

DELAWARE RIVER PORT AUTHORITY

BOARD MEETING

**One Port Center
2 Riverside Drive
Camden, NJ
Wednesday, June 21, 2017**

PRESENT

Pennsylvania Commissioners

Marian Moskowitz

Carl Singley, Esq. (via telephone)

Joseph Martz

Donna Powell

Victoria Madden, Esq. (for Pennsylvania Auditor General Eugene DePasquale; via telephone)

Robert Borski, Esq. (for Pennsylvania Treasurer Joseph Torsella; via telephone)

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chairman

E. Frank DiAntonio

Aaron Nelson (for Ricardo Taylor)

Charles Fentress

Tamarisk Jones (via telephone)

DRPA/PATCO Staff

John Hanson, Chief Executive Officer, DRPA / President, PATCO

Maria Wing, Deputy Chief Executive Officer

Raymond J. Santarelli, General Counsel and Corporate Secretary

Narisa Sasitorn, Deputy General Counsel

Stephen Holden, Deputy General Counsel

Monica Gibbs, Assistant General Counsel

Kathleen Vandy, Assistant General Counsel

Tracey Overton, Attorney

James White, Chief Financial Officer

Toni P. Brown, Chief Administrative Officer

Robert P. Hicks, Chief Operating Officer

John Rink, General Manager, PATCO

Rohan Hepkins, Assistant General Manager, PATCO

Richard Mosback, Director, Procurement DRPA/PATCO

Michael Venuto, Chief Engineer

William Shanahan, Director, Government Relations

Barbara Holcomb, Manager, Capital Grants

Tonyelle Cook-Artis, Manager, Government Relations

Michael Williams, Acting Manager, Corporate Communications

DRPA/PATCO Staff (Continued)

Christina Maroney, Director, Strategic Initiatives
Richard Betts, Acting Manager, Procurement
Jack Stief, Chief of Police, Public Safety
Sean Longfellow, Sergeant of Police, Public Safety
Amy Ash, Manager, Contract Administration
Larry Walton, Bridge Director, Walt Whitman and Commodore Barry Bridges
Steve Reiners, Director, Fleet Management
Darlene Callands, Manager, Community Relations
Mark Ciechon, Director of Finance, PATCO
David Aubrey, Acting Inspector General
Timothy Johnson, IS Consultant/Project Manager
Thaddeus Abbott, III, Administrative Coordinator
Sheila Milner, Administrative Coordinator, Corporate Secretary, OGC
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary, OGC
Nancy Farthing, Executive Assistant to the CEO
Dawn Whiton, Executive Assistant to the CEO and Deputy CEO
Eulisis Delgado, Custodian Equipment, PATCO
Kaitlyn Huber, Summer Intern, OGC
Savannah El, Summer Intern, Procurement
Aodhan Simpson, Summer Intern, Procurement

Others Present

Thomas Huth, Associate Counsel, New Jersey Governor's Authorities Unit
Chelsea Rosebud Guzowski, Director of Economic & Strategic Initiatives, Pennsylvania
Governor's Office of the Budget (via telephone)
Christopher Gibson, Esq., Archer & Greiner (New Jersey Counsel)
Alan Kessler, Esq., Duane Morris LLP (Pennsylvania Counsel)
Pam Boyd, Thomas/Boyd Communications
Jarred Corn, Bowman and Company
Jennifer Bertino, Bowman and Company
Linda Hallowell, Wells Fargo
Olivia Glenn, Regional Manager, New Jersey Conservation Foundation
Jack Eraunstien, New Jersey Conservation Foundation (intern)
Marcus Burrell, New Jersey Conservation Foundation (intern)
Jim Daloisio, Railroad Construction, Inc.
Ray Angelini, Ray Angelini, Inc.
Daniel Norfleet, Citizens Advisory Committee
Chris Eggert

OPEN SESSION

Notice

The Corporate Secretary announced that pursuant to its by-laws, public notice of this meeting of the DRPA Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media.

Roll Call

Vice Chairman Nash called the meeting to order at 9:05 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Vice Chairman Nash, Borski, Singley, Powell, Fentress, Martz, Moskowitz, DiAntonio, Jones, Madden and Nelson.

Public Comment

There was no public comment.

Report of the Chief Executive Officer

CEO Hanson advised that his report stood as previously submitted. He reported that under his CEO Emergency Powers, he had authorized \$10,083.76 for the purchase of two (2) Reuland drive motors from Willier Electric Motor Repair Company for use on the Ben Franklin Bridge Mobile Maintenance Platforms.

Mr. Hanson acknowledged the generosity of DRPA and PATCO employees who contributed to the United Way and noted that the Authority had received an award from United Way.

Lastly, Mr. Hanson stated that the Administration Division's 2nd-round selection of the "Golden Steward" award was presented on May 11, 2017 to Administrative Coordinator Thaddeus Abbott III, Administrative Coordinator for exemplifying the Authority's shared values and modeled behaviors and actions.

Commissioner Martz moved to approve the CEO's Report and Commissioner DiAntonio seconded the motion. All Commissioners in attendance voted in the affirmative, approving the CEO's Report.

Report of the Chief Financial Officer

CFO White advised that his report stood as previously submitted. He stated that the 2018 budget process has begun. He also reported that the 2016 Independent Audit has been completed and his staff is working to finalize the Comprehensive Annual Financial Report for submission to the GFOA, and afterwards to our bond trustees and banks. Finally, Mr. White reported that the traffic, ridership and toll/passenger revenue numbers continue to be excellent.

Approval of the May 17, 2017 DRPA Board Meeting Minutes

Vice Chairman Nash announced that the Minutes of the May 17, 2017, DRPA Board Meeting had been previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. Commissioner Fentress moved to approve the Minutes and Commissioner Moskowitz seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes.

Receipt and Filing of the Monthly Lists of Payments, Purchase Orders and Contracts Covering the Month of May 2017

Vice Chairman Nash announced that the Monthly List of Payments and the Monthly List of Purchase Orders and Contracts covering the month of May 2017 were previously provided to all Commissioners. Commissioner Martz moved to receive and file the Lists and Commissioner Nelson seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative and the motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of June 6, 2017

Vice Chairman Nash announced that the Minutes of the June 6, 2017, Operations & Maintenance Committee Meeting were previously provided to all Commissioners. Commissioner Moskowitz moved to approve the Minutes and Commissioner Martz seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on June 6, 2017

Vice Chairman Nash announced that there were three (3) Resolutions from the June 6, 2017 Operations & Maintenance Committee Meeting for consideration. They were as follows:

DRPA-17-038	Contract No. 14-N, PATCO Lindenwold Yard and Viaduct Rehabilitation
DRPA-17-039	Capital Project Contract Modification
DRPA-17-040	Vendor for Loss Control and Safety Services for the Authority's Construction Projects

Commissioner Moskowitz moved to adopt the three (3) Resolutions and Commissioner DiAntonio seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative to adopt the Resolutions.

Approval of Labor Committee Meeting Minutes of June 6, 2017

Vice Chairman Nash announced that the Minutes of the June 6, 2017 Labor Committee Meeting were previously provided to all Commissioners. Commissioner Fentress moved to approve the Minutes and Commissioner Martz seconded the motion. There were no comments or corrections on the Minutes. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted.

Approval of Finance Committee Meeting Minutes of June 7, 2017

Vice Chairman Nash announced that the Minutes of the June 7, 2017 Finance Committee Meeting were previously provided to all Commissioners. Commissioner Moskowitz noted one mistake in the minutes, a double negative in the second sentence of the second paragraph of the Financial Update. Corporate Secretary Santarelli stated that this would be corrected. Commissioner Fentress moved to approve the Minutes, as amended, and Commissioner Martz seconded the

motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes, as amended.

Approval of Audit Committee Meeting Minutes of June 7, 2017

Vice Chairman Nash announced that the Minutes of the June 7, 2017 Audit Committee Meeting were previously provided to all Commissioners. Commissioner Fentress moved to approve the Minutes and Commissioner DiAntonio seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted.

Adoption of Resolutions Approved by the Audit Committee on June 7, 2017

Vice Chairman Nash announced that there were two (2) Resolutions from the June 7, 2017 Audit Committee Meeting for consideration. They were as follows:

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| DRPA-17-041 | 2016 Financial Audit Exit Conference Report and Required Communications |
| DRPA-17-042 | Approval of Citizens Advisory Committee Membership Nominations – Lea Fortunato, Bruce S. Schwartz and Daniel B. Norfleet |

Commissioner Martz moved to adopt the two (2) Resolutions and Commissioner Moskowitz seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative to adopt the Resolutions.

Unfinished Business

There was no DRPA Unfinished Business.

New Business

Vice Chairman Nash reported that there were two (2) items of New Business for consideration. They are as follows:

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| DRPA-17-043 | Consideration of Pending DRPA Contracts (Between \$25,000 and \$100,000) |
| DRPA-17-044 | Procurement Document Review |

Commissioner Fentress moved to adopt the two (2) Resolutions and Commissioner Martz seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative to adopt the Resolutions.

Adjournment

With no further business, Commissioner DiAntonio moved to adjourn and Commissioner Moskowitz seconded the motion. All Commissioners in attendance voted to approve the motion and the meeting adjourned at 9:18 a.m.

Respectfully Submitted,

Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary