Frattali seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of September 10, 2019

Chairman Boyer stated that the Minutes of the September 10, 2019 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on September 10, 2019

Chairman Boyer stated that there were four (4) Resolutions from the September 10, 2019 Operations & Maintenance Committee Meeting for consideration:

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| DRPA-19-085 | Contract No. CB-37-2018, Commodore Barry Bridge – Bridge Deck Repairs. |
| DRPA-19-086 | Contract Monitoring Services for Contract No. CB-37-2018, Commodore Barry Bridge – Bridge Deck Repairs. |

Chairman Boyer called on Chief Engineer Venuto to present Resolution Nos. DRPA 19-085 and DRPA 19-086. Commissioner Fentress moved to approve Resolutions DRPA-19-085 and DRPA-19-086 and Commissioner Frattali seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

DRPA-19-087 Maintenance Contract for Andover Traffic Control and HVAC Systems for DRPA Bridge Facilities.

Chairman Boyer called on Bridge Director Bradford to present Resolution No. 19-087. Commissioner Frattali moved to approve both Resolution DRPA-19-087 and Commissioner Powell seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

DRPA-19-088 Procurement of LED Lighting Fixtures for Betsy Ross Bridge NJ Ramp Roadway and Highmast Lighting Systems.

Chairman Boyer called on Bridge Director Bradford to presented Resolution No. DRPA-19-088. Commissioner Lewis inquired if there was energy efficient lighting at all the bridges. Chairman Boyer responded that the Sustainability Committee, headed by Vice Chairman Nash, is currently working on this initiative. Mr. Hicks added that funding to further the initiative is being included in the 2020 Budget.

Commissioner Fentress moved to approve Resolution DRPA-19-088 and Commissioner Lewis seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

Approval of Labor Committee Meeting Minutes of September 10, 2019

Chairman Boyer stated that the Minutes of the September 10, 2019 Labor Committee Meeting were previously provided to all Commissioners. Mr. Santarelli noted one correction to the minutes on page 2: a reference to Vice Chairman Boyer was corrected to Chairman Boyer. Commissioner Fentress moved to approve the Minutes as amended, and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as amended. The motion carried.

Adoption of Resolutions Approved by the Labor Committee on September 10, 2019

Chairman Boyer stated that there were one (1) Resolution from the September 10, 2019 Labor Committee Meeting for consideration:

DRPA-19-081 Opioid Dependency and Addiction Awareness & Resource Initiative.

Chairman Boyer called on Chief Administrative Officer Brown to present Resolution No. DRPA 19-081. Commissioner Frattali moved to approve Resolution DRPA-19-081 and Commissioner Fentress seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

Approval of Finance Committee Meeting Minutes of September 11, 2019

Chairman Boyer stated that the Minutes of the September 11, 2019 Finance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Frattali moved to approve the Minutes and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Finance Committee on September 11, 2019

Chairman Boyer stated that there were five (5) Resolutions from the September 11, 2019 Finance Committee Meeting for consideration:

DRPA-19-074 Data Security Implementation.

Chairman Boyer called on Information Systems Manager Simpson to present Resolution No. DRPA 19-074. Commissioner Lewis moved to approve Resolution DRPA-19-074 and Commissioner Frattali seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

DRPA-19-077 Health Benefits for Active Benefit-Eligible Employees/Under Age 65 Retirees, and Eligible Dependents – Health Benefits 2020 (DRPA/PATCO).

DRPA-19-078 Employee Dental Coverage 2020 – 2021 (DRPA/PATCO)

DRPA-19-079 Employee Dental Coverage 2020 – 2022 (DRPA/PATCO)

Chairman Boyer called on Chief Administrative Officer Brown to present Resolution Nos. DRPA 19-077, DRPA 19-078 and DRPA 19-079. Commissioner Frattali moved to approve Resolutions DRPA-19-077, DRPA-19-078 and DRPA-19-079 and Commissioner Fentress seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

DRPA-19-080 Temporary Consultant Resources In Support of SAP Enhanced

Chairman Boyer called on Deputy CEO Wing to present Resolution No. 19-080. Commissioner Frattali moved to approve Resolution DRPA-19-080 and Commissioner Fentress seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

Approval of Audit Committee Meeting Minutes of September 11, 2019

Chairman Boyer stated that the Minutes of the September 11, 2019 Audit Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Frattali moved to approve the Minutes and Commissioner Lewis seconded the

motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Audit Committee on September 11, 2019

Chairman Boyer stated that there was one (1) Resolution from the September 11, 2019 Audit Committee Meeting for consideration:

**DRPA-19-089 Selection of Independent Accounting Firm to Provide
Annual Financial and Single Audit Services**

Chairman Boyer called on Inspector General Aubrey to present Resolution No. DRPA 19-089. Commissioner Powell moved to approve Resolution DRPA-19-089 and Commissioner Frattali seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

Unfinished Business

There was no unfinished business.

Citizens Advisory Committee Report

Mr. Becker of the Citizens' Advisory Committee reported that they had a productive meeting and thanked the Senior Staff for their attendance. Mr. Becker congratulated Ms. Brown on her ability negotiate the Authority's benefit terms. He also thanked Public Safety for going above and beyond.

New Business

Chairman Boyer reported one (1) item of New Business for consideration, and introduced the following:

**DRPA-19-090 Consideration of Pending DRPA Contracts
(Between \$25,000 and \$100,000)**

Commissioner Fentress moved to adopt Resolution DRPA-19-090 and Commissioner Powell seconded the motion. There were no questions or comments on the Resolution. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried.

Adjournment

With no further business, Commissioner Fentress moved to adjourn the Meeting and Commissioner Powell seconded the motion. All Commissioners in attendance voted to approve the motion and the Meeting adjourned at 9:31 a.m.

Respectfully Submitted,

Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary