

PORT AUTHORITY TRANSIT CORPORATION

BOARD MEETING

**One Port Center
2 Riverside Drive
Camden, New Jersey
Wednesday, January 16, 2019**

PRESENT

Pennsylvania Commissioners

Sean Murphy (for Pennsylvania Auditor General Eugene DePasquale)
Robert Borski (for Pennsylvania Treasurer Joseph Torsella; via telephone)
Joseph Martz
Donna Powell (via telephone)
Angelina Perryman (via telephone)

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chairman of the Board (chairing for Chairman Ryan Boyer)
Albert Frattali
Aaron Nelson (for Ricardo Taylor)
Richard Sweeney
Frank DiAntonio
Charles Fentress
Daniel Christy (via telephone)
Bruce Garganio

DRPA/PATCO Staff

John T. Hanson, Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary
Stephen Holden, Deputy General Counsel
Narisa Sasitorn, Deputy General Counsel
Kathleen Vandy, Assistant General Counsel
James White, Chief Financial Officer
John Lotierzo, Director of Finance
Orville Parker, Manager, Budget/Financial Analysis, Finance
Jennifer DePoder, Financial Analyst, Finance
Darcie DeBeaumont, Manager, Accounting
Christina Maroney, Director, Strategic Initiatives
Toni P. Brown, Chief Administrative Officer
David Aubrey, Acting Inspector General
John Rink, General Manager, PATCO
Rohan Hepkins, Assistant General Manager, PATCO

DRPA/PATCO Staff (Continued)

Mark Ciechon, Director of Finance, PATCO
Sean Longfellow, Sergeant, Public Safety
William Shanahan, Director, Government Relations
Barbara Holcomb, Manager, Capital Grants
Tonyelle Cook-Artis, Manager, Government Relations
Michael Venuto, Chief Engineer
Darlene Callands, Manager, Community Relations
Amy Ash, Manager, Contracts Administration
Larry Walton, Bridge Director, Walt Whitman and Commodore Barry Bridges
Steve Reiners, Director, Fleet Management
Sheila Milner, Administrative Coordinator, Corporate Secretary, OGC
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary, OGC
Dawn Whiton, Executive Assistant to the CEO and Deputy CEO
Barbara Wagner, Executive Assistant of the CEO

Others Present

Craig Ambrose, Associate Counsel, New Jersey Governor's Authorities Unit
Christopher Gibson, Esq., Archer & Greiner (New Jersey Counsel)
Alan Kessler, Esq., Duane Morris LLP (Pennsylvania Counsel)
Jessica Priselac, Esq., Duane Morris LLP (Pennsylvania Counsel)
Arnold Alston, PNC
Harry Sigley, CMTS
Veniece Newton, CMTS
Michael Conallen, Pennoni
Daniel Norfleet, Citizens Advisory Committee member
Alan Becker, Citizens Advisory Committee member

OPEN SESSION

Notice

The Corporate Secretary announced that pursuant to its by-laws public notice of this meeting of the PATCO Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media.

Roll Call

Vice Chairman Nash called the meeting to order at 9:30 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Vice Chairman Nash, Borski, Martz, Powell, Frattali, Sweeney, Christy, Murphy, Perryman, Garganio, DiAntonio, Nelson and Fentress.

Public Comment

Alan Becker, a member of the Citizens Advisory Committee, spoke regarding safety issues. He stated that he approves of the commitment to safety shown by the Authority and its employees. Mr. Hanson noted that the Authority had recently reorganized the Safety function into one department located at PATCO, with Dave Fullerton as its Director.

Report of the General Manager

General Manager Rink stated that his report stood as previously submitted. Commissioner Fentress moved to approve the General Manager's Report and Commissioner Martz seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative to approve the General Manager's Report. The motion carried.

Approval of the December 5, 2018 PATCO Board Meeting Minutes

Vice Chairman Nash stated that the Minutes of the December 5, 2018 PATCO Board Meeting were previously provided to the Governors of New Jersey and Pennsylvania and to the PATCO Commissioners. There were no comments on or corrections to the Minutes. Commissioner Garganio moved to approve the Minutes and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the Previously Approved List of Payments Covering the Months of November and December 2018 and the Previously Approved List of Purchase Orders and Contracts Covering the Month of December 2018

Vice Chairman Nash stated that the Lists of Previously Approved Payments covering the months of November and December 2018 and the List of Previously Approved Purchase Orders and Contracts covering the month of December 2018 were previously provided to all Commissioners. There were no questions or comments on the lists. Commissioner DiAntonio moved to receive and file the lists and Commissioner Martz seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Receipt and Filing of the Balance Sheet and Equity Statement Dated October 31, 2018

Vice Chairman Nash called for a motion to receive and file the Balance Sheet and Equity Statement dated October 31, 2018. Commissioner Frattali moved the motion and Commissioner Garganio seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of January 8, 2019

Vice Chairman Nash stated that the Minutes of the January 8, 2019 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections on the Minutes. Commissioner Fentress moved to approve the Minutes and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on January 8, 2019

Vice Chairman Nash stated that there were two (2) Resolutions from the January 8, 2019 Operations & Maintenance Committee Meeting for consideration and introduced the following:

PATCO-19-001

PATCO's Drug and Alcohol Abuse Testing Policy for Safety-Sensitive Employees Subject To Federal Transit Administration Regulations (Series 147A)

General Manager Rink presented a Summary Statement and Resolution that the Board adopt the Authority's Drug and Alcohol Abuse Testing Policy for Safety-Sensitive Employees Subject to Federal Transit Administration Regulations (Series 147A). Mr. Rink explained that the policy, which was been in effect since 2004, is required to be adopted by the Board for compliance with FTA regulations.

PATCO-19-002

Procurement of Magnetic Particle Inspection Machine

General Manager Rink presented a Summary Statement and Resolution that the Board authorize staff to negotiate a contract with Schiavone Electric Labs, Inc. in the amount of \$161,300.00 for the procurement and delivery of a Magnetic Particle Inspection Machine.

Vice Chairman Nash requested that Resolutions PATCO-19-001 through PATCO-19-002 be voted on together. Commissioner Fentress moved to approve the two Resolutions and Commissioner Frattali seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the Resolutions. The motion carried.

Unfinished Business

There was no PATCO Unfinished Business.

New Business

Vice Chairman Nash reported that there was one (1) item of New Business for consideration, and introduced the following Resolution:

PATCO-19-003

Consideration of Pending PATCO Contracts (Between \$25,000 and \$100,000)

Commissioner Garganio moved to approve Resolution PATCO-19-003 and Commissioner Fentress seconded the motion. There were no questions or comments on the Resolution. All Commissioners in attendance voted to approve the motion. The motion carried.

Adjournment

With no further PATCO business, Commissioner Fentress moved to adjourn the PATCO Board Meeting and Commissioner Martz seconded the motion. All Commissioners in attendance voted to approve the motion and the PATCO Board Meeting adjourned at 9:42 a.m.

Respectfully Submitted,

Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary