

Delaware River Port Authority

Citizens Advisory Committee Minutes

March 8, 2017

Attendance:

- NJ** - Steve Benigno, Mike Devlin, Jeff Kessler, Judy Bouldurian, Kathy Venuti, Anthony Desantis, Martin Otremski,
- PA** - Robert Melikian, Tom Jordan, Michael Rochester, Larry Davis, Tyrone Wesley
- Other** - Potential members: Lea Fortunato, Bruce Schwartz, Daniel Norfleet
- DRPA** - John Hanson, John Rink, Vijay Pandya, David Aubrey, Dawn Whiton

Call to Order

Adoption of Minutes from February 8, 2017 Meeting

Minutes of the February 8, 2017 meeting were approved.

John Hanson, CEO Updates

John Hanson spoke about the train incident on the bridge the night prior. The changeover went smoothly; performed it similar to when we had the tract outage.

This is my second year serving as CEO. Budget from last year was under 5 M and this year we should be under budget this year also.

CEO Outreach Meetings were explained and advised they are underway.

- A question was asked as to whether or not CAC Members can attend Executive Sessions. Mr. Hanson replied, that unfortunately, Executive Sessions are for discussions of pending litigation and personnel matters and are protected under attorney client privilege.
- Positive feedback was given to Christina Maroney regarding her strategic initiatives.
- *Questions were asked about the EZ Pass Violations and if a list can be given out to them of the top violators to then be put out to social media. John Hanson stated that he would speak to our General Counsel. He also advised that we are working on the CBB with new software to detect if wrong tags on the EZ-Pass accounts. He also mentioned that mentioned that William Shanahan, Director of Government Relations has been working with New Jersey legislators to tie in as does PA for the registration suspension. Once this happens we will then have some teeth as of right now we only have the capability to access fees.

- *Questions were asked as to whether sensors could be put before the bridge to pick up violators. Mr. Hanson stated that sensors could only be put on our property, but perhaps some could be installed at our ramps. He will speak with our Chief of Police and have him come to the next meeting to address this with the group.
- Another Question was whether the scofflaw applies to DRPA and the answer was no.
- How much do we have in outstanding tolls 3.5M and John Hanson stated that is a close estimate?
- John Hanson made mention of a potential Center Tower Tour and/or Lindenwold Headquarters.

Franklin Square Update

The RFQ is ready to go out for the design work. Then and RFP should go out the week of the 20th and should be ready for Board action in late summer.

Office of Inspector General

Mr. Hanson advised that the Board is working with outside counsel, Duane Morris in finalizing the job description function of the office. They will then make a decision and decide how to move forward. Question was asked about the time line given to Duane Morris of finalization. Mr. Hanson stated that they were just consulted with this at the last Audit Committee last Wednesday and should have it done quickly.

David Aubrey spoke about the size of the office, job description, etc.

List of Audits with their due dates was asked to be provided to the group. Mr. Aubrey explained his plan objectives and focus, but was waiting for the OIG function to be fully staffed prior to presenting a detailed, workable audit plan. The plan would be required to be presented and approved by the Audit Committee, prior to being shared.

David Aubrey also asked if as done in the past as to whether the group would like to participate in the next audit for the Bridges. Azimuth Group would like to come and speak to the group at the next month CAC Meeting for about 30-45 minutes. The CAC was in agreement with this request.

As a result of the ethics policy, formation of Ethics Committee is underway. This group will consist of Chair and Vice Chair of the Audit Committee, General Counsel of the Authority and Inspector General.

Working to form ethics training and perhaps do an annual certification of employees. IG Office will be notified of disciplinary actions.

Please revise the following”:

Agenda Item for next CAC Meeting: “Bridge Operations Management Audit – CAC Feedback”, conducted by Dave Eisenlohr, The Azimuth Group and Dave Aubrey, OIG, on next month’s meeting agenda.

John Rink, GM of PATCO Updates

- CAC mentioned about seeing people “tailgate” paying customers thru faregates. Faregate violators have been seen at the PATCO Stations, John Rink stated that they are aware, once seen the police get called. Cameras are able to capture their images. This frequently happens during the concert season, and we station staff to prevent.
- Question was asked if it was true that a Hitler Sticker was put on one of the new cars. John Rink confirmed that there was, it was removed and advised that police are actively pursuing this as the cameras picked up the incident.
- *Question was asked as to whether PATCO was aware that the bottom rung of the new chairs in the new cars were rusting? John Rink stated that they were not aware and that they would look into this further.
- Question was asked as to whether PATCO was aware of a bike padlocked since August at the Westmont station. John Rink advised of the process, will notify police, there will be a holding time, then removal and eventual charitable donation. UPDATE since meeting: bike was removed
- John Rink spoke collaboratively with Engineer Vijay Pandya about the new elevator project (handout of renderings provided and attached) This will be a 3-4 year \$25M dollar project. Work will be done 2 stations at a time behind faux walls with minimum inconveniences and/interruptions. The most challenging one is Ashland Station.
- With winter ending, new schedule will start April 1st. Will be adding additional service for upcoming Flower Show. Next Friday is St. Patty’s Day, will be running trains in evening every 20 minutes til 3:00 am.
- Westmont Viaduct will be starting up again on the 24th.
- Car Overhaul Project Update – 4 more cars will be delivered later this month and 2 more in early April for a total of 54 (full fleet is 120)

Subcommittee Reports

- A. Finance.** Nothing to report.
- B. Communications -** Nothing to report.
- C. Persons with Disabilities.** Nothing to report.
- D. Recruitment** – Robert Melikian stated that Lea Fortunato and Bruce Schwartz are both scheduled to have their interviews with the Audit Committee. Daniel Norfleet has attended his third meeting and put a motion to move him to the next step of scheduling an interview with the Audit Committee. Motion was moved and seconded.
- E. Personnel.** Nothing to Report
- F. Operations/Engineering.** Nothing new to report.
- G. Old Business/New Business -**

Items to be addressed at DRPA Board Meeting:

By-Laws Amendments

Conference call needs to be scheduled.

OPEN Forum:

The group agreed to have one of their meetings down at PATCO and would like to schedule is for the May Meeting.

Steve Benigno mentioned that perhaps DRPA would want to have their Board Meeting over at SEPTA for one of the night meetings in Philadelphia.

Next Meeting: April 12, 2017

Next DRPA Meeting: March 15, 2017 and April 19, 2017

Meeting adjourned.