

**DELAWARE RIVER PORT AUTHORITY**  
**Minutes of the November 20, 2013 Board Meeting**  
**One Port Center, 2 Riverside Drive**  
**Camden, New Jersey**  
**Wednesday, November 20, 2013, 9:00 a.m.**

**Present**

**PENNSYLVANIA**

David Simon, Esquire, Chair  
Andrew Reilly, Esquire  
Kathryn Boockvar, Esquire (DePasquale)  
(via telephone until 10:05 am; then present in person)  
Michelle Kichline, Esquire  
John Lisko, Esquire (McCord) (via telephone)  
Walter D'Alessio (via telephone)  
Joann Bell

**Officers and Chiefs**

John Matheussen, CEO  
Michael Conallen, Deputy CEO  
Danielle McNichol, General Counsel  
and Corporate Secretary  
Kristen Mayock, Deputy General Counsel  
John Hanson, CFO  
Toni Brown, CAO  
Mike Venuto, Chief Engineer  
John Rink, PATCO, General Manager  
Thomas Raftery, Inspector General  
Gary Smith, Public Safety

**DRPA Staff**

Lisa D'Arcangelo, Administrative Secretary  
Ann DuVall, Exec. Assistant to CEO  
Timothy Ireland, Director, Corp. Comm.  
Howard Korsen, Manger, Contract Admin.  
Elizabeth McGee, Administrative Assistant  
Sheila Milner, Administrative Coordinator  
Fran O'Brien, Manager, Customer & Community  
Relations  
Bill Shanahan, Director, Gov. Relations  
Susan Squillace, Manager, Purchasing

**NEW JERSEY**

Jeffrey L. Nash, Esquire, Vice Chair  
E. Frank DiAntonio  
Richard Sweeney  
Charles Fentress  
Rick Taylor

**Counsel**

Christopher Gibson, Esquire, Archer &  
Greiner, NJ Counsel  
Tom Ellis, Esquire, Duane Morris, PA Counsel

**Others**

Peter Simon, Esquire, NJ Gov. Authorities Unit  
Kevin Schmidt, Esquire, Deputy General  
Counsel, Office of Governor Corbett  
Jonathan Latko (CAC)  
Tony DiSantis (CAC)  
Bill Schofield (PNC)  
Thomas Page (Local Union 322)

The Corporate Secretary announced that pursuant to the By-Laws of this Authority, public notice of this meeting of the DRPA Board of Commissioners has been given by posting proper notice in the lobby at One Port Center, and issuing proper notice to the public and news media.

Chairman Simon called the meeting to order and asked that the Corporate Secretary call the roll. The Corporate Secretary announced that there was a quorum. Chairman Simon presided.

### **Report of the Chief Executive Officer**

Chairman Simon asked the CEO to give his report. Mr. Matheussen said his report stands as submitted and that he wanted to highlight several items.

He advised the Commissioners that in the Operations & Maintenance section of their Board packet they have been provided with the Department of Engineering's Month of September, 2013 Program Performance Report. He said Chief Engineer Mike Venuto can provide any additional information if needed.

Mr. Matheussen asked Mr. Rink to provide an update on the PATCO elevators and escalators. Mr. Rink stated that in his KPI, the operational percentage for October for escalators is 83.5%. If you remove the 12<sup>th</sup>/13<sup>th</sup> Street escalator which is out for replacement for capital enhancement, the KPI for the month as 90.1%. Mr. Rink stated that the elevator KPI for the month of October was 98.5%. He stated that as of this morning, two escalators were down for repair at Ashland and 8<sup>th</sup> and Market North and the Broadway East elevator is being worked on.

Mr. Matheussen asked Deputy CEO Mike Conallen to provide an update on the status of the Gateway Park Project. Mr. Conallen stated there are no significant changes since the last update concerning the park. He stated as previously discussed, appraisals and title reviews are out to professionals and are currently underway. He said that one of the key tasks that is being undertaken is to get a License Site Remediation Professional (LSRP) on site to do an evaluation of the property. Mr. Conallen stated that the RFP for that service was issued this week.

Mr. Matheussen stated that he wanted to bring the Board up-to-date on the construction and design of the ramp that will attach to the south pedestrian walkway on the Ben Franklin Bridge. He stated that last Wednesday there was a successful press event to discuss the "Regional Trails Program" held by partners, DVRPC, DRPA, the County and City of Camden and the William Penn Foundation announcing \$4M in grants for 13 trail design and construction projects throughout the Greater Philadelphia region, including \$400,000 toward improvements in the bicycle and pedestrian walkway on the Ben Franklin Bridge. He asked Chief Engineer Mike Venuto to provide a status update on the project, including information on the options that will be presented to the public.

Mr. Venuto stated that after the initial public outreach, it was clear that one single ramp without switchback was the preferred alternative. He said that due to safety concerns of a long straight ramp, they began studying an alternative concept design to a single ramp. The effort involved reviewing maximum bike speeds descending from that elevation, safety on a multi-use path, traffic calming measures like signs, high frictions pavement, ramp costs, and community impacts. Mr. Venuto stated that the consultant provided five alternatives that he said he would share following the meeting. He said that they are continuing to develop two of the five

concepts. Following this step, they will further discuss and share the concepts with the stakeholders and progress with the preliminary design of the selected alternative.

Chairman Simon asked if Mr. Venuto had any projection for the completion of the design. Mr. Venuto stated that they will get back out to the stakeholders such as Rutgers, the Bike Coalition, select the alternative, and then come back to the Board with the recommended proposed ramp design within the next month. He said that he thought by the beginning of the year, they will be able to design and then begin construction in the latter part of 2014.

Mr. Matheussen further asked Mr. Venuto to speak on the two other high profile projects which the Authority is involved in: the PATCO Car Overhaul and the PATCO Track Replacement project, both significant capital projects which have already started. The Track Replacement will begin in earnest in the Spring of 2014.

Mr. Venuto stated he would start with the PATCO Car Overhaul project. He said that he was happy to report that the first of two prototype cars arrived at the PATCO Lindenwold facility on November 11<sup>th</sup>. He stated that PATCO's in-house personnel and Alstom personnel have spent time putting on the truck/wheel assemblies and PATCO Operators are being trained. The cars are being prepared to be tested and placed on our PATCO tracks. Mr. Venuto stated that Alstom has a start-up team at the Lindenwold facility. He said that they are continuing to work on the production and testing of the remaining married pairs. Car testing will continue over the next three to four months. Mr. Venuto stated that they are continuing to test Cars 1 and 2 and when the next married cars come down in December, then they will test all four. As the next married cars come down they will test six cars together. He stated that it is anticipated that sometime in February 2014 they will have a set of prototype cars.

Mr. Matheussen stated that he wanted to bring it up now rather than at the end of the meeting, because some people may ask when would they get to see the new cars. He stated that Mr. Venuto and Mr. Ireland have been working, along with Mr. Rink, to make certain that we have that opportunity as quickly as possible. They want to do it in a safe environment and make certain that the cars are ready. Mr. Matheussen said that maybe we can give some form of a status now and will continue to work with the media, Commissioners and CAC to get them there.

Mr. Ireland stated that there is still a lot of testing and work to be done on the cars before they are rolled out. We are hoping to have a cars available for media inspection and will notify public and Commissioners by the second week of December. Mr. Matheussen stated that since it will be wintertime, we will do this in a closed environment.

Mr. Venuto stated that the next project is the Ben Franklin Bridge Rehabilitation project. He said that the contractor is performing field survey and field verification work. They are also providing the required submittals for approval prior to starting any actual construction work. He said that it is anticipated that the contractor will begin installing the work platform beneath the south track, Track 1 around mid-December. Mr. Venuto said that the initial construction will be performed on nights and weekends and we are planning a long term closure of Track 1, which is expected to begin approximately April 1<sup>st</sup>. He said that the track will be out 60 days while we complete the lion's share of the work. This will cause adjustment in the PATCO schedule and provide for an outage of the outside eastbound lane on the Ben Franklin Bridge. Mr. Venuto stated that while there will be disruptions; it is the Authority's goal to work toward minimizing

impacts during peak PATCO and bridge service. He said that the completion of this project will result in a better, more efficient PATCO rail system. Mr. Venuto stated that one of the questions which has come up is where we are with the interim repairs. That contractor is out there doing interim repairs to make sure that we are keeping the tracks safe and operational according to the PATCO track safety criteria. He said that these interim repairs are being performed on the weekends and nights to lessen any interference with the PATCO service. He said that during the time that work that is being performed, the north tracks are utilized. At times that has necessitated speed restrictions on the PATCO tracks heading eastbound.

Mr. Matheussen stated that the actual platforms are going to be built underneath the tracks. Mr. Venuto stated that the work platform under Track 1 is its final design by the contractor and being reviewed by the engineering consultant. It is expected the work platform installation will start in mid-December. Mr. Matheussen stated that this will be very similar to what was built at the Walt Whitman Bridge. He said that most of the members of the public never saw it, but there was bridge built underneath the bridge when the redecking was being done. The bridge underneath was there so the workers could access the bridge from underneath and could perform their work in a safe manner. The track rehab project will be done in the same manner – a platform will be built underneath the PATCO tracks so that the workers can have a safe environment underneath as well as above on the track.

Mr. Matheussen stated that he would like to compliment the time given to us by one of the members of the CAC, John Boyle, of the Bicycle Coalition of Greater Philadelphia. Mr. Boyle was kind enough to give us his time and expertise. He said that there are a significant number of people who use a bicycle to travel to or from PATCO stations. Mr. Matheussen said that there are more and more people using a bicycle for commuting or getting around in an urban environment. We want to make the transition as best as we possibly can. Bicycles are welcome on the PATCO trains, but many of the customers leave them at the station, so we want to provide them with an adequate opportunity to lock their bicycles and store them. He said that Mr. Ireland was also on those visits. We are working on making enhancements at some of the stations. There is a need for additional bicycle security to give our customers an opportunity to use those facilities.

Mr. Matheussen provided an update on the Glassboro-Camden Line (GCL) Project. He said the first of two public update meetings on the project was held last night at the Pitman High School from 6:00 p.m. to 8:00 p.m. with 120 people in attendance, and a second Public Update Meeting is being held tomorrow evening in the Heart of Camden Gymnasium from 5:30 p.m. to 7:30 p.m. These meetings are an opportunity to provide the public with information on the progress of the EIS. In the spring time there will be another round of two public hearings so the public can have their input included on the record to the FTA.

Mr. Matheussen stated that this concludes his report.

Chairman Simon stated that some of the items covered in the CEO's report were at the suggestion of Mr. Latko and the CAC. He asked Mr. Latko if he had any follow up questions or whether the updated provided the details that you need on the subjects.

Mr. Latko, Chairman of the CAC, was thankful for the bike ramp and the involvement of the public in the process. With regard to Gateway Park, he asked if there was any timeline on this

project. He said that we have been waiting for months and he knows that we are waiting for reports to come back, but he feels that this is so open ended. Ms. McNichol stated that we cannot provide a reliable timeframe at this juncture. The reason that we mentioned it at the last meeting is that we do not know what is going to come out of the reports, including title reports. She said that the RFP is going out this week on the environmental. Since we do not know what is contained in those reports, we are not able to give him a specific timeline. She said that she does not want to give a deadline and then possibly miss it. Mr. Latko stated that he needs some general timelines, such as when an RFP goes out or that we are waiting for reports to come back. He said that he just does not know when items are going out and when they will be back. Mr. Conallen inquired when an RFP goes out, when can we expect it back? Mr. Venuto said that if the RFP goes out this week, we typically have three to four weeks for a response. We anticipate coming to the Board for a selection in the February timeframe. Mr. Latko said if we say February, will we have a decision based on the appraisals, depending on what the environmental look like? Ms. McNichol stated that the RFP is for the selection of the environmental consultants. Mr. Venuto added that it would be for the selection of the consultant and then we have work to do. We will get the assigned LSRPs and they will get the work planned together. We will be working with the DEP, so by summertime, we will be in a position to know exactly what needs to be done and we will have our remedial action work plan in place. Mr. Latko posited that CAC would not have this information until July. Ms. McNichol stated that this is the environmental, which is one piece of it. We expect the title reports by the year end. She said that, unfortunately, there are many pieces to this. In fact, we just found out about an additional piece of property that may be part of the plot plan that we are speaking about. We just need to make sure that we have appropriate title before we start transferring to anyone. Chairman Simon stated that it was fair to say that the Vice Chairman and himself have taken a special interest in this matter and have urged management to move as expeditiously as possible, but some of this has to be examined and resolved. Vice Chairman Nash stated that the community is planning as if there will be some type of resolution to these problems. They have engaged a landscape architect to look at the Gateway Park West property to see what type of recreation can go there, and if there are any security issues. They are extending that study around the parks so that the entire loop will be planned, if and when the DRPA is ready to transfer it to New Jersey Conservation or anyone else, subject to the environmental issues.

Mr. Latko stated that with PATCO – the update is awesome. He said that the large concern was that the information provided on PATCO's website was just not up-to-date. These are major projects for the future of PATCO. The projects which are listed on the website are old. Mr. Matheussen asked Mr. Ireland and Mr. Rink to address some of those issues.

Mr. Ireland stated that the project page has been updated. He said that the work taking place on the Ben Franklin Bridge is going to take place in the second quarter of 2014. He said that the construction schedule cannot be finalized; the train schedules cannot be finalized. Mr. Ireland stated that he does not want to put up a lot of information about the project as a tentative schedule. He said that when they have a final construction and train schedule, it will be posted. It is based on a lot of operational concerns. He said that when he has the information, we will be very visible and vocal. Mr. Ireland stated that there is a lot going on with the websites. He said that the information is all being consolidated with all the websites and one person is working on it. Mr. Ireland stated that when it is all together, it will be very useful.

Mr. Matheussen stated that we took the concerns of CAC Member Julie Still and Mr. Latko to heart. He said that as Mr. Ireland stated, we have one stop shopping. We have previously had several people putting information on the DRPA and PATCO websites. We wanted to coordinate all that and Mr. Ireland has done an excellent job with putting all that together for us. You will see a better product in the end. We had all the information out there, but it is better coordinated through one person, especially one who has the experience with dealing with the public.

Chairman Simon stated that Mr. Latko's points are valid and the Authority needs to do a good job of communicating. We have been using other mechanisms to inform the public more than we have in the past and we need to continue to be on top of it. He said to take a look at what is on there now and possibly have a sidebar conversation with Mr. Ireland and Mr. Rink to satisfy you. If you are not satisfied with that, you always have the floor at the meeting. The Board wants to know what gaps you, the public and the CAC generally may see in terms of our communications. Chairman Simon stated that going forward into next year it will be more important to have timeline communications to the public regarding scheduling and any downtime or outages.

Mr. Matheussen stated that staff has always made themselves available to the CAC and we will continue to do so. He believes that the CAC has asked Mr. Rink to appear at the next meeting. He will also be there and they may bring Mr. Cosgrove and Mr. Venuto so that they can give an update on the ramp at the CAC meeting.

On motion duly made and seconded, the CEO's Report was approved.

### **Report of the Chief Financial Officer**

Mr. Hanson stated we have some significant projects currently happening. The Capital budget and Operating budget are currently being worked on. This year's budget process involved people outside the traditional process. The Capital budget is almost complete, with some work still to be completed on the Operating budget.

There was a meeting with all of the Chiefs and all their representatives on Tuesday, November 19. Mr. Hanson continued that the Authority has the new money bond issue and it will be completed this year. Going forward we expect to derive approximately \$450 million in net funds. The Project funds will post by Friday, November 22.

The members of the finance team, which includes me and Jim White, along with Michael Venuto and John Matheussen, all met with the rating agencies on Monday, November 18. We expect to do the pricing the week of December 2<sup>nd</sup>, sign the Bond purchase agreement and complete formal closing on December 16<sup>th</sup>.

Mr. Hanson continued that the DRPA dashboard has detailed financial information that has been submitted as part of the CFO report. For the period of January 2013 to the end of September 2013 bridge traffic is 99.2% of budget, slightly below what we budgeted for traffic. Good news is that we are 1% ahead of budget with respect to revenue. The DRPA Operating budget expenses to-date are 91% of what we had planned to spend. Mr. Hanson continued that our rate of spending is below budget, although historically our spending does pick up in the last quarter.

We have spent at least 49.7% of the Capital budget. As of the end of September, there were 37 open positions at DRPA in contrast to 49 at the beginning of the year. Positions have been filled in October and November that will cause this number to come down. For September 2013, there is one new lost time claim at PATCO and zero at DRPA. Mr. Hanson continued that PATCO ridership is above budget by 1.1% and revenue is 2.2% above budget. This means the average fare is higher than what was budgeted. Chairman Simon inquired if there is a positive trend on those numbers. Mr. Hanson replied affirmatively and agreed that there is a positive trend at this point. Mr. Hanson continued that PATCO spent about 96.74% of its operating budget through October 2013 and the operating ratio, actual vs. budget, is 5.7% better on the subsidy than planned. As of the end of September 2013, PATCO open positions are at 26, contrasted with 33 at the beginning of the year. Positions have been filled in October and November which will bring that number down. PATCO's on-time performance 96.5%, which is below the goal of 98%.

Chairman Simon added that he wants to compliment management on their continued efforts on the Operating budget. It will be helpful in terms of our goal to have a flatter budget in 2014. Mr. Hanson and his staff have been working very hard trying to accomplish this. Our overall goal is that there will be no impact on tolls for the foreseeable future whether as a result of the 2014 budget or the Bond issue.

That concludes the report of the Chief Financial Officer.

On motion duly made and seconded, the CFO's Report was approved.

**Approval of October 16, 2013 DRPA Board Meeting Minutes**

The Minutes of the October 16, 2013 Board Meeting of the Delaware River Port Authority were previously provided to the Governor of New Jersey and the DRPA Commissioners and there were no comments.

On motion duly made and seconded, the Approval of October 16, 2013 DRPA Board Meeting Minutes were received and filed.

**Receipt and Filing of the Monthly List of Payments Covering the Month of October 2013, Monthly List of Purchase Orders and Contracts Covering the Month of October 2013 and Balance Sheet as of June 30, 2013**

The Monthly List of Payments covering the month of October, Monthly List of Purchase Orders and Contracts covering the month of October 2013 and Balance Sheet as of June 30, 2013, were previously provided to all Commissioners and there were no comments.

On motion duly made and seconded, the Monthly List of Payments Covering the Month of October 2013, and the Monthly List of Purchase Orders and Contracts covering the month of October 2013 and Balance Sheet as of June 30, 2013 were received and filed.

**Approval of Operations & Maintenance Committee Report of November 6, 2013**

The Operations & Maintenance Committee Meeting Minutes of November 6, 2013 were previously provided to all Commissioners and there were no comments.

On motion duly made and seconded, the Operations & Maintenance Committee Minutes of November 6, 2013 were approved.

**Adopt Resolutions Approved by Operations & Maintenance Committee of November 6, 2013**

On motion duly made and seconded, the following Resolutions were unanimously adopted and made the action of the Authority:

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|--------------------|---|
| <b>DRPA-13-119</b> | <b>Contract No. G-27-2013 One Port Center 6<sup>th</sup> Floor Data Center Emergency Power System</b>                       |
| <b>DRPA-13-120</b> | <b>Contract No. G-28-2013 One Port Center Condenser Water Heat Exchanger Replacement Project</b>                            |
| <b>DRPA-13-121</b> | <b>Contract No. BF-39-2013(R), Benjamin Franklin Bridge 4<sup>th</sup> Street Garage / Lead Abatement and Stabilization</b> |
| <b>DRPA-13-124</b> | <b>Capital Project Contract Modifications</b>   |

On motion duly made and seconded, the following Resolution was adopted and made the action of the Authority:

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| <b>DRPA-13-125</b> | <b>License Agreement with the County of Camden for a License to Install Wireless Equipment on the Newly Constructed DRPA Ashland West Communications Tower Site</b> |
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*Vice Chairman Nash abstained from voting on DRPA-13-125.*

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

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| <b>DRPA-13-126</b> | <b>2014 Charity Event Bridge Closures at BFB, CBB &amp; BRB</b> |
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**Approval of Finance Committee Reports of November 1, 2013 and November 13, 2013**

The reports of the Finance Committee meetings of November 1, 2013 and November 13, 2013 were previously provided to all Commissioners and there were no comments.

On motion duly made and seconded, the reports of the Finance Committee of November 1, 2013 and November 13, 2013 were approved.

**Adopt Resolutions Approved by Finance Committee of November 1 and November 13, 2013**

On motion duly made and seconded, the following Resolutions were adopted and made the action of the Authority:

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| <b>DRPA-13-127</b> | <b>Renewal of DRPA/PATCO Commercial Umbrella Liability Policy</b> |
| <b>DRPA-13-128</b> | <b>Renewal of DRPA Commercial General Liability Policy</b>        |

- DRPA-13-129**      **Renewal of DRPA Excess Workers' Compensation & Employers' Liability Policy**
- DRPA-13-130**      **Renewal of DRPA/PATCO Commercial Automobile Liability Policy**
- DRPA-13-131**      **Renewal of DRPA Bridge Property Damage and Loss Of Revenue Insurance; Excess Bridge Property Damage and Loss of Revenue Insurance; and Claims Made Excess Liability Insurance**

*Commissioner Reilly abstained from voting on DRPA-13-127, DRPA-13-128, DRPA-13-129, DRPA-13-130 and DRPA-13-131.*

On motion duly made and seconded, the following Resolutions were unanimously adopted and made the action of the Authority:

- DRPA-13-132**      **Contract Renewal for HRsoft Performance Management Software – Sole Source**

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

- DRPA-13-133**      **Resolution Determining that Net Revenues Satisfy the Net Revenue Requirement for the 2013 Fiscal Year, in Accordance with Section 5.09 of the 1998 Indenture of Trust with TD Bank, N.A.**

**Approval of Audit Committee Report of October 2, 2013**

The report of the Audit Committee meeting of October 2, 2013 was previously provided to all Commissioners and there were no comments.

On motion duly made and seconded, the report of the Audit Committee of October 2, 2013 was approved.

**Approval of Labor Committee Report of November 13, 2013**

The report of the Labor Committee meeting of November 13, 2013 was previously provided to all Commissioners and there were no comments.

On motion duly made and seconded, the report of the Labor Committee of November 13, 2013 was approved.

**Adopt Resolutions Approved by Labor Committee of November 13, 2013**

Chairman Simon stated that it was noted that there was a technical issue with the prior draft. He stated that he will make a motion to move the original DRPA-13-134 and asked for a second.

Chairman Simon asked Ms. Brown to give a brief review of this Resolution. Ms. Brown stated that at the Labor Committee's instruction, staff issued an RFP for a compensation consultant to perform individual reviews as needed. She said that they would be done on a case-by-case basis or group-by-group basis. She stated that they did not expect to have many of these to be performed on an annual basis. Ms. Brown stated that there was a previous contractor in place

and that contract expired. An RFP was issued in August and we received four proposals in response to the RFP. A staff team was put together to review all the proposals and the staff members are identified in the Summary Statement. Ms. Brown stated that all staff members were cleared of any potential conflicts by the Inspector General. She said that after careful review, it was the committee's recommendation to use Career Concepts. Ms. Brown stated that Career Concepts is committed to performing all studies using two databases where available and making sure that all reviews are internally peer reviewed before they are presented to the Authority. She said that we asked for their references and received those. All reviews were solid. Career Concepts is a certified Women's Business Enterprise based in Blue Bell, Pennsylvania and the assigned project manager would be Desiree Choma. We have been advised that she has extensive compensation experience.

Chairman Simon stated that we will replace the original DRPA-13-134 with the amended version that all Commissioners have in front of them.

On motion duly made and seconded, the following Resolution, as amended, was unanimously adopted and made the action of the Authority:

**DRPA-13-134            Professional Consultant for Compensation Reviews**

**Unfinished Business**

There was no DRPA unfinished business.

**New Business**

**Item 1 – Consideration of Pending DRPA Contracts (Between \$25,000 and \$100,000)**

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

**DRPA-13-135            Consideration of Pending DRPA Contracts (Between \$25,000 and \$100,000)**

**Item 2 – 2014 DRPA Board Meeting Schedule**

Chairman Simon stated that we have retained as a placeholder the first Wednesday of each month, if necessary. You will note that a New Jersey meeting in October, a Philadelphia meeting in August, a Philadelphia meeting specifically at the Friend's Meeting House, which is a great venue, in May and a Pennsylvania meeting probably somewhere in Delaware County in March. The schedule and locations reflect our commitment to having evening meetings and to getting us into the community.

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

**DRPA-13-136            2014 DRPA Board Meeting Schedule**

**Item 3 – Exercise of One-Year Options – Financial Advisors**

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

**DRPA-13-137                      Exercise of One-Year Options – Financial Advisors**

**Item 4 – RiverLink Ferry Operations Amendment**

Chairman Simon stated that there will be an amendment to this Resolution. He said that the amendment is the result of discussion with the current ferry operator in terms of changes they wanted approved with respect to the 2014 season. Specifically, they asked for permission to add a second vessel to supplement operations. The second vessel is at no cost to the Authority and the Authority would share in the revenue. The second vessel would also act as a backup to our ferry. They also requested a fare schedule increase to in the walk up ticket price by \$1.00. If you bought it on the internet there would be no change, but if you walked up, the fare would increase by \$1.00. He stated that this would not apply to seniors or children. Chairman Simon stated that right now you can only buy a round trip ticket and they asked for permission in the fare schedule to have a one way ticket fare in the amount of \$5.00. He said that after discussion, there is a consensus not to agree to the increase of the walk up ticket price of \$1.00, but to agree to the other requests which were made by National Ferry Corporation, particularly the one way ticket fare. He said that right now if you want to go one way, you have to pay \$8.00 and now, if we approve this, you can go across for \$5.00.

Ms. McNichol stated that paragraph two of the proposal should simply state that 2014 Fare schedule authorizing an addition of a new ticket to incorporate a one way ticket fare in the amount of \$5.00 and similarly, that would be the resolution. We would strike the portion referring to an increase to walk up ticket price for adults only by \$1.00.

Chairman Simon stated that he will move the original DRPA-13-138 and asked for a second. He then moved to amend the original DRPA-13-138 to reflect the deletion of the fare increase. He stated that in Mr. Pulte’s absence, this will need to be communicated to National Ferry. Ms. McNichol stated that she would take care of this communication.

On motion duly made and seconded, the following Resolution, as amended, was unanimously adopted and made the action of the Authority:

**DRPA-13-138                      RiverLink Ferry Operations Amendment**

**Item 5 – Approval of Lehman Brothers Bankruptcy Claim**

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

**DRPA-13-139                      Approval of Lehman Brothers Bankruptcy Claim**

**Citizens Advisory Committee Report**

Chairman Simon invited the Chair of the CAC to provide his report. Mr. Latko stated he wanted to thank the Board for answering many of the CAC’s questions in the beginning of the meeting. He checked the PATCO website and it is updated. Mr. Matheussen interjected that, in the future, please contact the Authority immediately if you find something on the website that needs to be

changed so not wait until the next Board meeting. Mr. Latko continued that because the Committee and Board meeting dates and times occasionally change, could the Authority make sure that the multiple ways of communication are utilized to get the information out. Sometimes the information does not always match up. If the media avenues are updated at the same time and consistently, it will help with communications. Mr. Latko continued his update, noting that the CAC is coming up on our third year anniversary. For him, it has been a very interesting and a complex organization. Mr. Latko continued that when he or other commuters travel across the bridge multiple times in one day, it becomes an impromptu tax. Please keep aware of this and consider reinstating the commuter discount in the future. Mr. Latko added that lastly, there were 24 members on the CAC, 12 from each state. As of last week, Julie Still, CAC Secretary, resigned. She had actively participated by attending meetings. He wanted to publically thank Julie. Going into our third year there are only 3 original members from each state currently on the CAC Board. The CAC is actively trying to fill the positions and hopes to have a full board by the spring.

Chairman Simon stated that he wanted to thank Mr. Latko and the CAC for bringing forward relevant questions and issues. CAC has been a great assistance to me by bringing items to my personal attention. I believe the greater amount of interaction, including management coming to your meetings, has been helpful to us and the media.

**Public Comment**

There was no public comment.

Chairman Simon asked if there were any further comments from the public. There being no further business, on motion duly made and seconded, the meeting was adjourned.

Respectfully submitted,

Danielle L. McNichol  
Corporate Secretary