

PORT AUTHORITY TRANSIT CORPORATION
Minutes of the November 20, 2013 Board Meeting
One Port Center, 2 Riverside Drive
Camden, New Jersey
Wednesday, November 20, 2013, 9 a.m.

Present

PENNSYLVANIA

David Simon, Esquire, Chair
Andrew Reilly, Esquire
Kathryn Boockvar, Esquire (DePasquale)
Michelle Kichline, Esquire
John Lisko, Esquire (McCord) (via telephone)
Walter D'Alessio (via telephone)
Joann Bell

Officers and Chiefs

John Matheussen, CEO
Michael Conallen, Deputy CEO
Danielle McNichol, General Counsel
and Corporate Secretary
Kristen Mayock, Deputy General Counsel
John Hanson, CFO
Toni Brown, CAO
Mike Venuto, Chief Engineer
John Rink, PATCO, General Manager
Thomas Raftery, Inspector General
Gary Smith, Public Safety

DRPA Staff

Lisa D'Arcangelo, Administrative Secretary
Ann DuVall, Exec. Assistant to CEO
Timothy Ireland, Director, Corp. Comm.
Howard Korsen, Manger, Contract Admin.
Elizabeth McGee, Administrative Assistant
Sheila Milner, Administrative Coordinator
Fran O'Brien, Manager, Customer & Community
Relations
Bill Shanahan, Director, Gov. Relations
Susan Squillace, Manager, Purchasing

NEW JERSEY

Jeffrey L. Nash, Esquire, Vice Chair
E. Frank DiAntonio
Richard Sweeney
Charles Fentress
Rick Taylor

Counsel

Christopher Gibson, Esquire, Archer &
Greiner, NJ Counsel
Tom Ellis, Esquire, Duane Morris, PA Counsel

Others

Peter Simon, Esquire, NJ Gov. Authorities Unit
Kevin Schmidt, Esquire, Deputy General
Counsel, Office of Governor Corbett
Jonathan Latko (CAC)
Tony DiSantis (CAC)
Bill Schofield (PNC)
Thomas Page (Local Union 322)

The Corporate Secretary announced that pursuant to the By-Laws of this Authority, public notice of this meeting of the PATCO Board of Directors has been given by posting proper notice in the lobby at One Port Center, and issuing proper notice to the public and news media.

Chairman Simon called the meeting to order and asked that the Corporate Secretary call the roll. The Corporate Secretary then called the roll and announced that there was a quorum. Chair Simon presided.

Report of the General Manager

Mr. Rink, General Manager of PATCO, stated that the report is submitted as it stands. He stated that in addition to what Mr. Venuto stated earlier about the first two prototype cars, it is an exciting time and we are looking forward to the adventure ahead. We are looking forward to everyone coming down to check out the cars. He said that it is a proud moment for both of our organizations as we move forward in the future.

Mr. Rink also stated that we are coming to the end of our leaf season. He stated that leaves cause issues between trains and rails. We published a special leaf schedule that was customized and posted to each station. The modified schedule was result of having to run slower speed in and out of the stations so that our trains did not slip on the leaves. We worked with Mr. Ireland's office to provide notice to our customers through our website, social media and email alerts, along with a special literature seat drop to our customers alerting them of the changes to the schedule. Mr. Rink stated that we have thoroughly notified our customers.

On motion duly made and seconded, the Report of the General Manager was approved.

Approval of October 16, 2013 PATCO Board Meeting Minutes, Receipt and Filing of the Monthly Lists of Payments Covering the Month of October 2013, Monthly Lists of Purchase Orders and Contracts Covering the Month of October 2013, Balance Sheets and Equity Statements – Dated September 2013 and Finance Committee Meeting Minutes of November 1, 2013 and November 13, 2013.

The Minutes of the October 16, 2013 Board Meeting of the Port Authority Transit Corporation, the Monthly Lists of Payments Covering the Month of October 2013, the Monthly Lists of Purchase Orders and Contracts covering the month of October 2013, the Balance Sheets and Equity Statements – Dated September 2013 and the Finance Committee Meeting Minutes of November 1, 2013 and November 13, 2013 were previously provided to all Commissioners and there were no comments.

On motion duly made and seconded, the Minutes of the October 16, 2013 Board Meeting of the Port Authority Transit Corporation, Monthly Lists of Payments Covering the Month of October 2013, Monthly Lists of Purchase Orders and Contracts Covering the Month of October 2013, the Balance Sheets and Equity Statements – Dated September 30 2013 and the Finance Committee Meeting Minutes of November 1, 2013 and November 13, 2013 were received and filed.

Adopt Resolution Approved by Finance Committee of November 1 and November 13, 2013

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

**PATCO-13-035 Sole/Single Source Vendors for Replacement Parts
for PATCO – CY 2014**

New Business

Item 1 – Consideration of Pending PATCO Contracts (Between \$25,000 and \$100,000)

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

**PATCO-13-036 Consideration of Pending PATCO Contracts (Between
\$25,000 and \$100,000)**

PATCO-13-037 2014 PATCO Board Meeting Schedule

Unfinished Business

There was no PATCO unfinished business.

Mr. Matheussen stated that the Authority is having a blood drive going on in the Multipurpose Room until 1:30 if anyone is interested in donating to the Red Cross.

There being no further business, on motion duly made and seconded, the meeting was adjourned

Respectfully submitted,

Danielle L. McNichol
Corporate Secretary