

**PORT AUTHORITY TRANSIT CORPORATION**  
**Minutes of the October 16, 2013 Board Meeting**  
**RiverWinds Community Center**  
**West Deptford, New Jersey**  
**Wednesday, October 16, 2013, 6 p.m.**

**Present**

**PENNSYLVANIA**

David Simon, Esquire, Chair  
Kathryn Boockvar, Esquire (DePasquale) (via  
Phone)  
William Sasso, Esquire  
Michelle Kichline, Esquire  
John Lisko, Esquire (McCord) (via phone)  
Joann Bell

**Officers and Chiefs**

John Matheussen, CEO  
Danielle McNichol, General Counsel  
and Corporate Secretary  
Kristen Mayock, Deputy General Counsel  
John Hanson, CFO  
Toni Brown, CAO  
Tim Pulte, COO  
Michael Conallen, Deputy CEO  
Mike Venuto, Chief Engineer  
John Rink, PATCO, General Manager  
Thomas Raftery, Inspector General  
Gary Smith, Captain, Public Safety  
Timothy Ireland, Director, Corp. Comm.

**DRPA Staff**

Ann DuVall, Exec. Assistant to CEO  
Elizabeth McGee, Legal Secretary  
Lisa D'Arcangelo, Legal Secretary  
Bill Shanahan, Director, Gov. Relations  
Susan Squillace, Manager, Purchasing  
Dawn Whiton, Administrative Coordinator  
Fran O'Brien  
Howard Korsen  
Tim Cantwell

**NEW JERSEY**

Jeffrey L. Nash, Esquire, Vice Chair  
E. Frank DiAntonio (via phone)  
Richard Sweeney  
Charles Fentress (via phone)  
Tamarisk Jones

**Counsel**

Christopher Gibson, Esquire, Archer &  
Greiner, NJ Counsel  
Tom Ellis, Esquire, Duane Morris, PA Counsel

**Others**

Peter Simon, Esquire, NJ Gov. Authorities Unit  
Kathy Bruder, Esquire, Deputy Chief of Staff,  
Office of Governor Corbett  
Jonathan Latko (CAC)  
John Taylor (CAC)  
Kathleen Venuti (CAC)  
Helen McKenna (CAC)  
Anthony Leonard (CAC)  
Cheryl Carroll  
Carol Rhodes  
Mark Nuzzi

The Corporate Secretary announced that pursuant to the By-Laws of this Authority, public notice of this meeting of the PATCO Board of Directors has been given by posting proper notice in the lobby at One Port Center, and issuing proper notice to the public and news media.

Chairman Simon called the meeting to order and asked that the Corporate Secretary call the roll. The Corporate Secretary then called the roll and announced that there was a quorum. Chair Simon presided.

### **Report of the General Manager**

Mr. Rink, General Manager of PATCO, stated that the report is submitted as it stands. Mr. Rink further stated that he would like to highlight one item in his report regarding the MSN 150 that was held recently at PATCO Woodcrest station. Mr. Rink continued that the preliminary estimates came in and this event was the highest grossing fundraiser at PATCO. Mr. Rink wanted the Board to know that DRPA's Vice Chair participated in this event and with all his hard work and donations it was an extremely successful event and as they indicated, probably their best one ever.

On motion duly made and seconded, the Report of the General Manager was approved.

### **Unfinished Business**

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

**DRPA-13-098                      Extension of Temporary Contract / Purchase Order for  
Maintenance and Repair of Escalators and Elevators  
at PATCO Stations**

### **Approval of September 18, 2013 PATCO Board Meeting Minutes, Receipt and Filing of the Monthly Lists of Payments Covering the Month of September 2013, Monthly Lists of Purchase Orders and Contracts Covering the Month of September 2013, Balance Sheets and Equity Statements – Dated August 31, 2013**

The Minutes of the September 18, 2013 Board Meeting of the Port Authority Transit Corporation, the Monthly Lists of Payments Covering the Month of September 2013, the Monthly Lists of Purchase Orders and Contracts covering the month of September 2013, and the Balance Sheets and Equity Statements – Dated August 31, 2013 were previously provided to all Commissioners and there were no comments.

On motion duly made and seconded, the Minutes of the September 18, 2013 Board Meeting of the Port Authority Transit Corporation, Monthly Lists of Payments Covering the Month of September 2013, Monthly Lists of Purchase Orders and Contracts Covering the Month of September 2013 and the Balance Sheets and Equity Statements – Dated August 31, 2013 were received and filed.

### **Approval of PATCO Operations & Maintenance Committee Report of October 2, 2013**

The Operations & Maintenance Committee Meeting Minutes of October 2, 2013 were previously provided to all Commissioners and there were no comments.

On motion duly made and seconded, the Operations & Maintenance Committee Minutes of October 2, 2013 were approved.

### **Adopt Resolutions Approved by Operations & Maintenance Committee of October 2, 2013**

Commissioner Simon asked that Mr. Rink to describe PATCO-13-031. Mr. Rink advised that PATCO-13-031 authorizes staff to negotiate an extension of the current Transit Ambassadors contract with Block-By-Block for a period up to 6 months on a month-by-month basis at existing rates. As the current contract is in the process of being rebid, this extension allows the program to continue during the procurement process.

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

**PATCO-13-031      PATCO Transit Ambassadors**

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

**PATCO-13-032      Contracted Services for FREEDOM Card Center**

### **Approval of PATCO Finance Committee Report of October 2, 2013**

The Finance Committee Meeting Minutes of October 2, 2013 were previously provided to all Commissioners and there were no comments.

On motion duly made and seconded, the Finance Committee Minutes of October 2, 2013 were approved.

### **Adopt Resolutions Approved by Finance Committee of October 2, 2013**

Commissioner Simon stated that this is a proposed agreement with a vendor to market advertising at PATCO. Commissioner Simon indicated that after reviewing Resolution 13-033 as included in the board packet, both he and the New Jersey Governor's Authority Unit found some ambiguities. Commissioner Simon asked to have Mr. Rink to describe the contract.

Mr. Rink stated that we are asking the Board to authorize staff to negotiate a contract with Titan Outdoor to provide advertising services for PATCO and our PATCO facilities parking lots, trains, cars, public rights-of-way. Titan has proposed that the DRPA and PATCO will receive the greater of a minimum annual guarantee totaling \$3.25 million over five years or a contingency of 62.5 percent of net revenue earned over the five year term.

Mr. Rink continued that a request for proposal was posted on the Authority's website on June 18, 2013. Seven firms attended the mandatory pre-bid meeting and two proposals were received. A

team of PATCO and DRPA staff reviewed the proposals and evaluated them. All of the members of the review team were interviewed and cleared of any conflicts by the Inspector General. The Inspector General's office confirmed that the proposals submitted included the required political contribution and disclosure certification forms. The entire RFP process was overseen by our contract administration department. Based on the review team's evaluation of proposals it is the recommendation of staff that we enter into a contract with Titan Outdoor.

Chairman Simon reiterated that the guaranteed minimum revenue to PATCO is to be \$3.25 million and hopefully it will be higher.

Ms. McNichol stated that the amended resolution also indicates that the contract is terminable by the DRPA with a 30 days' notice. Commissioner Simon stated that is correct and it is not terminable by Titan.

Was duly moved and seconded the original Resolution. Chairman Simon then moved to amend the original Resolution and replace it in its entirety with PATCO-13-033 which had been circulated to the Board and described by General Counsel.

On motion duly made and seconded, the following Resolution, as amended, was unanimously adopted and made the action of the Authority:

**PATCO-13-033      Out-of-Home Advertising**

**New Business**

**Item 1 – Consideration of Pending PATCO Contracts (Between \$25,000 and \$100,000)**

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

**PATCO-13-034      Consideration of Pending PATCO Contracts (Between \$25,000 and \$100,000)**

There being no further business, on motion duly made and seconded, the meeting was adjourned

Respectfully submitted,

  
Danielle L. McNichol  
Corporate Secretary