

DELAWARE RIVER PORT AUTHORITY

BOARD MEETING

**Southeastern Pennsylvania
Transportation Authority
1234 Market Street
Philadelphia, PA
Wednesday, May 17, 2017**

PRESENT

Pennsylvania Commissioners

Ryan Boyer, Chairman of DRPA/PATCO Boards

Marian Moskowitz

Carl Singley, Esq.

Joseph Martz

Donna Powell

Victoria Madden, Esq. (for Pennsylvania Auditor General Eugene DePasquale; via telephone)

Robert Borski, Esq. (for Pennsylvania Treasurer Joseph Torsella)

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chairman

Aaron Nelson (for Ricardo Taylor)

Charles Fentress

Richard Sweeney (via telephone)

Tamarisk Jones

DRPA/PATCO Staff

John Hanson, Chief Executive Officer, DRPA / President, PATCO

Maria Wing, Deputy Chief Executive Officer

Raymond J. Santarelli, General Counsel and Corporate Secretary

Narisa Sasitorn, Deputy General Counsel

Stephen Holden, Deputy General Counsel

Kathleen Vandy, Assistant General Counsel

James White, Chief Financial Officer

Toni P. Brown, Chief Administrative Officer

Robert P. Hicks, Chief Operating Officer

Richard Mosback, Director, Procurement DRPA/PATCO

Michael Venuto, Chief Engineer

Mark Green, Technical Support Administrator, Engineering

William Shanahan, Director, Government Relations

Tonyelle Cook-Artis, Manager, Government Relations

Michael Williams, Acting Manager, Corporate Communications

DRPA/PATCO Staff (Continued)

Jack Stief, Chief of Police, DRPA/PATCO
Sean Longfellow, Sergeant, Public Safety
Val Bradford, Bridge Director, Betsy Ross and Benjamin Franklin Bridges
Larry Walton, Bridge Director, Walt Whitman and Commodore Barry Bridges
John Rink, General Manager, PATCO
Rohan Hepkins, Assistant General Manager, PATCO
John Lotierzo, Director of Finance, DRPA
Orville Parker, Budget/Financial Analysis, Finance
Darlene Callands, Manager, Community Relations
Mark Ciechon, Director of Finance, PATCO
David Aubrey, Manager, Internal Audit
Katherine Hilinski, Records Manager, OGC
Sheila Milner, Administrative Coordinator, Corporate Secretary
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary
Dawn Whiton, Executive Assistant to the Deputy CEO

Others Present

Thomas Huth, Associate Counsel, New Jersey Governor's Authorities Unit
Obra S. Kernodle, IV, Deputy Chief of Staff, Pennsylvania Governor's Office
Chelsea Rosebud Guzowski, Director of Economic & Strategic Initiatives, Pennsylvania
Governor's Office of the Budget
Christopher Gibson, Esq., Archer & Greiner (New Jersey Counsel)
Lloyd Freeman, Esq., Archer & Greiner (New Jersey Counsel)
Alan Kessler, Esq., Duane Morris LLP (Pennsylvania Counsel)
Nicole Lewis, Development Director, Multiple Sclerosis Society
Veniece Newton, CMTS, Inc.
Harry Sigley, CMTS, Inc.
David Dix
Michael Cuddy, Senior VP, TranSystems

Citizens Advisory Committee Members Present

John Boyle, Chair
Anthony DeSantis, Secretary
Michael Devlin
Stephen Benigno
Michael Rochester
Tyrone Wesley
Thomas Jordan
Bob Melikian
Jonathan Latko
Daniel Norfleet

OPEN SESSION

Notice

The Corporate Secretary announced that pursuant to its by-laws, public notice of this meeting of the DRPA Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media.

Roll Call

Chairman Boyer called the meeting to order at 6:00 p.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairman Boyer, Vice Chairman Nash, Borski, Singley, Powell, Sweeney, Fentress, Martz, Moskowitz, Jones, Madden and Nelson.

Public Comment

Ms. Nicole Lewis, Development Director of the MS Society, presented a plaque to the Authority in appreciation for allowing the MS Society to use PATCO's Woodcrest Station as the beginning and ending point for the Bike MS: City to Shore Ride for the 22nd consecutive year.

Report of the Chief Executive Officer

CEO Hanson advised that his report stood as previously submitted. He reported that under the CEO Emergency Powers he had approved a purchase order in the amount of \$15,145.45 to purchase fencing panels, gates and related accessories for the Ben Franklin Bridge Camden Annex building's rear lot entry. Commissioner Fentress moved to adopt the CEO's Report and Commissioner Jones seconded the motion. All Commissioners in attendance voted in the affirmative, approving the CEO's Report.

Report of the Chief Financial Officer

CFO White advised that his report stood as previously submitted, but he highlighted several items. He reported that traffic, revenue and PATCO ridership are above target and that the Authority was \$2.4 million under budget as of March, 2017. He also discussed the insurance and independent audit requirements of the DRPA's Bond Indentures.

Approval of the April 19, 2017 DRPA Board Meeting Minutes

Chairman Boyer announced that the Minutes of the April 19, 2017, DRPA Board Meeting had been previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. Commissioner Martz moved to approve the Minutes and Commissioner Singley seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes.

Receipt and Filing of the Monthly Lists of Payments, Purchase Orders and Contracts Covering the Month of April 2017

Chairman Boyer announced that the Monthly List of Payments and the Monthly List of Purchase Orders and Contracts covering the month of April 2017 were previously provided to all Commissioners. Commissioner Fentress moved to receive and file the Lists and Commissioner

Moskowitz seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative and the motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of May 2, 2017

Chairman Boyer announced that the Minutes of the May 2, 2017, Operations & Maintenance Committee Meeting were previously provided to all Commissioners. Commissioner Singley moved to approve the Minutes and Commissioner Martz seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on May 2, 2017

Chairman Boyer announced that there were six (6) Resolutions from the May 2, 2017 Operations & Maintenance Committee Meeting for consideration. They were as follows:

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| DRPA-17-031 | Design Services for Benjamin Franklin Bridge Maintenance Painting and Steel Repair |
| DRPA-17-032 | Design Services for Walt Whitman Bridge Anchorage Preservation |
| DRPA-17-033 | Part-Time and Temporary Toll Collectors at DRPA Bridges |
| DRPA-17-034 | New Jersey Transit Bus Shelter Replacement at Ben Franklin Bridge |
| DRPA-17-035 | Off-Site Records Storage Contract |
| DRPA-17-036 | PARTSWG Contract Management and Administrative Services |

Commissioner Singley moved to adopt the six (6) Resolutions and Commissioner Martz seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative to adopt the Resolutions.

Approval of Labor Committee Meeting Minutes of May 2, 2017

Chairman Boyer announced that the Minutes of the May 2, 2017 Labor Committee Meeting were previously provided to all Commissioners. Commissioner Nash moved to approve the Minutes and Commissioner Jones seconded the motion. There were no comments or corrections on the Minutes. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted.

Approval of Finance Committee Meeting Minutes of May 3, 2017

Chairman Boyer announced that the Minutes of the May 3, 2017 Finance Committee Meeting were previously provided to all Commissioners. Commissioner Singley moved to approve the Minutes

and Commissioner Martz seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted.

Unfinished Business

There was no DRPA Unfinished Business.

Report of the Citizens Advisory Committee (“CAC”)

Outgoing Chairman of the CAC John Boyle reported that a number of CAC members are at the end of their six-year term limit. He informed the Board that the CAC plans to present a proposal in the near future to amend the By-Laws to allow terminated CAC members to remain in an advisory role for one year and then reapply to the CAC. Noting that he was one of the outgoing CAC members, Mr. Boyle introduced the new CAC Chairman, Mike Devlin, to the Board.

New Business

Chairman Boyer reported that there was one (1) item of New Business for consideration. It was as follows:

DRPA-17-037

**Consideration of Pending DRPA Contracts
(Between \$25,000 and \$100,000)**

Commissioner Fentress moved to adopt the Resolution and Commissioner Singley seconded the motion. There were no questions or comments on the Resolution. All Commissioners in attendance voted in the affirmative to adopt the Resolution.

Meeting Held in Abeyance

At 6:19 p.m., Chairman Boyer stated that the DRPA Board meeting would be held in abeyance and the PATCO Board Meeting would convene.

Adjournment

With no further business, Commissioner Fentress moved to adjourn and Commissioner Martz seconded the motion. All Commissioners in attendance voted to approve the motion and the meeting adjourned at 6:58 p.m.

Respectfully Submitted,

Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary