

PORT AUTHORITY TRANSIT CORPORATION

BOARD MEETING

**One Port Center
2 Riverside Drive
Camden, New Jersey
Wednesday, August 21, 2019**

PRESENT

Pennsylvania Commissioners

Ryan Boyer, Chairman of the Board
Sean Murphy (for Pennsylvania Auditor General Eugene DePasquale)
Donna Powell
Joseph Martz (via telephone)
Angelina Perryman (via telephone)
Kathryn Cerulli Joyce (for Pennsylvania Treasurer Joseph Torsella) (via telephone)
Christopher Lewis
Kathleen McGinty (via telephone)

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chairman of the Board
Albert Frattali
Frank DiAntonio
Daniel Christy (via telephone)
Charles Fentress

DRPA/PATCO Staff

John T. Hanson, Chief Executive Officer
Maria Wing, Deputy Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary
Stephen Holden, Deputy General Counsel
Narisa Sasitorn, Deputy General Counsel
Robert Hicks, Chief Operating Officer
James White, Chief Financial Officer
Orville Parker, Manager, Budget/Financial Analysis, Finance
Toni P. Brown, Chief Administrative Officer
David Aubrey, Inspector General
John Rink, General Manager, PATCO
Rohan Hepkins, Assistant General Manager, PATCO

DRPA/PATCO Staff (cont.)

Mark Ciechon, Director of Finance, PATCO
Jack Stief, Chief, Public Safety
Christina Maroney, Director, Strategic Initiatives
Richard Mosback, Director of Procurement DRPA/PATCO
William Shanahan, Director, Government Relations
Barbara Holcomb, Manager, Capital Grants
Tonyelle Cook-Artis, Manager, Government Relations
Michael Venuto, Chief Engineer
Steve Reiners, Director, Fleet Management
Mike Williams, Director, Corporate Communications
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary, OGC
Katherine Hilinski, Records Manager
Dawn Whiton, Executive Assistant of the CEO
Barbara Wagner, Executive Assistant of the CEO
Patrick Bearnit, Finance Intern

Others Present

Craig Ambrose, Associate Counsel, New Jersey Governor's Authorities Unit
Nedia Ralston, Director Governor's Southeast Regional Office
David Rapuano, Esq., Archer & Greiner, P.C. (New Jersey Counsel)
Allen Kessler, Esq., Duane Morris, LLP (Pennsylvania Counsel) (via telephone)
Joe Quigley
Linda Hallowell, Wells Fargo Bank
Lou Dato, Wells Fargo Bank
Gloria Daudieir, Wells Fargo Bank
Tony Fergione, Retiree

OPEN SESSION

Notice

The Corporate Secretary announced that pursuant to its by-laws public notice of this meeting of the PATCO Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media.

Roll Call

Chairman Boyer called the meeting to order at 9:28 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairman Boyer, Vice Chairman Nash, Powell, Frattali, Christy, Perryman, Fentress, Murphy, DiAntonio, Joyce, McGinty, Lewis, and Martz.

Public Comment

There was no public comment.

Report of the General Manager

General Manager Rink stated that his report stood as previously submitted. He highlighted his overwhelming pride of his staff working together during the storm on July 22, 2019, which caused a utility pole to obstruct the PATCO tracks. He reported that it took two days to restore service to the track and PATCO maintained normal ridership during these two days. He thanked Chief Engineer Venuto and his team for their support and Director, Corporate Communications Mike Williams and his team for continuous coverage and notifications via social media to our customers. Commissioner McGinty inquired if there were any lessons learned or preventions going forward in tree maintenance on the PATCO lines. Mr. Hanson responded that the trees were on private property and, thus, not in our right-of-way. He stated that PATCO is continuing to look at the trees that are on private property and our legal team is addressing what actions can be taken, if any, in the way of maintenance. Mr. Rink noted that we can maintain trees that hang over our line. Chairman Boyer inquired into the amount of time PATCO line was down. Mr. Rink responded that the tree fell Monday evening and by Wednesday evening rush all service was back to normal.

Commissioner Powell moved to approve the General Manager's Report and Commissioner Frattali seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative to approve the General Manager's Report. The motion carried.

Approval of the July 17, 2019 PATCO Board Meeting Minutes

Chairman Boyer stated that the Minutes of the July 17, 2019 PATCO Board Meeting were previously provided to the Governors of New Jersey and Pennsylvania and to the PATCO Commissioners. Commissioner DiAntonio moved to approve the Minutes and Commissioner Fentress seconded the motion. There were no comments on or corrections to the Minutes. All other Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the Previously Approved List of Payments Covering the Month of July 2019 and the Previously Approved List of Purchase Orders and Contracts Covering the Month of July 2019

Chairman Boyer stated that the Lists of Previously Approved Payments covering the month of July 2019 and the List of Previously Approved Purchase Orders and Contracts covering the month of July 2019 were previously provided to all Commissioners. Commissioner Powell moved to receive and file the lists and Commissioner Frattali seconded the motion. There were no questions or comments on the lists. All Commissioners in attendance voted in the affirmative. The motion carried.

Receipt and Filing of the Balance Sheet and Equity Statement Dated July 31, 2019

Chairman Boyer called for a motion to receive and file the Balance Sheet and Equity Statement dated July 31, 2019. Commissioner Powell moved the motion and Commissioner Murphy seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of August 6, 2019

Chairman Boyer stated that the Minutes of the August 6, 2019 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. Commissioner Fentress moved to approve the Minutes and Commissioner Frattali seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on August 6, 2019

Chairman Boyer stated that there were three (3) Resolutions from the August 6, 2019 Operations & Maintenance Committee Meeting for consideration:

PATCO-19-017 Woodcrest Station Shredding Event - 2019.

Commissioner Frattali moved to approve Resolution PATCO-19-017 and Commissioner Powell seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

PATCO-19-018 Transit Car Traction Motor Repairs.

Commissioner Frattali moved to approve Resolution PATCO-19-018 and Commissioner Powell seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

PATCO-19-019 Track Geometry Inspection Services.

Commissioner Fentress moved to approve Resolution PATCO-19-019 and Commissioner Powell seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

New Business

Chairman Boyer reported that there was one (1) item of New Business for consideration, and introduced the following:

**PATCO-19-020 Consideration of Pending PATCO Contracts
(Between \$25,000 and \$100,000)**

Commissioner Fentress moved to adopt Resolution PATCO-19-020 and Commissioner Frattali seconded the motion. There were no questions or comments on the Resolution. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried.

Executive Session

There were no Executive Session Items.

Adjournment

With no further PATCO business, Commissioner Lewis moved to adjourn the PATCO Board Meeting and Commissioner Fentress seconded the motion. All Commissioners in attendance voted to approve the motion and the PATCO Board Meeting adjourned at 9:38 a.m.

Respectfully Submitted,

Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary