

DELAWARE RIVER PORT AUTHORITY

BOARD MEETING

**One Port Center
2 Riverside Drive
Camden, New Jersey
Wednesday, January 16, 2019**

PRESENT

Pennsylvania Commissioners

Sean Murphy (for Pennsylvania Auditor General Eugene DePasquale)
Robert Borski (for Pennsylvania Treasurer Joseph Torsella; via telephone)
Joseph Martz
Donna Powell (via telephone)
Angelina Perryman (via telephone)

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chairman of the Board (chairing for Chairman Ryan Boyer)
Albert Frattali
Aaron Nelson (for Ricardo Taylor)
Richard Sweeney
Frank DiAntonio
Charles Fentress
Daniel Christy (via telephone)
Bruce Garganio

DRPA/PATCO Staff

John T. Hanson, Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary
Stephen Holden, Deputy General Counsel
Narisa Sasitorn, Deputy General Counsel
Monica Gibbs, Assistant General Counsel
Kathleen Vandy, Assistant General Counsel
James White, Chief Financial Officer
John Lotierzo, Director of Finance
Orville Parker, Manager, Budget/Financial Analysis, Finance
Jennifer DePoder, Financial Analyst, Finance
Darcie DeBeaumont, Manager, Accounting
Christina Maroney, Director, Strategic Initiatives
Toni P. Brown, Chief Administrative Officer
David Aubrey, Acting Inspector General
John Rink, General Manager, PATCO
Rohan Hepkins, Assistant General Manager, PATCO

DRPA/PATCO Staff (Continued)

Mark Ciechon, Director of Finance, PATCO
Sean Longfellow, Sergeant, Public Safety
William Shanahan, Director, Government Relations
Barbara Holcomb, Manager, Capital Grants
Tonyelle Cook-Artis, Manager, Government Relations
Michael Venuto, Chief Engineer
Darlene Callands, Manager, Community Relations
Amy Ash, Manager, Contracts Administration
Larry Walton, Bridge Director, Walt Whitman and Commodore Barry Bridges
Steve Reiners, Director, Fleet Management
Sheila Milner, Administrative Coordinator, Corporate Secretary, OGC
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary, OGC
Dawn Whiton, Executive Assistant to the CEO and Deputy CEO
Barbara Wagner, Executive Assistant of the CEO

Others Present

Craig Ambrose, Associate Counsel, New Jersey Governor's Authorities Unit
Christopher Gibson, Esq., Archer & Greiner (New Jersey Counsel)
Alan Kessler, Esq., Duane Morris LLP (Pennsylvania Counsel)
Jessica Priselac, Esq., Duane Morris LLP (Pennsylvania Counsel)
Arnold Alston, PNC
Harry Sigley, CMTS
Veniece Newton, CMTS
Michael Conallen, Pennoni
Daniel Norfleet, Citizens Advisory Committee member
Alan Becker, Citizens Advisory Committee member

OPEN SESSION

Notice

The Corporate Secretary announced that pursuant to its by-laws public notice of this meeting of the DRPA Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media.

Roll Call

Vice Chairman Nash called the meeting to order at 9:07 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Vice Chairman Nash, Borski, Martz, Powell, Frattali, Sweeney, Christy, Murphy, Perryman, Garganio, DiAntonio, Nelson and Fentress.

Public Comment

There was no public comment.

Report of the Chief Executive Officer

CEO Hanson stated that the CEO report stood as previously submitted. Commissioner Nelson moved to approve the CEO's Report and Commissioner Martz seconded the motion. All Commissioners in attendance voted to approve the CEO's Report. The motion carried.

Report of the Chief Financial Officer

CFO White stated that his report stood as previously submitted. Mr. White stated that the numbers continue to look good for 2019. He discussed the Capital and Operating Budgets and the bond transactions done in November and December of 2018. CEO Hanson stated that the Authority has achieved many goals: swaps are gone, variable rate is gone and it has put us in a very good position with the finances and the ability to sustain the Authority for a long period of time.

Approval of the December 5, 2018 DRPA Board Meeting Minutes

Vice Chairman Nash stated that the Minutes of the December 5, 2018 DRPA Board Meeting had been previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. Commissioner Fentress moved to approve the Minutes and Commissioner Garganio seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the 2018 Third Quarter Financial Statement and Notes

Vice Chairman Nash stated that the DRPA's 2018 Third Quarter Financial Statement and Notes were previously provided to all Commissioners. Commissioner DiAntonio moved to receive and file the Statement and Notes and Commissioner Fentress seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

Receipt and Filing of the Previously Approved List of Payments Covering the Months of November and December 2018 and the List of Previously Approved Purchase Orders and Contracts Covering the Month of December 2018

Vice Chairman Nash stated that the Monthly List of Payments covering the months of November and December 2018 and the Monthly List of Purchase Orders and Contracts covering the month of December 2018 were previously provided to all Commissioners. Commissioner Frattali moved to receive and file the lists and Commissioner Martz seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of January 8, 2019

Vice Chairman Nash stated that the Minutes of the January 8, 2019 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. Commissioner Frattali moved to approve the Minutes and Commissioner Fentress seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on January 8, 2019

Vice Chairman Nash stated that there were four (4) Resolutions from the January 8, 2019 Operations & Maintenance Committee Meeting for consideration and introduced the following:

DRPA-19-001 DRPA/PennDOT Grant Reimbursement

Chief Engineer Venuto and Director Government Relations Shanahan presented a Summary Statement and Resolution that the Board authorize a reimbursement payment to the Commonwealth of Pennsylvania, Department of Transportation (PennDOT) in the amount of \$654,504.93 for the BFB Westside Roadway Improvement Project. He stated that the payment was necessary because the reimbursement agreements between DRPA and PennDOT for the project has expired, the Federal Highway Administration did not approve a time extension and the agreement was cancelled by PennDOT. Once payback of the federal funds has been received, DRPA can request new funds for the continuation of the project.

**DRPA-19-002 Contract No. CB-36-2018, Commodore Barry Bridge
Chester Substation Replacement**

Chief Engineer Venuto presented a Summary Statement and Resolution that the Board authorize staff to negotiate a construction contract with Philips Brothers Electrical Contractors, Inc. in the amount of \$1,599,000.00 to perform the to perform the Commodore Barry Bridge Chester Substation Replacement Project.

**DRPA-19-003 Design Services for DRPA Maintenance Facilities
Space Planning Services**

Chief Engineer Venuto presented a Summary Statement and Resolution that the Board authorize staff to negotiate an agreement with WSP in the amount of \$769,199.00 to provide planning and design services for the DRPA Maintenance Facilities Space Planning Services Project. He stated that that planning and design services include a comprehensive review of existing facilities and recommendations for improvement of current building layout and functions.

**DRPA-19-004 Alstom Transportation Incorporated – Repair of
Damaged PATCO Car Sole Source**

Chief Engineer Venuto presented a Summary Statement and Resolution that the Board authorize staff to negotiate a sole source procurement contract for repairs to PATCO Transit Car Number 1023 in the amount of \$742,000.00. The purpose of the project is to perform structural and electrical component repairs to the train car, which was damaged on January 29, 2018 when it struck debris caused by a Conrail train.

Vice Chairman Nash requested that Resolutions DRPA-19-001 through DRPA-19-004 be voted on together. Commissioner Fentress moved to approve Resolutions DRPA-19-001 through DRPA-19-004 and Commissioner Frattali seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

Approval of Labor Committee Meeting Minutes of January 8, 2019

Vice Chairman Nash stated that the Minutes of the January 8, 2019 Labor Committee Meeting were previously provided to all Commissioners. Commissioner Frattali moved to approve the Minutes and Commissioner Martz seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Approval of Finance Committee Meeting Minutes of January 9, 2019

Vice Chairman Nash stated that the Minutes of the January 9, 2019 Finance Committee Meeting were previously provided to all Commissioners. Commissioner Fentress moved to approve the Minutes and Commissioner DiAntonio seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Unfinished Business

There was no DRPA Unfinished Business.

Citizens Advisory Committee Report

CAC member provided a brief overview of the CAC's January 9, 2019 meeting.

New Business

Vice Chairman Nash reported that there was one (1) item of New Business for consideration, and introduced the following:

**DRPA-19-005 Consideration of Pending DRPA Contracts
(Between \$25,000 and \$100,000)**

Commissioner Martz moved to adopt Resolution DRPA-19-005 and Commissioner DiAntonio seconded the motion. There were no questions or comments on the Resolution. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried.

Adjournment

With no further DRPA business to discuss, Commissioner Fentress moved to adjourn the DRPA Board Meeting and Commissioner Frattali seconded the motion. All Commissioners in attendance voted to approve the motion and the DRPA Board Meeting adjourned at 9:30 a.m.

Respectfully Submitted,

Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary