

PORT AUTHORITY TRANSIT CORPORATION
Minutes of the April 6, 2011 Board Meeting
Collingswood Senior Community Center
30 West Collings Avenue, Collingswood, New Jersey
Wednesday, April 6, 2011

Present

PENNSYLVANIA

Gov. Tom Corbett, Chair (via telephone)
Robert Teplitz (Wagner) (via telephone)
John Lisko (McCord)
William Sasso, Esq.
Walter D'Alessio (via telephone)
David Simon, Esq.
Joanna Cruz, Esq.
Joann Bell

Officers & Chiefs

J. Matheussen, CEO
R. Gross, Deputy CEO
R. Brown, General Counsel
& Corporate Secretary
R. Gross, Deputy CEO
J. Hanson, CFO
T. Brown, CAO
T. Pulte, COO
M. Venuto, Chief Engineer

DRPA Staff

F. DiCicco, Administrative Coordinator
A. DuVall, Executive Assistant to CEO
K. Imperatore, Director Fare Collection
K. Jacobson, Assistant General Counsel
E. Kasuba, Director of Corporate Comm.
H. Korsen, Manager, Contract Administration
C. Spicer, Asst General Manager, PATCO
S. Suder, Manager, Purchasing
S. Milner, Administrative Coordinator
J. White, Director of Finance
D. Whiton, Administrative Coordinator

NEW JERSEY

Jeffrey L. Nash, Vice Chair
E. Frank DiAntonio
Richard Sweeney (via telephone)
Albert F. Frattali (absent)
Charles Fentress
Rick Taylor (absent)
Tamarisk Jones
Denise Y. Mason

Counsel

C. Gibson, Archer & Greiner, NJ
A. Kessler, Duane Morris, PA Counsel
S. Kosta, Duane Morris, PA Counsel

Others:

M. Tully, NJ Gov. Authorities Unit
D. Reiner, NJ Gov. Authorities Unit
K. Bruder, PA Governor's Office (via telephone)
S. Aichele, PA Governor's Office
J. Maley, Mayor, Collingswood
C. Rhodes
R. Skiera

S. Fairclough
J. Bernier, CAC
J. Latko, CAC
S. Leonard, CAC
P. Ettore, CAC

The Corporate Secretary announced that pursuant to the By Laws of this Authority, public notice of this meeting of the PATCO Board of Directors has been given by posting in the lobby at One Port Center, and issuing proper notice to the public and news media.

Vice Chair Nash called the meeting to order and asked that the Corporate Secretary call the roll. The Corporate Secretary then called the roll and announced that there was a quorum. Vice Chair Nash presided.

Approval of PATCO Board Meeting Minutes – March 2, 2011 (previously mailed)

The Minutes of the March 2, 2011 Board Meeting of the Port Authority Transit Corporation were previously mailed to the Governor of New Jersey and the PATCO Directors and there were no comments.

On motion duly made and seconded, the Minutes of the March 2, 2011 Board Meeting were approved.

Received and Filed Revised Balance Sheet & Equity Statement Dated December 31, 2010

The Revised Balance Sheet and Equity Statement were previously mailed to all Commissioners and there were no comments.

Vice Chair Nash requested that approval of the Balance Sheet and Equity Statement be tabled. There were no objections.

Approval of PATCO Operations & Maintenance Committee Report of March 2, 2011

The Report of the PATCO Operations & Maintenance Committee Meeting of March 2, 2011 was previously mailed to all Commissioners and there were no comments.

On motion duly made and seconded, the Report of the Operations and Maintenance Committee was approved.

Adopt Resolution Approved by PATCO Operations & Maintenance Committee of March 2, 2011

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

PATCO-11-006 School Groups Riding and Visiting PATCO

Unfinished Business

There was no Unfinished Business for the PATCO Board.

New Business

Item 1 – Industry, School, Historical and Technical Societies Touring PATCO Facilities

Cheryl Spicer requested the Board to authorize staff to allow tours of PATCO facilities to industry, peer groups, historical and technical societies to promote the exchange of information about

Transit Car Technology and Maintenance and Repair activities. The cost is approximately \$150 for staff time.

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

**PATCO-11-007 Industry, School, Historical and Technical Societies Touring
PATCO Facilities**

Item 2 – Consideration of Pending PATCO Contracts (between \$25,000 and \$100,000)

Steve Suder informed the Board that there were two contracts to be considered:

(1) Day Chevrolet, Inc. of Monroeville, PA - For the purchase of two 2011 Chevrolet Tahoe Police Vehicles in the amount of \$72,315.78, \$36,157.89 for each vehicle, purchased under PA State Contract No. 4400006414. The vehicles will replace PATCO Public Safety Vehicles #71 and #76.

(2) Day Ford, Inc. of Monroeville, PA - For the purchase of one 2011 Ford F-350 XL crew Cab Short Bed SRW 4x4 pick up truck in the amount of \$30,749.75, purchased under PA State Contract No. 4400007496. This vehicle will replace the PATCO Way and Power vehicle P577.

Mr. Suder noted that NJ State Contracts do not offer either specified vehicle.

Vice Chair Nash asked if the vehicles being purchased are additions to the fleet or if they will replace existing vehicles. Mr. Suder replied that the new vehicles would replace existing vehicles that have outlived their useful life. Mr. Suder explained that the Chevy Tahoes will be used by Public Safety at PATCO and that the Ford truck would be used by PATCO maintenance staff. Mr. Suder stated that the old vehicles would be sold at public auction.

Commissioner Sasso asked if Day Ford and Day Chevrolet were the only bidders. Mr. Suder replied that the vehicles are being purchased through the Pennsylvania contract. Mr. Suder explained that purchasing through the state contract allows the DRPA to take advantage of the buying power of the state to obtain savings much greater than the Authority could get when only buying just one or two vehicles.

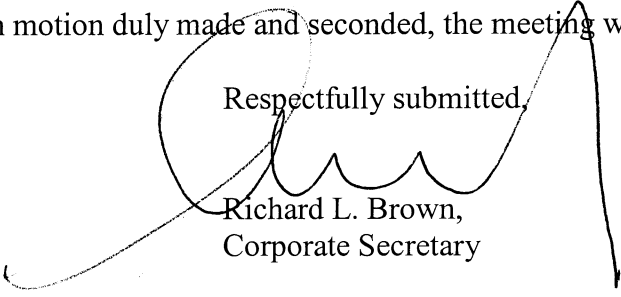
On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

**PATCO-11-008 Consideration of Pending PATCO Contracts (between \$25,000
and \$100,000)**

Vice Chair Nash then recognized the members of the Citizens Advisory Committee who were in attendance. Jonathan Latko, Patricia Ettore, and Joanne Bernier introduced themselves to the Board. Vice Chair Nash thanked the CAC members for serving and stated that if the CAC members have any questions or want to talk to the Board members, the Board is happy to sit down and talk with the CAC.

There being no further business, on motion duly made and seconded, the meeting was adjourned.

Respectfully submitted,

A large, stylized handwritten signature in black ink, appearing to be 'Richard L. Brown', written over the typed name.

Richard L. Brown,
Corporate Secretary

**Report of March 2, 2011 Committee Meeting
Operations & Maintenance Committee
PORT AUTHORITY TRANSIT CORPORATION
One Port Center
Camden, NJ 08101
March 2, 2011**

Committee Members

Gov. Tom Corbett, Chair
Auditor General Jack Wagner
William Sasso, Esq.
John Lisko (McCord)
Walter D'Alessio
David Simon, Esq.
Joanna Cruz, Esq.
Joann Bell

Officers & Chiefs

J. Matheussen, CEO
R. Box, PATCO General Manager
R. Brown, General Counsel &
Corporate Secretary
R. Gross, Deputy CEO
J. Hanson, CFO
T. Brown, CAO
T. Pulte, COO
M. Venuto, Chief Engineer

DRPA Staff

F. DiCicco, Administrative Coordinator
A. DuVall, Executive Assistant to CEO
J. Egan, Project Manager, Special Projects
N. Farthing, Executive Secretary, CFO
S. Gray-Newman, Administrative Coordinator
K. Imperatore, Director, Fare Collection
K. Jacobson, Assistant General Counsel
E. Kasuba, Director of Corporate Communications
L. Kmiec, Assistant General Counsel
H. Korsen, Manager, Contract Administration
K. La Marca, Director, IS
M. Lopez, Manager, Government Relations
J. Lotierzo, Sr. Accountant, Finance
C. Maroney, Manager, Special Projects
F. O'Brien, Manager, Customer & Comm.
Relations
R. Only, Director Homeland Security &
Emergency Management
O. Parker, Manager, Financial & Budget Analysis
J. Quinn, Director of Revenue

Committee Members

Jeffrey L. Nash
E. Frank DiAntonio
Rick Taylor
Tamarisk L. Jones
Denise Y. Mason
Charles Fentress
Albert F. Frattali
Richard Sweeney

Counsel

C. Gibson, Archer & Greiner, NJ Counsel
A. Kessler, Duane Morris, PA Counsel
S. Kosta, Duane Morris, PA Counsel

Others:

D. Gramiccioni, NJ Gov. Authorities Unit
M. Tully, NJ Gov. Authorities Unit
K. Bruder, PA Governor's Office
S. Aichele, PA Governor's Office
K. Harley
T. Laughlin
R. Teplitz
E. Hanlon
R. Franzini
S. Moore
J. Still
C. Jandoli
J. Stephenson
C. Blackshear, webcasting

DRPA Staff (Con't.)

G. Smith, Public Safety
C. Spicer, PATCO Assistant General Manager
S. Suder, Manager, Purchasing
C. Thompson, Graphic Design
J. White, Director of Finance
D. Whiton, Administrative Coordinator

The Corporate Secretary announced that pursuant to the Bylaws of this Authority, public notice of this meeting of the PATCO Operations and Maintenance Committee has been given by posting in the lobby at One Port Center, and issuing proper notice to the public and news media.

The Corporate Secretary announced that the following items were to be deferred until a later date in order to give the Chairman and new Commissioners an opportunity to review them:

Construction Monitoring Services for Contract No. CB-18-2010, Commodore Barry Bridge Structural Repairs

Construction Easement and Permanent Maintenance Easement as between the New Jersey Department of Transportation and the DRPA for the Purpose of Constructing a Storm Water Basin on the Infield Area of Ramp "A" of the Commodore Barry Bridge

Ferry Operations 2011

Authority-Wide Implementation of Multi-Function Copiers

Maximizing PATCO Marketing through Cooperative Efforts

Chairman Corbett called the meeting to order and asked that the Corporate Secretary call the roll. For purposes of the PATCO Operations and Maintenance Committee, Chairman Corbett appointed all Board members as a Committee as a whole and asked the Corporate Secretary to call the roll. The Corporate Secretary then called the roll for the Committee and announced that there was a quorum. Chairman Corbett presided.

Item 1 — School Groups Riding and Visiting PATCO

Bob Box, General Manager, requested the Board to authorize staff to promote PATCO ridership through school discounts and tours in the amount of \$200.00 per year, which includes staff time to interface with the groups. The value of the one-way free ride is in addition to the value of the staff time. For years, PATCO has had a program where PATCO works with the schools for school trips. To make the trip more affordable for the schools, PATCO lets them ride one way for free. One of PATCO's staff meets them, shows them how to buy tickets and travels with them on the train. This gives the students an opportunity to ask questions, they hear about safety and public transportation and then they use their tickets to return.

Chairman Corbett asked how many students PATCO has hosted through this program, how often schools avail themselves of this program and what type of school utilizes the program. Mr. Box stated that it is a mix of public and private schools and that PATCO receives requests between 6-8 times a year from all types of schools. Mr. Box said it is a very good program and he recommended its continuation.

On motion duly made and seconded, the following resolution was approved and is recommended to the Board for adoption:

PATCO-11-xxx School Groups Riding and Visiting PATCO

There being no further business, the meeting was adjourned.

Respectfully submitted,

Governor Tom Corbett, Chairman

/sm

SUMMARY STATEMENT

ITEM NO. **SUBJECT:** **School Groups Riding and Visiting
PATCO**

COMMITTEE: **Operations & Maintenance**

COMMITTEE MEETING DATE: **March 2, 2011**

BOARD ACTION DATE: **April 6, 2011**

PROPOSAL: **That the Board authorizes staff to promote PATCO ridership through
school discounts and tours.**

Amount: \$200 (in-kind services)

PURPOSE: **To promote future ridership by familiarizing school children with
PATCO.**

BACKGROUND: **PATCO's fare structure offers no group discounts. To familiarize the
children of a primarily car culture region with public transit and to
make school field trips affordable, PATCO has in the past allowed
school groups to travel at half fare. School groups have purchased a
one-ride ticket for each student and chaperone participating in a field
trip. Staff have accompanied the group on their initial trip, using this
opportunity to convey essential safety tips and the advantages of
public transit. The school group then has used its tickets for its
return ride. With the limited budgets that schools have for activities
such as field trips, the half fare encourages them to use PATCO,
thereby introducing students to the benefits of public transportation.**

**Some small school groups have also taken a tour of PATCO facilities.
Such cases are limited to small groups of older students who can be
safely accommodated. Staff support is required to procure
appropriate indemnity assurance and to speak with students on-site.**

It is recommended that the Board authorize PATCO to continue to its promotion of public transit through school discounts and tours.

SUMMARY:	Amount:	\$200 (in-kind services)
	Source of Funds:	Operating Budget
	Capital Project #:	N.A.
	Operating Budget:	
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	N/A
	Other Parties Involved:	N/A

PATCO-11-006
Operations & Maintenance: March 2, 2011
Board Date: April 6, 2011
School Groups Riding and Visiting PATCO

RESOLUTION

RESOLVED: That the Board authorizes PATCO to continue to promote use of public transit by schools.

SUMMARY:	Amount:	\$200 (in-kind services)
	Source of Funds:	Operating Budget
	Capital Project #:	N.A.
	Operating Budget:	
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	N/A
	Other Parties Involved:	N/A

RAB
PATCO

It is recommended that the Board authorize PATCO to provide these tours on an as-requested basis when convenient and safe for staff to provide.

SUMMARY:	Amount:	\$150 (in kind services, i.e. staff time)
	Source of Funds:	Operating Budget
	Capital Project #:	N.A.
	Operating Budget:	
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	N/A
	Other Parties Involved:	N/A

PATCO-11-007
New Business: April 6, 2011
Board Date: April 6, 2011
Industry, School, Historical and
Technical Societies Touring
PATCO Facilities

RESOLUTION

RESOLVED: That the Board authorizes PATCO to continue to promote the exchange of information about transit car technology through provision of tours of facilities to interested groups.

SUMMARY:

Amount:	\$150 (in-kind services)
Source of Funds:	Operating Budget
Capital Project #:	N.A.
Operating Budget:	
Master Plan Status:	N/A
Other Fund Sources:	N/A
Duration of Contract:	N/A
Other Parties Involved:	N/A

RAB
PATCO

SUMMARY STATEMENT

ITEM NO. **SUBJECT: Consideration of Pending PATCO Contracts (Between \$25,000 and \$100,000)**

COMMITTEE: **New Business**

COMMITTEE MEETING DATE: **N/A**

BOARD ACTION DATE: **April 6, 2011**

PROPOSAL: **That the Board consider authorizing staff to enter into contracts as shown on the Attachment to this Resolution.**

PURPOSE: **To permit staff to continue and maintain PATCO operations in a safe and orderly manner.**

BACKGROUND: **At the Meeting held August 18, 2010 the PATCO Commission adopted Resolution 10-046 providing that all PATCO contracts must be adopted at an open meeting of the PATCO Board. The Board proposed modifications to that Resolution at its meeting of September 15, 2010; specifically that all contracts between \$25,000 and \$100,000 be brought to the Board for approval. The contracts are listed on the Attachment hereto with the understanding that the Board may be willing to consider all of these contracts at one time, but if any member of the Board wishes to remove any one or more items from the list for separate consideration, each member will have that privilege.**

SUMMARY:

Amount:	N/A
Source of Funds:	N/A
Capital Project #:	N/A
Operating Budget:	N/A
Master Plan Status:	N/A
Other Fund Sources:	N/A
Duration of Contract:	N/A
Other Parties Involved:	N/A

PATCO-11-008
New Business: April 6, 2011
Board Date: April 6, 2011
Consideration of Pending PATCO Contracts
(Between \$25,000 and \$100,000)

RESOLUTION

RESOLVED: That the Board authorizes and directs that subject to approval by counsel and the Chief Executive Officer, staff proceed to negotiate and enter into the contracts listed on the Attachment hereto.

SUMMARY:

Amount:	N/A
Source of Funds:	N/A
Capital Project #:	N/A
Operating Budget:	N/A
Master Plan Status:	N/A
Other Fund Sources:	N/A
Duration of Contract:	N/A
Other Parties Involved:	N/A

OGC

Item # Vendor/Contractor Description Amount Procurement Method Bids Received Bid Amounts Notes

1	Day Chevrolet, Inc. Monroeville, Pa	Purchase of Two (2) Model Year 2011 Chevrolet Tahoe Police Vehicles. Cost of each vehicle is \$36,157.89. (Replacing PATCO Public Safety Vehicles # 71 and #76)	\$72,315.78	PA State Contract No. 440006414; NJ State Contract does not offer this specified vehicle. Historically, PATCO Vehicles have been purchased off State Contract in order to obtain pricing based on the State's vehicle procurement volume. We have achieved savings of approx. 6-10% versus bidding small quantities competitively on our own.	Day Chevrolet, Inc. Monroeville, PA	\$72,315.78	PA STATE CONTRACT
2	Day Ford, Inc. Monroeville, Pa	Purchase of One (1) Model Year 2011 Ford F- 350 XL Crew Cab Short Bed SRW 4x4 pick up truck. (Replacing PATCO Way and Power Vehicle P577 for Electrical)	\$30,749.75	PA State Contract No. 440007496; NJ State Contract does not offer this specified vehicle. Historically, PATCO Vehicles have been purchased off State Contract in order to obtain pricing based on the State's vehicle procurement volume. We have achieved savings of approx. 6-10% versus bidding small quantities competitively on our own.	Day Ford, Inc. Monroeville, PA	\$30,749.75	PA STATE CONTRACT