

**Delaware River Port Authority
Minutes
and
Index
February Board Meeting
Wednesday, February 17, 2010**

Approval of Report of Chief Executive Officer – February 17, 2010

Approval of January Board Minutes – January 20, 2010 (previously mailed)

Approval of Operations & Maintenance Committee Report of January 20, 2010

Adopted Resolutions Approved by Operations and Maintenance Committee of January 20, 2010

DRPA-10-007	2010 Front-End Wheel Loader (1)
DRPA-10-008	2010 Trailer-Mounted Attenuators (9)
DRPA-10-009	2010 Ford Patrol Vehicles (5)
DRPA-10-010	Construction Monitoring Services for Contract No. 35-C, PATCO Lindenwold Yard Diamond Interlocking Rehabilitation

Monthly List of Bills – January 2010

Report of Chairman

Unfinished Business

New Business

Adjournment

MINUTES of the regular monthly Board meeting of the DELAWARE RIVER PORT AUTHORITY held Wednesday, February 17, 2010 in the Board Room at One Port Center, Camden, NJ.

Present

PENNSYLVANIA

John Estey, Chair
Robert Teplitz (Jack Wagner)
Robert W. Bogle
John Lisko (Robert McCord)
John Dougherty
Robin Wiessmann
Frank DiCicco

Officers & Chiefs

J. Matheussen, CEO
R. Box, PATCO, General Manager
R. Brown, General Counsel
R. Gross, Deputy CEO
J. Hanson, CFO
T. Brown, CAO
T. Pulte, COO
J. Lawless, Corporate Secretary
M. Venuto, Acting Chief Engineer

DRPA Staff

V. Bradford, Bridge Director, BFB
J. Caporelli, C&M Mechanic-BRB
M. D'Alessandro, Asst. to Chairman
F. DiCicco, Administrative Coordinator
A. DuVall, Executive Assistant to CEO
J. Egan, Project Manager, Special Projects
T. Fergione, Maintenance Foreman, BFB
T. Garrison, Administrative Coordinator, Customer Service/Community Relations
S. Gray-Newman, Administrative Coordinator
D. Hunter, Manager, Corporate Communications
M. Joyce, Chief Public Safety Officer, Public Safety
L. Kmiec, Assistant General Counsel
K. LaMarca, Director IS
V. Lanzilotti, Project Analyst
C. Maroney, Manager Special Projects
J. Maroccia, Electrical Technician, BRB
D. McClintock, Police Chief, Public Safety
S. Milner, Administrative Coordinator
M. Mondile, Manager, Customer & Comm. Relations
T. Omiatek, Director Finance – PATCO

NEW JERSEY

Jeffrey L. Nash, Vice Chair
E. Frank DiAntonio
Richard Sweeney
Albert F. Frattali
Charles Fentress
Rick Taylor
Tamarisk Jones (absent)
Denise Y. Mason

Counsel

C. Gibson, Archer & Greiner, NJ Counsel
A. Kessler, Duane Morris, PA Counsel
S. Kosta, Duane Morris, PA Counsel

Others:

Maura Tully, Gov. Authorities Unit
Calvin Blackshear, webcasting
Ed McBride
Garrett Pritchett
Kathleen Miller
Richard Fite
James Comose, Jr.
Jeff Hornstein
Melvina Faison
Edward J. Nesmith

DRPA Staff (Con't.)

R. Only, Director, Homeland Security & Emergency Mgmt.
O. Parker, Manager, Financial & Budget Analysis
R. Paterno, Public Safety
M. Pawlowski, Public Safety
J. Quinn, Director of Revenue
W. Shanahan, Director Gov. Rel. & Grant Admin.
C. Spicer, PATCO Assistant General Manager
H. Still, Executive Secretary, PATCO Gen. Mgr.
J. White, Director of Finance
D. Whiton, Administrative Coordinator
B. Williams, Bridge Director, BRB
C. Williams, Supervisor, Passenger Services, PATCO
M. Williams, Graphic Design

Chairman Estey began the Board Meeting with a moment of silence in memory of former DRPA Commissioner, Lt. Colonel (Retired) Howard L. Moon who passed away February 13, 2010. He served in an exemplary manner as a Delaware River Port Authority Commissioner from 1990 to 1995 where he held the positions of Chairman of the World Trade Committee and Vice Chairman of the Personnel Committee. Mr. Moon enlisted in the United States Air Force in 1946 where he served as a Tuskegee Airman. He served as Controller, Deputy Inspector General and Battalion Commander at Fort Dix New Jersey and Company Commander at Fort Knox Kentucky and as Providence Senior Advisor, and Brigade Logistical Officer, in the City of Hue, Vietnam. He served his country in combat in Korea and Vietnam during the TeT Offensive. His military service awards which are impressive include: the Army Presidential Unit Award, 2 Legion of Merits, 3 Army Commendation Medals, RVN Honor Medal, RVN Cross of Gallantry with Silver Star, Combat Infantry Badge. The Chairman asked that we keep Mr. Moon's family in our thoughts in this time of sorrow.

The Corporate Secretary announced that public notice of this meeting was posted in the lobby at One Port Center and provided to representatives of the area news media. Mr. Lawless then called the roll and announced that a quorum was present.

Report of the Chief Executive Officer – February 17, 2010

Mr. Matheussen submitted his report. He indicated that this winter the region experienced record breaking snow, ice and travel challenges. Mr. Matheussen was very proud to say that the employees at the DRPA and PATCO charged with keeping our bridges open, our trains running and the public safe, have done an extraordinary job, and the Authority owed them a very large thank you for their efforts. The employees worked unbelievable hours, were away from their own homes and families, and were responsible for the Authority being able to say the bridges were open and the trains were running with no stoppages. There were too many people who deserve acknowledgement by name without forgetting anyone; therefore, Mr. Matheussen extended a broad thank you to the “essential” staff: the C&M Mechanics, Way & Power staff, Police Department, train operators, toll collectors, bridge directors, PATCO management and others. The Authority is grateful to all who helped us ‘Keep the Region Moving’ during these recent significant winter storms. From a cost standpoint for the three snow storms, the Authority did experience a reduction in revenue from less traffic on our bridges and PATCO and the total costs for overtime and snow cleanup was \$4,053,137.00. Thanks to the leadership of John Hanson and the Finance Department, we had budgeted for three possible snow days, which we used. Staff at the DRPA and PATCO charged with snow management did an outstanding job.

The Authority’s expanded employment section can now be found on the website, www.drpa.org. Jobseekers are provided with information about the Authority, the employment process and commitment to diversity. DRPA also offers an email subscription service allowing jobseekers to sign up to receive notifications of job openings directly to their PC or PDA.

In 2009, the total dollars paid on a competitive basis to disadvantaged, minority and women-owned businesses for construction and engineering-related projects, professional services and purchases for DRPA and PATCO was \$15,114,830, or 20.3% of the total paid out. This represents an increase of 2.99% from 2008. The Office of Business Development & Equal Opportunity is in the process of preparing its annual Year End Summary Report which summarizes all awards to disadvantaged, minority and women-owned companies. This report will be published on the Authority’s website and will be available in print in the near future. The Authority also received word from the Federal Transit Administration that DRPA’s Disadvantaged Business Enterprise (DBE) goal for 2010 has been approved. Mr. Matheussen commended Toni Brown and her department for a great job of public outreach.

Mr. Matheussen acknowledged a retiree, Lt. Garrett Pritchett. Mr. Matheussen thanked Garrett for 33 outstanding years of service. The Authority is grateful for all of his hard work and accomplishments during his esteemed career protecting the public, and wished him all the best in this new chapter of his life.

Further, Mr. Matheussen recognized the three Employees of the Month for November, December and January. The November Employee of the Month was Kathleen Miller. Kathy has been with the Authority for five years and is currently a Supervisor for Transit Services at PATCO. Kathy's nominator shared with us that she "exudes a very positive attitude, responds positively to requests and suggestions, is very conscientious and has a great work ethic."

The December Employee of the Month was Richard Fite. Richard was present despite the fact that he recently volunteered for and started on the night shift. Richard has been with the Authority since 1987 and is a C&M Mechanic. His nominator shared with us that he "was instrumental in helping save the life of an individual that he saw walking along the PATCO tracks on the BFB". Richard responded quickly and alerted Police and Center Tower and appropriate action was taken. The Authority appreciates his lifesaving efforts and contributions through the years.

The January Employee of the Month was James Comose, Jr. James is a Train Operator who started at the Authority in August of 2001. James was instrumental in assisting one of his fellow employees who was injured and immediately contacted Center Tower for the proper assistance. We appreciated James's quick thinking and actions as well as all that you do in your normal course of duties.

In 2009, and in many past years, the Authority has held blood drives in coordination with the American Red Cross to help those in need. A great deal of work goes on behind the scenes to make certain these blood drives are successful. Mr. Matheussen acknowledged John Caporelli, Joe Maroccia and Tony Fergione for all of their hard work in organizing the Authority's two most recent very successful blood drives.

Further, Mr. Matheussen acknowledged the following staff for their hard work in coordinating the Authority's recent record-breaking United Way Fund and asked them to stand: Bill Shanahan, Danelle Hunter, Telete Garrison, Cornelius Williams, Vince Lanzilotti and Heather Still. Funds in the amount of \$213,218.00 were raised for the Camden County United Way drive, a \$14,000 increase over the previous year. Mr. Matheussen thanked the employees for their efforts and all of the Authority staff who contributed to United Way.

Finally, this last item demonstrates DRPA/PATCO's commitment to academic collaboration in our region. The Authority participated in Villanova University's Fall 2009 semester senior-level civil engineering course entitled, *Professional Practices in Engineering* working with Professor Frank Falcone, with whom the Authority has partnered before. A few years ago, the Authority gave these students the study of the possible expansion of PATCO into South Jersey. The students were given a clean slate to work with and came back with the preferred line being light rail into Gloucester County using the Conrail right of way which happens to be the alternative that the Authority recommended after a recent Alternatives Analysis Study. In our recent collaboration, Bob Box, Bill Brooks, Danelle Hunter, Ann DuVall and Mr. Matheussen attended the student mid-term and final presentations and provided input on the subject of a hypothetical "fifth crossing". Students were divided into teams and instructed to focus on the Conceptual Design, Preliminary Design and Public Policy phases of a future crossing of the Delaware River from South Philadelphia, PA to National Park, NJ either under or over the river by a tunnel or

suspended bridge and performing a “Tunnel Feasibility Study” or a ‘Steel Bridge Feasibility Study”. Their work products were outstanding, and the Authority appreciated being asked by Villanova to interact with their accomplished Engineering students, soon to enter the work force.

This concludes my CEO Report.

Minutes of January Board Minutes – January 20, 2010 (previously mailed)

The minutes of the January 20, 2010 Board Meeting of the Delaware River Port Authority were mailed to the Governor of New Jersey and the DRPA Commissioners. On motion duly made and seconded, the minutes were approved.

Approved Operations and Maintenance Committee Report of January 20, 2010

The report of the Operations and Maintenance Committee meeting of January 20, 2010 was mailed to all Commissioners and there were no comments. On motion duly made and seconded, the report of the Operations & Maintenance Committee was approved.

On motion duly made and seconded, the following resolutions were unanimously adopted and made the action of the Authority:

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| DRPA-10-007 | 2010 Front-End Wheel Loader (1) |
| DRPA-10-008 | 2010 Trailer-Mounted Attenuators (9) |
| DRPA-10-009 | 2010 Ford Patrol Vehicles (5) |
| DRPA-10-010 | Construction Monitoring Services for Contract No. 35-C,
PATCO Lindenwold Yard Diamond Interlocking
Rehabilitation |

Received and Filed Monthly List of Bills Covering the Month of January 2010. On motion duly made and seconded, the Monthly List of Bills covering the month of January 2010 was received and filed.

Report of the Chairman

None.

Unfinished Business

None.

New Business

None.

There being no further business, on motion of Chairman Estey the meeting was adjourned.

Respectfully submitted,

John A. Lawless,
Corporate Secretary

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