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**Purchasing  
Department**

July 25, 2022

Dear Business Owner,

You are invited to attend a vendor expo on **September 14, 2022**, at the Walt Whitman Bridge in Philadelphia, PA.

Each year the employees of the Delaware River Port Authority spend an average of **\$1.5 million** with local businesses buying supplies that help them do the important work of keeping the bridge facilities in good working order and safe for our travelers. This money is spent using purchasing credit cards (P-Cards), which are assigned to individual employees so they can make immediate purchases when time is of the essence. The supplies and materials purchased via P-Card are often needed quickly, are unexpected, or in support of planned maintenance and repair projects. The supplies and materials purchased are chosen by the technicians, mechanics and managers working at our bridge facilities.

The Office of Business Development & Equal Opportunity (OBD&EO) tracks this information and is working to increase the amount of money spent via P-Card in our small business community. Since 1994, when the Authority's non-discrimination programs were initiated, we have paid more than **\$405 million** to certified minority-, woman-, disadvantaged-, and small business enterprises and veteran owned businesses.

The upcoming vendor expo is part of a reinvigorated initiative to bring vendors that accept P-Cards and DRPA employees together to begin, or strengthen, a business relationship that will benefit both groups. During this expo, employees with P-Cards will be available to discuss their specific needs with vendors in attendance. Some of the needs historically highlighted by our staff include *quality products and service, competitive pricing, immediate availability*, and other benefits of working with small community businesses like *delivery of orders to our local facilities*.

To be involved with this community initiative, please respond no later than August 26, 2022, to register to join us on **September 14, 2022, from 8am -11am** at the **Walt Whitman Bridge Vehicle Garage at 3100 S. Front Street Philadelphia, PA**. You are encouraged to bring line cards, business cards, product samples, and catalogs that may be useful to our employees. If you have any questions or concerns, please email [vendors@drpa.org](mailto:vendors@drpa.org) – we look forward to seeing you on September 14<sup>th</sup>!

Sincerely,

*Richard Mosback*

Richard Mosback,  
Director of Procurement & Stores for DRPA & PATCO

The DRPA is an Equal Employment Opportunity Employer